



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 24th June 2020 – VIRTUAL REMOTE MEETING

Present: Councillor Edwards (Chair)

Councillors Ellis, Fletcher, Oakes, Robinson, White & Willey (Vice Chair)

Also in attendance: Christopher Cook - Parish Clerk & Responsible Financial Officer

Members of the public: 1 (3 residents requested remote access)

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a Public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 24th June 2020

524/2020 Chair's Welcome & Announcements

Cllr Edwards (Chair) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. The Chairman explained that the Meeting was being held remotely using Microsoft Team in which Residents could participate.

525 Public participation

No public participation.

Councillors **Resolved** to note. All agreed.

526 To receive Apologies for Absence and approve the reasons given

No apologies

527 Declarations of Interest

None declared.

Councillors **Resolved** that no Councillors were liable for Dispensations.

All noted and agreed.



528 Minutes of the Annual Meeting of the Parish Council 27th May 2020

The Minutes had previously been posted as an Announcement to Residents under the Emergency Scheme of Delegation instruction from (CALC) dated 17th March 2020.

Proposed Cllr Ellis, seconded Cllr Robinson.

Councillors **Resolved** to note. All agreed.

529 Matters arising from the Minutes for report purposes only.

No matters arising.

530 A Report from Cornwall Councillor Jesse Foot

Cornwall Cllr Jesse Foot that many Cornwall Council meetings and the Cornwall Network Panel were now taking place on virtual remote.

The planned full Cornwall Council meeting 7th July 2020 would be the first to be held by virtual remote. In general it was felt that the number of meetings may reduce in the future as a result of webcast improvements and the outcome of the Covid-19 situation being unknown.

Councillors **Resolved** to note this report. All agreed.

531 Finance

A Accounts for Payment

Cllr Ellis proposed, Cllr Fletcher seconded approval of the Accounts for payment.

Councillors **Resolved** to note. All agreed.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£0.00**. Total receipts 2020/2021 **£9,746.08**

Councillors **Resolved** to note. All agreed.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£19,211.73** and the Earmarked Funds as **£8,085.72**.

Councillors **Resolved** to note. All agreed.



D Monthly budget monitoring balances report

Councillors **Resolved** to note the report.

E Signing Annual Governance (AGAR) Statements 2019/2020

Cllr Edwards (Chairman) signed the returns previously referred to in the Agenda (AMPC) 27th May 2020 items 514 (b), (c) & (d). The Forms were returned to the Clerk to enable the External Audit process to be completed.

Councillors **Resolved** to note. All agreed.

532 Planning

New Planning Applications – One received

Application: PA20/04514

Location: Rumbullion Farm Hatt Saltash Cornwall

Proposal: Proposed conversion of and extension to redundant farm Buildings to provide four units of holiday accommodation

Applicant: Mr J Crocker & Mrs V Lintern

Grid Ref; 240294 / 61950

Cllr Fletcher made a number of positive points regarding the Planning Application, to which Councillors concurred:-

- bringing dilapidated buildings into use and adding value as an asset to the Community.
- sympathetic in building construction materials, sustainable and energy efficient.
- no impact with overlooking other properties
- bio diversity issues realised with the intention over the land management and ecology for the Parish - employment
- properties too small to encourage second home ownership

The Parish Council considered that the Planning Application presented was extremely well prepared and addressed all the points on the Application form.

Proposed, Cllr Edwards (Chairman), seconded Cllr Willey (Vice Chair). All agreed.

Councillors voted in favour to support 7, against 0

Councillors Resolved to support Planning Application PA20/04514

Planning Application Decisions – None applicable

Councillors **Resolved** to note.

Planning Application for Information – None applicable

Councillors **Resolved** to note.



Planning Applications received after the Agenda published – None received

Councillors **Resolved** to note.

533 Neighbourhood Development Plan (NDP)

www.botusflemingandhattndp.com

Report deferred until 22nd July 2020.

Councillors **Resolved** to note.

534 Parish Plan

Report deferred until 22nd July 2020.

Councillors **Resolved** to note.

535 Recreation Field

Cllr Edwards (Chairman) advised Councillors that the Public Works Loan Board (PWLB) had approved the Loan of £70,000 through the Debt management Office (UK) and that the Parish Council would be in funds imminently.

Cllr White suggested that the Parish Council could carry out another Survey Monkey to gather opinions from residents as to how the Recreation Field could be used going forward. Councillors agreed that this option should be considered further.

Action: Parish Clerk to advise Janet Sainsbury Solicitors that the Parish Council could now proceed with the purchase of the Recreation Field and to complete the Memoranda of Sale.

Councillors Resolved to note this report and all decisions. All agreed.

536 Grass Cutting Contract

Cllr Edwards (Chairman) confirmed that a Contract Agreement for the additional cutting of verges in Hatt and maintenance of the roundabout had been agreed with Cormac.

The additional Contract for cutting would form part of the Tender exercise in March 2021 when the main grass cutting maintenance contract expires.

Cornwall Council would be contributing £390 towards the total expenditure of £1,000, this sum forming part of the grass cutting budget 2020/21.

537 Councillors Reports

A Cllr Sally White - Maintenance

Monthly maintenance audit noted (report previously published)



Cllr White reported that the Parish Pound damaged stonework had been re pointed by BMS Landscaping in the sum of £300. The Clerk reported that the repair expenditure would be met from the maintenance budget.

Cllr White reported that discarded bottles and fishing lines with hooks attached had been left at moditonham quay and that she had removed and disposed of the items. Councillors agreed that a watching brief would be kept over activities at the quay including the lighting of fires.

Cllr Willey reported that the flap to the dog bin situated at the Recreation Field had been removed but suggested that it would be too costly to replace the flap and the bin could still be used.

Cllr White noted that the railings at the Hatt roundabout had been damaged recently by a lorry, and that it was hoped that Cormac would effect repairs soon.

Cllr Willey reported that a balance beam around the Recreation Field had deteriorated beyond repair and that all the beams should be checked.

Action: Cllr Willey to carry out a repair task with the Council Contractor BMS Landscaping.

Councillors **Resolved** to note the monthly Audit report and the Action. All agreed.

B Cllr Malcolm Fletcher – Bio diversity

Cllr Fletcher advised Councillors of the Bio diversity report previously circulated and highlighted:-

- newly planted trees provided by the Woodland Trust were thriving
- the Parish Council is eligible to apply for further free tree packs
- bramble areas along the north east verge could be cleared for planting
- consideration for the Parish Council to provide allotments or a Community orchard
- points regarding the grass cutting contract as mentioned under item 536 were highlighted a new verge cutting policy and the number and period for grass (these points would be included in any new Grass Cutting Tender document)

Action: Cllr Fletcher to investigate whether local landowners could donate or provide land at a peppercorn rent. The Allotments procedure to be investigated.

The Parish Clerk stated that the Parish Council had no allotment land and that the Allotments Act 1922 established the allotments process involving the Secretary of State. Allotments permissible for cultivation and common pasture use is quite a complex Act determined under the Allotments Acts 1908 – 1950.



A Parish Council must formally consider any written request by six or more Electors to operate the Allotments Act (small holdings & Allotments Act 1908 s.32 (2) and obligation under s.32 (1).

Cornwall Council would also be involved in any decision making process. A precise Allotments management scheme would have to be followed in connection with Allotment holders and rents received should a scheme be put in place.

Councillors **Resolved** to note this report and Action. All agreed.

C Cllr Malcolm Fletcher – Climate Emergency (BOTHER)

Cllr Fletcher advised Councillors that no meetings had taken place since the Coronavirus lockdown period was announced in March 2020.

Councillors **Resolved** to note this report. All agreed.

D Cllr Dave Edwards (Chairman – Cornwall Network Panel (CNP))

Cllr Edwards (Chairman) advised Councillors that a report on the Tamar Bridge Tolls revealed that a loss of revenue of £2.7 million had been suffered by the Bridge authority with Toll charges been waived during the Coronavirus lockdown period. No Government assistance had been offered and an end of year forecast of a £800k deficit was being predicted by the Bridge authority.

The improvement scheme for Vollards Lane Hatt reducing vehicle speed to 20mph had been put on hold by Cormac since the pandemic. It was expected that a consultation process would take place during July 2020 and Plans would be able to be viewed.

Councillors **Resolved** to note this report. All agreed.

538 Sub Committee report – Cllr Dave Willey (Chair of Sub Committee)

Cllr Willey (Chairman) confirmed that the Sub-Committee had considered point 5.1 of the vexatious complainant's policy in order to review a current case.

The Proposal for Full Council to consider was:-

'that the status of 'vexatious complainant' be lifted subject to review again on 23rd September 2020. This decision would be covered in a letter to the resident concerned'.

Proposed Cllr Willey (Chairman), seconded Cllr Oakes. All agreed.

539 Matters for information purposes only

No matters arising.



540 Cllr Alex Smith resignation – Cllr Dave Edwards (Chairman)

Cllr Edwards (Chairman) advised Councillors that the resignation letter from Cllr Alex Smith had been logged on the Council's website at www.botusfleming.org.uk

541 Correspondence

Cllr Edwards (Chair) referred to a letter received from Mr Morgan dated the 27th May 2020 and the Parish Council's response also dated 27th May 2020. All correspondence was detailed on the Agenda and redacted where appropriate.

Councillors **Resolved** to note the correspondence. All agreed.

542 Date of next meeting

The next Meeting of the Council will be the Public Meeting on Wednesday 22nd July 2020 at 7:30pm.

Cllr Edwards (Chairman) pointed out that the Parish Council would follow any instruction from CALC concerning the Covid-19 situation in connection with forthcoming Public Meetings.

Residents would be advised on the 15th July 2020 or sooner of arrangements for the Public Meeting 22nd July 2020.

543 End of meeting 21:00