



LJC Bookkeeping Services

The Firs, Lower Methereil, Callington
Cornwall PL17 8BJ
Tel no: 01579 350962

INVOICE

To carrying out Internal Audit 2019/20 for Botus Fleming Parish Council

- All receipts, payments and VAT properly accounted for and recorded as per Financial Regulations with adequate audit trail
- Precept set against an adequate budget process
- Asset Register correctly maintained
- Financial Procedures, Risk Assessments, Insurance in place

Internal Audit Report enclosed

Total Amount Due: £160.00

To: Botus Fleming Parish Council
24 Rashleigh Avenue
Saltash
Cornwall
PL12 4NS

**Bank payments: HSBC 40.48.22; account no. 91466593; L J Coles or:
cheques to be made payable to Mrs L Coles and sent to the address above**