

Botus Fleming Parish Council

www.botusfleming.org.uk



Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 27th November 2019

Time: 7.30pm

Location: St Mary's Church Hall, Botus Fleming

To : Chairman & Parish Councillors

Chairman M Ellis

D Edwards (Vice Chair), M Fletcher, J Oakes, J Robinson, A Smith, S White, and D Willey.

You are hereby summoned to attend the above meeting to consider the items of business. This is the Annual Meeting of the Parish Council.

Councillors will be discussing all the items as listed overleaf on the Agenda.

Christopher Cook
Clerk to the Council
11th November 2019

Under the Openness of Local Government bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

Parish Clerk & RFO
24 Rashleigh Avenue - Saltash - Cornwall - PL12 4NS
Tel. 07523 005414
clerk@botusfleming.org.uk

7.30pm – Item 383 below

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration.

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918))

Agenda | 27 November 2019

380/2019 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

381 Chairman's statement

382 Councillors will be asked to nominate and Elect a Chair and Vice Chair for 2019/2020 following the vacancy of the Chairman position arising from 27th November 2019.

383 Public participation

384 To receive Apologies for Absence and approve the reasons given. (LGA 1972 s85(1))

385 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value in excess of £50.

D. Dispensations – Members to consider any written requests for dispensations.

386 To approve and sign as a correct record the Minutes of the Public Meeting of the Parish Council held on Wednesday 23rd October 2019. (LGA 1972 sch.12.para 41(1))

387 Matters arising from the Minutes for report purposes only.

388 Correspondence

(a) Hi Chris,

As you know my brother-in-law Ray Mingo along with friends have been attending the meetings at Botus for several months, they also visit others in the area at various times. Ray has said to me several times that he is impressed in the way that the meetings are conducted at Botus, so I thought that most times the Councillors are ridiculed not praised, I would pass the comment to you.

Would you please pass on this to all the Councillors.

Regards

(b) Re: Orchard Meadow

Hi Dave

I would like to thank you for all your hard work and effort it is much appreciated.

Kind regards

(c) Dear Chris

Many thanks again for your time. As discussed, we are currently dealing with 2 separate planning applications for development at The Cardinals, Hatt. Whilst the local planning authority are supportive of the planning application for the extension of the existing chalet accommodation, the outline application to construct a hotel on vacant land to the south is recommended for refusal via delegated officer powers. The principal reason for this refusal is due to 'impact on the neighbouring AONB.'

Following the Parish Council's Extraordinary meeting, where the principle of the development (subject to conditions) was supported, we would request a Councillor 'calls in' the application to the Planning committee to ensure the scheme is fully scrutinised by Members. We would hope Planning Committee Members take an alternative view to the LPA and place a greater weight to the obvious benefits such a significant investment would bring, i.e. tourism, jobs, community leisure facilities, infrastructure improvements etc.

We understand you will discuss this next Monday with Dave Edwards and we look forward to hearing from you soon.

Kind regards

(d) Dear Christopher,

I am writing to you as a committee member on behalf of Landulph Under Fives Pre School.

Whilst located in the parish of Landulph, 44% of the children who attend Landulph Under Fives are from the village of Botus Fleming or Hatt.

As a charity Landulph Under Fives are suffering significant financial hardship and as a committee we are all working to try to prevent the closure of this early education facility which has been running for approximately 40 years. I understand there may be an opportunity to submit to the Parish Council a section 137 application for consideration for possible financial assistance. Please could you advise if this is something we are able to do?

I have kept this email quite brief however if you require more details prior to being given permission to submit an application, I can provide further information.

Thank you and kind regards

(e) Dear Clerk

Under the Freedom of Information Act I am requesting copies of all correspondence (both received and sent) on the subject of, or related to the subject of Climate Change, both Mitigation and Adaptation, that your Council or Meeting has had with Central and Local Government. I would be grateful for such correspondence dating from the start of the consultation period for the first National Adaptation Programme (NAP) which was published in July 2013. I would appreciate the inclusion of all correspondence with Cornwall Council during this period on the subject of Climate Change. Correspondence with Central Government on this topic may have been entered into with bodies such as the Department for Environment, Food and Rural Affairs (DEFRA), the Local Adaptation Advisory Panel (LAAP) or other bodies associated with DEFRA but possibly also with other Government Departments and I would appreciate copies of all such correspondence.

I appreciate that older correspondence may be difficult to access and if this is the case I understand that it may only be possible to access that correspondence entered into with Cornwall Council and Central Government during the period of the formation and implementation of the second NAP published in May 2018 - ie during the past three or four years.

I look forward to hearing from you.

Yours sincerely

(f) Please could the council consider the following issue.

I understand that the council is looking to purchase some equipment for the playing field. However no recent consultation has been made to Parishioners as to how they would most like their money spent in this area.

I feel that Parishioners should be consulted and allowed to vote on a variety of ideas so that the money is spent on the items that will be most favoured by them.

These could range from something for small children, to climbing equipment for older children, a basketball type hoop, a concrete all weather table tennis table, exercise equipment for adults or a boule pitch.

Thank you

389 A Report from Cornwall Councillor Jesse Foot

390 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of November 2019.

Payments Schedule		27 November 2019		Period 8
Date	Payee	Description	Chq.No.	£
27/11/2019	Christopher Cook	Salary & Leave adjustment	138	457.60
27/11/2019	HMRC	PAYE	139	114.40
27/11/2019	Dave Edwards	BFPC Remembrance wreath	BACS42	23.45
27/11/2019	BMS Landscaping	Grounds maintenance (November)	BACS43	276.00
27/11/2019	SLCC	Clerk Seminar	BACS44	96.00

27/11/2019	SLCC	SLCC Annual subscription	BACS45	89.00
27/11/2019	Professional Business supplies	Newsletter printing costs	BACS46	54.00
All Cheque & BACs payments today				£ 1,110.45

B Direct bank Payments & Receipts for information

All bank receipts for this period £190.00. Total receipts 2019 / 2020 are £17,259.92.

Date 27th November 2019

Botus Fleming PC Current Year 2019/2020

Period 8

Bank Receipts statement as at 23/10/2019

for cashbook 1 - Current & Business Reserve A/C

Bank Statement Account Name(s)	Statement Date	Amount	Balances
Current Account - Lloyds A/c1	23/10/2019		17,259.92
Business Reserve Account - Lloyds A/c2	23/10/2019		5,988.10
A/c2 = Earmarked Funds *			
Total			23,248.02
Available General Funds			17,259.92
General Funds as per Bank Statement			18,915.92
23/10/2019 Earmarked Funds receipts *			
Big Event / Events			4,588.10
Big Event / Assets			1,400.00
Sports & Recreation			500.00
Sports & Recreation			-500.00
Neighbourhood Development Plan (NDP)			0.00
			5,988.10
1st Precept payment due 7/4/19			
£7,381.77			
2nd Precept payment due 7/9/19			
£7,381.77			

04/04/2019 Receipt A/c1	Cornwall Council	Precept April 2019	7,300.00
04/04/2019 Receipt A/c1	Cornwall Council	CTS Grant April 2019	81.77
10/06/2019 Receipt A/c2 - transfer	Cornwall Council	Community Grant	512.70
17/07/2019 Receipt A/c1	HMRC	Vat recovery claim	1,793.68
	Community		
26/08/2019 Receipt A/c2	Event	Donation	500.00
07/09/2019 Receipt A/c1	Cornwall Council	Precept Sept 2019	7,300.00
07/09/2019 Receipt A/c1	Cornwall Council	CTS Grant Sept 2019	81.77
	Community		
21/10/2019 Receipt A/c2	Event	Donation refund	-500.00
25/10/2019 Receipt A/c2	Big Event	Receipt	190.00
			17,259.92

C Bank reconciliation and Earmarked Funds (EMF) balances at 27th November 2019

Date 27th November 2019

Botus Fleming PC Current Year

Period 8

2019/2020

Bank Reconciliation statement as at 23/10/2019
for cashbook 1 - Current & Business Reserve A/C

Bank Statement Account Name(s)	Statement Date	Amount	Balances
Current Account - Lloyds A/c1	23/10/2019		18,915.92
Business Reserve Account - Lloyds A/c2 A/c2 = Earmarked Funds *	23/10/2019		5,635.72
			24,551.64
Unpresented Cheques (Minus)		0.00	24,551.64
Receipts not banked/Cleared (Plus)		0.00	0.00
			24,551.64
		Balance per Cash Book is :-	24,551.64
		Difference is :-	0.00
		Available General Funds	18,915.92
23/10/2019 Earmarked Funds *			
Big Event / Events			3,435.52
Sports & Recreation			781.54
Neighbourhood Development Plan (NDP)			1,418.66
			5,635.72

D Monthly budget monitoring balances at 27th November 2019

BOTUS FLEMING PARISH COUNCIL

Summary Expenditure Account
Year ended 31st March 2020
Monthly Budget monitoring

YEAR END 2019 2020

Period 8 - November

Current Account - 38772468 Lloyds	Expenditure 2018 2019	Budget 2019 2020 *	Expenditure as at 27/11/19	Budget available
Expenditure :				
Clerk's Salary	4,740	4,000	2,050	1,950
HMRC	0	0	513	0
			2,563	
General & Administration :				
Postage & Admin.	451	400	325	75
Legal & Website	579	650	230	420
Elections & Adverts	395	0	0	0
Training & Expenses & Subscriptions	923	1,200	1,007	193
			1,562	
Contracts :				
Grasscutting	3,315	4,250	2,528	1,722
Insurance	692	1,000	837	163

Rent	2,160	2,150	1,085	1,065
Maintenance & equipment	673	200	253	-53
			4,703	
Other Payments :				
Grants & Donations	725	650	325	325
Projects & Newsletter	3,028	300	339	-39
Big Event*	1,657	1,400	0	1,400
Neighbourhood Dev. Plan (rounded)*	2,530	250	0	250
Budget*		3,100	2,246	854
Vat recoverable amount (rounded)	1,796	0	0	0
			2,910	
* includes Projects & (CAT) at £4,750 Sports & Rec (EMF) debit £1,218				
Total Payments	23,664	19,550	11,738	8,325
Vat amount to date 2019 2020			1,369	

RFO 27th November 2019

E Budget & Precept proposal 2020 / 2021 (Section 101 (6) of the 1972 Act)

Briefing Note to Councillors as previously circulated.

391 Planning

New Planning Applications – One received

Application links <http://planning.cornwall.gov.uk/online-applications>

Application Number : PA19 / 09910

Proposal : Extension of boot room to rear of property.

Location : Pheasants Cry Botus Fleming Saltash Cornwall

Applicant : Mr and Mrs Vincent

Grid Ref : 240964 / 61631

Planning Application Decisions – One approved

Application Number : PA19 / 01685

Proposal : Outline application for the construction of 4 detached dwellings with all matters reserved except access and layout.

Location : Land at Orchard Meadow Hatt PL12 6PL

Applicant : Messers C and G Wood and Speed Project Management SW Ltd

This Decision confirmed 15th November 2019 was considered by the Chief Planning Officer at the following Meeting.

Planning Application Meeting 11th November 2019 – For Information

Application Number : PA19 / 01685

Proposal : Outline application for the construction of 4 detached dwellings with all matters reserved except access and layout.

Location : Land at Orchard Meadow Hatt PL12 6PL

Applicant : Messers C and G Wood and Speed Project Management SW Ltd

Planning Application Update – For Information

Application Number : PA19 / 01247

Proposal : Outline planning permission with some matters reserved for the construction of a hotel comprising 56 hotel rooms and leisure facilities including associated parking with appearance and landscaping reserved.

Location : The Cardinals Hatt Saltash Cornwall

Applicant : Mr Venables

See also Item 388 (C) above. Request for call-in to be considered by the Parish Council and County Councillor.

Planning Application received after the Agenda issue – To be advised

392 Neighbourhood Development Plan www.botusflemingandhattndp.com

393 Parish Plan - Cllr Mervyn Ellis (Chairman)

394 Recreation Field - Cllr Dave Edwards (Vice Chair)

395 Councillors' Reports

A Asset Audit - Cllr Sally White

B Bio diversity - Cllrs Malcolm Fletcher & Dave Willey

(a) Flowers in Bloom

(b) Roundabout Landscaping & Design

C Big Event - Cllr Dave Edwards (Vice Chair)

(a) Big Event May 2020

(b) Christmas Fayre & Earmarked fund raising

D Newsletter 2020 - Cllr Dave Edwards (Vice Chair)

E Playground equipment - Cllr Dave Edwards (Vice Chair)

F Climate change emergency - Cllr Malcolm Fletcher

G Localism Summit 2019 - Cllr Malcolm Fletcher

H Mobile Speed Activation - Cllr Dave Edwards (Vice Chair)

I Landulph 'under 5's (see Item 388) – Cllr Dave Edwards (Vice Chair)

396 Matters for information purposes only

The next Road Safety Forum Meeting will take place in Launceston on Tuesday 3rd December 2019. Cllr John Robinson to attend.

The next Cornwall Gateway Network Panel (CNP) Meeting will take place at Saltash Guildhall on Wednesday 4th December 2019. Cllr Dave Edwards (Vice Chair) to attend.

397 Date of next meeting.

The next Meeting of the Council will be the Public Meeting on Wednesday 11th December 2019 at 7.30pm in St Mary's church hall.

398 PART 2 - Closed Session

Councillors will formally resolve to exclude the Public and Press from this part of the Meeting under the 1960 Act, due to the confidential nature of the business to be considered. Minutes will be open to inspection (LGA 1972 s.228)

Vexatious Policy Review &
Vexatious and Persistent Complainant case – Cllr Mervyn Ellis (Chair)

399 End of meeting