

## Botus Fleming Parish Council Monthly Maintenance Audit - Page One

(This audit does not include any aspect of the Park & Playing Fields which is audited separately)

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Date of Audit (DD:MM:YY) 15/11/2019	Audited by: S. White
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### Quay

Item	Condition	Action Required	Action Completed
Life Buoy	Good	None	
Bench	Good	None	

Notes:- Another fire has been lit on the parapet at the quay. The stones are showing signs of cracks, possibly from heat damage.

### Parish Notice Boards

Hatt	No change	General mantainance	
Botus Fleming	Good	None	

Notes:-

### Parish Pound

Parish Pound	No change	Monitor	
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Notes:-

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### Grit / Salt Bins

Item	Condition	Action Required	Action Completed
1. Hatt - Vollards Lane	Half Full	None	
2. Sunnybanks	Half Full	None	
3. Road - Hatt to BF	Full	None	
4. Botus Fleming		None	

Notes:-
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### Wooden Benches

Botus Fleming	Good	None	
Hatt Recreation Field	Good	None	

Notes:- Repair to picnic table completed
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### Hatt Roundabout - Railings & Signage

Hatt Roundabout	Good	None	
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Notes:-
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