

## **Botus Fleming Parish Council Monthly Maintenance Audit - Page One**

*(This audit does not include any aspect of the Park & Playing Fields which is audited separately)*

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Date of Audit (DD:MM:YY) 16/09/2019	Audited by: S.White
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### **Quay**

Item	Condition	Action Required	Action Completed
Life Buoy	Good	None	
Bench	Good	None	

Notes:-
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### **Parish Notice Boards**

Hatt	No change	Glue needed	
Botus Fleming	Good	None	

Notes:- Cork backing drying out due to exposure to direct sunlight
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### **Parish Pound**

Parish Pound	No change	Monitor	
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Notes:-
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## Botus Fleming Parish Council Monthly Maintenance Audit - Page Two

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### Grit / Salt Bins

Item	Condition	Action Required	Action Completed
1. Hatt - Vollards Lane	Half Full	None	
2. Sunnybanks	Half Full	None	
3. Road - hatt to BF	Full	None	
4. Botus Fleming	Full	None	

Notes:-
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### Wooden Benches

Botus Fleming	Good		
Hatt Recreation Field	Good	None	

Notes:-
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### Hatt Roundabout - Railings & Signage

Hatt Roundabout	Good	None	
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Notes:-
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