



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 28<sup>th</sup> August 2019**

**Present:** Councillor Ellis (Chair)

Councillors Edwards (V/Chair), Robinson, Smith, White & Willey

**Apologies for absence:** Cllr Fletcher, Cllr Oakes & County Cllr Jesse Foot

**Also in attendance:** Christopher Cook - Parish Clerk & Responsible Financial Officer

**Members of the public:** 10

Residents of the Parish were permitted to speak for a period of 3 minutes. This meeting was advertised as an Annual Meeting of the Parish Council and as in a Public meeting could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

## **Minutes 28<sup>th</sup> August 2019**

### **329/2019 Chair's Welcome & Announcements**

Cllr Ellis (Chair) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting

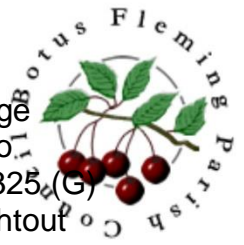
### **330 Public participation**

Cllr Edwards (Vice Chair) suggested at this point that as there were a few Parishoners involved with the newly created Climate Emergency Action Group (CEAG), present at the Public Meeting, that Item 341 (G) be taken under Public Participation. Cllr Ellis (Chair) and Councillors agreed to this proposal.

Mrs Margaret Matthews (CEAG) spokesperson requested that the Parish Council address 3 points :-

- a) Has Botus Fleming PC formally declared a Climate Emergency?
- b) If so, or if it plans to do so, what will the declaration entail in general?
- c) What kinds of specific support might the (CEAG) expect to receive from the PC?

Cllr Ellis (Chair) referred to Item 309 (i) 26<sup>th</sup> June 2019 when the Parish Council announced the Climate Change as a Report on the Agenda and that to, engage further with Parishoners and to generate interest to move this issue forward.



Cllrs Edwards ( Vice Chair ) & Fletcher both kindly arranged for Climate Change speakers to attend the Public Meeting on 24<sup>th</sup> July 2019 in order to provide two presentations and to promote the formation of focus action groups. See Item 325 (G) 24<sup>th</sup> July 2019. The details of the presentations were widely advertised throughout the Comuunity. See also Item 341 (G) below. Due now to the formation of a Botus Fleming & Hatt (CEAG), the presentation must have engendered some interest it was deemed.

Cllr Edwards ( Vice Chair ) advised Councillors that the Cornwall Gateway Network Panel (CNP) had provided Councillors with an update as to the declaration made by Cornwall Council in respect to Climate Change. The Parish Council were therefore aware of the need to open nature trails and plant trees and wild flowers and generally for everyone to improve the carbon footprint. The Clerk pointed out that the Bio diversity report produced by Cllr Fletcher is a regular feature of Council's meetings for discussion.

Both Cllrs Ellis (Chair) & Edwards ( Vice Chair ) acknowledged that the (CEAG) was newly formed and without structure at the moment and further remarked that the Parish Council would not be prescriptive over how the Action Group runs itself although it would be advisable and courteous to update the Parish Council on what they are doing, especially if they are seeking specific support or indeed require Council funding in the future. Details of any (CEAG) minutes or motions for the Council Agenda should always be provided at least 7 clear working days before the next Meeting.

Mrs Margaret Matthews enquired as to the level of financial support that the Parish Council could provide. The Clerk stated that the Parish Council would be addressing the level of Budgets and Precept amount in early October 2019 and Councillors could then address this point. However, without any firm Plans of amount of funding in mind then only a nominal amount would probably be considered. Cllr White advised that it would be a good idea to introduce a budget of this nature although the Parish Council are considering the funding to meet tree planting which really reflects the Climate Change / carbon footprint issues.

Councillors present hoped that this discussion in the Public Participation section would help the (CEAG) with the Agenda for their meeting later the same evening.

### **331 To receive Apologies for Absence and approve the reasons given**

Apologies received from Cllrs Fletcher (illness) & Oakes (holiday), & County Cllr Jesse Foot, (County Council engagement).

### **332 Declarations of Interest**

None declared. Councillors **Resolved** that no Councillors were liable for Dispensations. All noted and agreed.

### **333 Minutes of the Public Meeting 24<sup>th</sup> July 2019**

The Minutes were a true record of the Meeting. Proposed Cllr Edwards (Vice Chair) seconded Cllr White .



Councillors **Resolved** to note. All agreed.

**334 Matters arising from the Minutes for report purposes only.**

No matters arising.

**335 Correspondence**

The Clerk referred to a Climate Change issue addressed under Item 330.

Cllr Ellis (Chair), at his discretion agreed to address points raised by Cllr Fletcher in connection with two Motions intended for the Agenda 28<sup>th</sup> August 2019, details of which were not received by any of the Parish Councillors or the Parish Clerk, albeit that the Parish Council were reporting on the Climate Change emergency ( see Item 341 (G) ).

All Councillors agreed and **Resolved** to note.

**336 A Report from Cornwall Councillor Jesse Foot**

In the absence of the County Councillor, Cllr Ellis (Chair) delivered the following report:-

a) Consultation regarding 'dogs on beaches' is live on the Cornwall Council website. Any Parishioners wishing to complete the survey should refer to the following link – <https://www.cornwall.gov.uk/environment-and-planning/animal-welfare/dog-welfare-and-enforcement-service/controlling-your-dog-in-public/dogs-on-beaches-pspo-consultation-2019/>

b) Requiring a change to the Local Government Act 1972, Cornwall Cllr Foot will be putting forward a Motion calling on Central Government to deliver on a commitment made over 12 years ago allowing for remote access and attendance at voting and non-voting Council meetings. This would encourage more people to take part in local democracy using Skype, Webcasts and teleconferencing technology.

c) With 2021 in mind, it should be noted that with the reduction in the number of Cornwall Councillors and the increase in the size of each division, it is less likely that Parishes will see their County Councillor on a regular basis. By extension to this remote access to meetings should be considered further. County Cllr Foot requested that remote access be added to the Public Meeting Agenda 25<sup>th</sup> September 2019.

Cllr Edwards (Vice Chair) pointed out that there was currently no Wifi line to the St Marys church hall and that generally the signal was very weak in this specific area of Botus Fleming Parish. It was also noted that the monthly cost of a Wifi service for use once a month may not be value for money. The option to explore the possibility of a Wifi service was Proposed Cllr White, seconded Cllr Willey. Councillors **Resolved** to note this action. All agreed.

**337 Finance**



## **A Accounts for Payment**

Cllr Ellis (Chair) proposed, Cllr Robinson seconded approval of the Accounts for payment.

Councillors **Resolved** to note. All agreed.

## **B Direct bank Payments & Receipts for information**

Bank Receipts were reported as £1,793.68. Total receipts 2019/2020 £9,688.15

Councillors **Resolved** to note.

## **C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as £15,461.90 and the Earmarked Funds as £4,045.72.

Councillors **Resolved** to note.

## **D Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

## **338 Planning**

### **New Planning Applications – None received**

### **Planning Application Decisions – Three Approved.**

Application	PA19 / 05198
Proposal	Construction of a new two storey rear extension. Construction of two first floor extensions over the existing on the east and west sides. Construction of a balcony. Replacement of garage.
Location	Trewarne Botus Fleming Saltash Cornwall PL12 6NJ
Applicant	Mr & Mrs P Tennant
Grid Ref	240254 / 61459

Approved with conditions

Application	PA19 / 03586
Proposal	Move the current offices across the track and retention of weighbridge.
Location	Brunel Recycling Ltd Roodscroft Hatt Saltash Cornwall PL12 6PJ

Application	E2 / 88 / 01844 F
Proposal	Erection of rear single storey extension.
Location	43 Andrews Way Hatt Saltash Cornwall PL12 6PE

Councillors **Resolved** to note. All agreed.



### 339 Neighbourhood Development Plan (NDP) [www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Edwards (Vice Chair) advised that there was no report and that a full review of the NDP would take place during 2020.

Cllr Ellis (Chair) reminded Councillors that the draft Parish Plan dated 2018 was due for review. Cllr Robinson questioned whether the current Plan should be adopted or redrafted and proposed that Councillors vote on this aspect. This proposal was seconded by Cllr Smith.

In Favour of adopting the draft Parish Plan 0

Against the adoption of the draft Parish Plan 6

Abstentions 0

Councillors **Resolved** not to support adopting the draft Parish Plan. All agreed.

### 340 Recreation Field

Cllr Edwards (Vice Chair) advised that the landowner Mr D Shovell was engaged in dealing with family affairs following a bereavement, however there remained the intention that the Parish Council would be able to renew the Lease on the Recreation Field.

Cllr Ellis (Chair) informed Councillors that the recent fund raising event held at the Cardinals Hatt realised £500 which would be donated to the Parish Council as an earmarked amount of money towards new Play equipment at the Recreation Field.

Councillors **Resolved** to note this report. All agreed.

### 341 Councillors Reports

#### A Cllr Sally White - Maintenance

Monthly maintenance audit noted (report previously published)

Mr Nick Brown (BMS Landscaping), present at the Public Meeting, had supplied the Parish Council with an estimate to replace the loose coping stones, and make safe, in the sum of £250, and that other remedial work would be completed as part of the Contract terms at no extra cost.

Cllr White expressed thanks to Cllr Oakes for repairing the damaged bench in the Recreation Field meadow.

Cllr Robinson reported that he had received confirmation that the damaged guardrails on the Hatt roundabout would be replaced shortly.

Councillors **Resolved** to note the monthly Audit report. All agreed.



## **B Cllr Dave Edwards (V/Chair) – Parish Pound**

Cllr Edwards (V/Chair) advised Councillors that he had not yet had the opportunity to review the Parish Pound documents at the Registry office, but proposed that the Parish Council effect repairs to the Parish Pound, as outlined by Nick Brown (BMS) Landscaping, in the sum of £250, referred to under Item 325 (A).

The Clerk confirmed that the sum of £250 should be met from Reserves.

Proposed Cllr Edwards (Vice Chair), seconded Cllr White..

Councillors **Resolved** to note this report. All agreed.

## **C Cllr Mervyn Ellis – LMP Scheme**

Cllr Ellis (Chair) advised Councillors that he had requested some funding towards providing a finger post in Vollards Lane leading from the stile in the meadow. Unfortunately this aspect did not meet the criteria for funding assistance. Along with the help of a local resident, the Chairman advised Councillors that he would source and position a suitable finger post at no cost to the Parish Council.

The Clerk pointed out that under the Local Maintenance Partnership (LMP) Scheme, Parish Councils could only receive a grant to a maximum of £95.96, and the funding must be used for the trimming of the surface of public rights of way.

Councillors **Resolved** to note this report. All agreed.

## **D Cllr Malcolm Fletcher – Bio diversity**

In the absence of Cllr Fletcher, the Parish Clerk stated that the Bio diversity report had previously been distributed. The report addressed the result of a meeting between Paul Allen (Cormac) and Cllrs Fletcher & Robinson. Cormac were of the opinion that visibility for pedestrians crossing the A388 was not an issue although a metre strip could be cut across the roundabout to form a Cornish cross.

Cormac also confirmed that the eastern verge of the A388 close to the Cardinals was suitable for the planting of trees or wild flowers, and that the Parish Council should seek advice from the Cornwall Council Forestry Team as to suitable species to plant. A letter had already been sent to Mr D Venables the owner of the Cardinals regarding the Parish Council's wish to plant trees. No response had yet been received. '.

Councillors **Resolved** to note this report. All agreed

## **E Cllr Malcolm Fletcher – Plastic free Parish**

No Report

Councillors **Resolved** to note.



## **F Cllr Dave Edwards (Vice Chairman) – Big Event**

Cllr Edwards (Vice Chair) reaffirmed the date of next year's event to be 9<sup>th</sup> May 2020 to coincide with VE day. It was hoped that there would be a display of military and other period vehicles at the event.

Councillors **Resolved** to note this report. All agreed.

## **G Cllr Dave Edwards (Vice Chairman) – Climate change emergency**

Cllr Edwards (Vice Chair) advised Councillors that the points which the (CEAG) wish to address had been done so at Item 330.

The Clerk reiterated the following as previously minuted under 325 (G) in that both Stoke Climsland, St. Mellion & St. Ive Parish Councils were already active with an Action Group and Terms of Reference were in place, it would be sensible for Botus Fleming Parish Council to collaborate with these Councils. Landulph Parish Council had also drafted a Climate Change document.

Councillors **Resolved** to note this report. All agreed.

## **342 Matters for information purposes only**

Clerk's item – Code of Conduct training arranged as Induction for 3 Parish Councillors.

## **343 Date of next meeting**

The next Meeting of the Council will be the Public Meeting on Wednesday 25<sup>th</sup> September 2019 at 7:30pm in St.Mary's church hall.

## **344 End of meeting 21:20**