



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 26<sup>th</sup> June 2019**

**Present:** Councillor Ellis (Chair)

Councillors Edwards (V/Chair), Fletcher, Oakes, Robinson, White and Willey

**Apologies for absence:** Cllr Smith, County Cllr Jesse Foot

**Also in attendance:** Christopher Cook - Parish Clerk & Responsible Financial Officer

**Members of the public:** 11

Residents of the Parish were permitted to speak for a period of 3 minutes. This meeting was advertised as an Annual Meeting of the Parish Council and as in a Public meeting could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

### **Minutes 26<sup>th</sup> June 2019**

#### **297/2019 Chair's Welcome & Announcements**

Cllr Ellis (Chair) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

#### **298 Public participation**

Mr Andrews addressed the Council concerning the original Planning Application PA15/01323 (Heckberry Barn Vollards Lane Hatt – affordable Housing development) which was resubmitted under PA18/06188 and subsequently brought before the Parish Council. Councillors resolved not to support the Application 29<sup>th</sup> July 2018, and the Planning Application was consequently withdrawn.

Cllr Ellis (Chair) pointed out that the Application was not listed on the Agenda 26<sup>th</sup> June 2019 but agreed to receive the views of Mr Andrews and to include his points under Item 303 – correspondence.

Mr. Andrews stated that the original Planning Application and concerns of the Parish Council had been addressed with the Planning Officer and Highways and that a viability report, including pavement improvements, had been completed. Details of the 12 house development specifications were mentioned, namely 6 open



market purchase dwellings, 2 shared ownership and 4 rental properties. A revised Planning Application would be submitted shortly.

Cllr Ellis (Chair) advised Mr Andrews that upon an official Planning Application submission, the Parish Council would reconsider the Application when it appeared on the next Public Meeting Agenda.

Mrs S Edwards advised Councillors that a resident had requested appropriate notices / signage at the entrance to the Recreation Field providing instruction to dog walkers. Cllr Edwards (Vice Chair) suggested that a new sign be erected requesting dog owners to keep their dogs on a lead and to keep to the pathway around the Recreation Field. This would be a polite notice to dog owners and not an enforcement issue under a by-law restriction.

Cllr Ellis (Chair) requested that the correspondence from the resident be included under Item 303 to keep things official.

### **299 To receive Apologies for Absence and approve the reasons given**

Apologies received from County Cllr Jesse Foot, and Cllr Smith (holiday)

### **300 Declarations of Interest**

None declared. Councillors **Resolved** that no Councillors were liable for Dispensations. All noted and agreed.

### **301 Minutes of the Annual Parish Meeting 22<sup>nd</sup> May 2019**

The Minutes were a true record of the Meeting. Proposed Cllr Ellis (Chair) seconded Cllr Robinson.

Councillors **Resolved** to note. All agreed.

### **302 Matters arising from the Minutes for report purposes only.**

No matters arising.

### **303 Correspondence**

Parish Councillors agreed that the following correspondence, as discussed under Item 298 should be included in the Minutes. All Councillors agreed and **Resolved** to note.

(a)

Dear Mr Cook

I am writing this email just to keep you and the parish council informed of a reapplication for a planning development at the field adjoining the barn at Heckbury barn, Vollarads Lane, Hatt.



Last October the plans were turned down on a number of issues that now, hopefully, have been rectified on the revised plans. We have been with close liaison with the planning department in Liskeard.

To highlight some of the issues raised by the parish council.

The public pavement, that on the original plans, ceased when it came to the barn will now continue along side the barn and will now join the existing pavement on that side of the road.

The allocation for the affordable dwellings on the site has been revised and agreed with the housing department.

The houses adjoining the council road will now face the road and the section of hedge from the barn to the estate will be removed. A hedge will be built along side the north west boundary to compensate the loss of hedging on the road front and to give a proper boundary for the edge of the site.

Any surface run off from the estate will catered for with proper soak-aways.

The revised plans have not been fully drawn up yet but I will keep you informed when the stages develop.

Kind regards

Richard Andrews

(b)

Dear Mr Cook,

After consulting Vice Chairman Edwards regarding the allowed area designated for the local dog workers, he has informed me that the area allocated to ourselves for this purpose is, from the main gate down the "Track" to the bottom and along to the opening of the Dog Walking Field. I would like to point out that due to the large increase of people walking their dogs around the Playing Field on and off the lead, that it should be pointed out to all dog walkers with new signage on the Entrance gates stating, The Designated area for ourselves, i.e. Strictly No Dogs allowed to be walked on or around the Playing Field On or Off the lead.

Regards Peter Broyd, ( A Dog Walker.)

**304 A Report from Cornwall Councillor Jesse Foot**

There was no report this month from the County Councillor.

**305 Finance**

**A Accounts for Payment**



Cllr Ellis (Chair) proposed, Cllr Robinson seconded approval of the Accounts for payment. Councillors **Resolved** to note. All agreed.

## **B Direct bank Payments & Receipts for information**

Bank Receipts were reported as £512.70. Total receipts 2019/2020 £7,894.47  
Councillors **Resolved** to note.

## **C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as £16,800.36 and the Earmarked Funds as £5,097.94. Councillors **Resolved** to note.

## **D Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

## **306 Planning**

### **New Planning Applications – one received**

Application PA19 / 05198  
Proposal Construction of a two storey rear extension. Construction of two first floor extensions over the existing on the east and west sides.  
Construction of a balcony. Replacement of garage.  
Location Trewarne Botus Fleming Saltash Cornwall  
Applicant Mr & Mrs P Tennant  
Grid ref 240254 / 61459

Councillors **Resolved** to support this Planning Application. All agreed.

### **Non Material Amendment to note**

Application PA19 / 04684  
Proposal Non Material Amendment to application No PA18/11050 to enlarge west facing sliding doors to living room.  
Location Orchard House Hatt Saltash Cornwall PL12 6PP  
Applicant Mr & Mrs Davey

Councillors **Resolved** to note. All agreed.

### **Planning Application Decisions – One Approved.**

Application PA18 / 10236  
Proposal Erection of single framed agricultural shed for the storage of animal foodstuff & materials  
Location Sunnyside Meadow Botus Fleming Cornwall PL12 6NL  
Applicant Mr M Hilborn  
Grid Ref 240658 / 61206

Councillors **Resolved** to note. All agreed.



### **307 Neighbourhood Development Plan (NDP) [www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)**

Cllr Fletcher advised that there were no updates following the last Steering Group meeting, and that the Parish Council needed to review the situation with the garage at Hatt, and also that an update from the St.Mary's Church regarding their aspirations concerning the church hall improvements was required.

Cllr Edwards (Vice Chair) advised Councillors that both of these aspects would be suitably addressed when the Parish Plan document was revised.

Councillors **Resolved** to note this report. All agreed.

### **308 Recreation Field**

Cllr Edwards (Vice Chair) advised that the landowner Mr D Shovell attended the recent ' Big Event ' and reminded him that a site meeting with Councillors was outstanding, prior to further licence negotiations.

Councillors **Resolved** to note this report. All agreed.

### **309 Councillors Reports**

#### **A Cllr Sally White - Maintenance**

Monthly maintenance audit noted (report previously published)

Cllr White advised Councillors that the new bench at the Recreation Field had been damaged. Cllr Fletcher enquired whether the damage would be covered under warranty. Cllr Edwards (V/Chair) stated that the damaged bench slat had clearly occurred as a result from malicious persons, and that vandalism would not be covered. Cllr Oakes offered suggestions for repair. Cllr Ellis (Chair) reminded Councillors that any minor repair would have to be effected so as not to invalidate the Council's Liability insurance cover.

Cllr Fletcher raised the issue of the bench at Torr View and requested whether BMS Landscaping could include grass cutting around the bench within the schedule of works. Mr N Brown of BMS Landscaping was present at the Public Meeting and agreed to the request from Councillors and was thanked by Cllr Ellis (Chair).

**Action** Clerk to advise Councillors regarding the process to meet minor repairs under £1,000.

Councillors **Resolved** to note the monthly Audit report. All agreed.

#### **B Cllr Dave Edwards (V/Chair) – Big Event wash-up**

Cllr Edwards (V/Chair) advised Councillors that the Event had been a great success and Cllr Ellis (Chair) gave a vote of thanks to Mrs S Edwards (Big Event chair) and to all the team who had worked so hard in assuring that everything went well, and also to Cllr Edwards (V/Chair) with regards to completing important paperwork associated



with Risk Assessments and Licences. A vote of thanks was also passed to Mr Nick Brown (BMS Landscaping) who ensured that the Recreation Field was well trimmed and neat for the Event.

The Big Event chair was present at the Public meeting and invited by Cllr Ellis (Chair) to update Councillors further. Mrs S Edwards advised that with a few adjustments to make to the final figures approximate amounts were:-

Receipts	£ 5,200
Payments	£ 2,707

A precise breakdown of Big Event ring fenced finances would be reported by the Parish Clerk at the next Public Meeting 24<sup>th</sup> July 2019.

The Big Event chair reported that preparations were being made for the Big Event for 2020 which would likely coincide with the VE Day in May 2020.

Councillors **Resolved** to note this report. All agreed.

### **C Cllr Dave Willey – Container Unit**

Cllr Willey advised Councillors that the container unit was now operational containing Council owned assets, and that if any potential hire of unit space be granted to a third party in the future, they should be a resident in the Parish before the Council deliberate further over any request

Councillors **Resolved** to note this report. All agreed.

### **D Cllr Malcolm Fletcher – Bio diversity**

Cllr Fletcher advised Councillors that the Plane tree at Botus Crossroads had been inspected by the Cormac tree specialist who confirmed that, at present, the tree was in reasonable condition and healthy and that no further action need be taken at the moment. Cornwall Council would have to identify ownership of the tree should further action be taken as the tree was not situated on Cornwall Council owned land.

Cllr Fletcher updated Councillors regarding the Cormac grass cutting schedule for the grass verges and roundabout during 2019 and that the verges would be cut for safety.

Cllr Fletcher suggested that as part of the verge maintenance, and with tree planting in mind on the eastern side of the A388 roundabout, approaching Roodscroft submitted the following Motion:

*Motion from Cllr Malcolm Fletcher*

*‘ That the Parish Council write to Mr D Venables to discuss the planting of trees and wild flowers along the verge of the publically maintained highway fronting the Cardinals Hatt from ordinance survey grid reference SX398617 to ordinance survey grid reference SX398615 ‘.*



The Motion was carried, and all Councillors agreed in essence, subject to the proposal from Cllr Willey that in executing the proposal it should be suspended until such time as the full implications of the Cardinals development are known. Any tree planting would be subject to a planned and maintenance schedule.

Cllrs Ellis (Chair) & Cllr Fletcher proposed and seconded that an initial letter of intention be sent to Mr D Venables. All Councillors agreed.

**Action** Cllr Fletcher to draft a letter to Mr D Venables owner of the Cardinals.

Councillors **Resolved** to note this report. All agreed

### **E Cllr Mervyn Ellis (Chairman) – Village Hall improvements**

Cllr Ellis (Chair) mindful that the Parish Council had provided a donation of £250 to St. Mary's church hall committee requested that the Parish Council should receive an update as to progress with the improvement works. The Church Hall was regarded as sustainable development within the Parish.

Councillors **Resolved** to note this report. All agreed

### **F Cllr Mervyn Ellis (Chairman) – Tamar Valley funding**

Cllr Ellis (Chair) advised Councillors that other neighbouring Parishes had received Grants in the past. Cllr White pointed out that the Parish Council did not currently have a project in mind that would be suitable for a grant, and Cllr Edwards (V/Chair) explained that 'due diligence' should be demonstrated to succeed with a grant claim, and that the Parish Council were currently progressing with a Calor funding project.

Councillors **Resolved** to note this report. All agreed

### **G Cllr Mervyn Ellis (Chairman) – Calor funding project**

Cllr Ellis (Chair) passed this item to Cllr Edwards (V/Chair) who advised Councillors that the Parish Council were now listed in the group of finalists for funding. The Botus Fleming PC project was a request for £2,500 (match funded) towards new playground equipment.

Councillors **Resolved** to note this report. All agreed

### **H Cllr Malcolm Fletcher – Plastic free Parish**

Cllr Fletcher advised Councillors that Cornwall Gateway Network Panel (CNP) were promoting the Plastic free Parish scheme, and that the Council could engage further through the local Community by producing a leaflet seeking ideas to reduce plastic. Although conscious of the resources in the Council, Councillors considered that this should be an idea for further discussion.

Councillors **Resolved** to note this report. All agreed



## I Cllr Dave Edwards (Vice Chair) – Climate change emergency

Cllr Edwards (Vice Chair) advised Councillors that Liz Stroud (Good Companions) be invited to the Public Meeting 24<sup>th</sup> July 2019 to give a presentation on Climate Change. To engage with the local Community the presentation would commence at 6:30pm and appropriate advertising of the event would need to take place.

Councillors **Resolved** to note and agree to a Presentation. All agreed.

### 310 Matters for information purposes only

No further matters were discussed.

### 311 Date of next meeting

The next Meeting of the Council will be the Public Meeting on Wednesday 24<sup>th</sup> July 2019 at 7:30pm in St.Mary's church hall.

A presentation on Climate Change would take place at the above venue at 6:30pm on Wednesday 24<sup>th</sup> July 2019.

### 312 End of meeting 21:30