

Botus Fleming Parish Council - Financial monitoring 1st,2nd,3rd & 4th Quarter Report

LLOYDS ACCOUNT 1 & 2 (EMF)

Date	Description	Cheque	Payments	Receipts	Balance A/c1	Balance A/c2
1st April 2018	Opening Balance				12,939.27	
	Less Cheques outstanding				350.03	
					12,589.24	
25.04.2018	Cornwall ALC	44	298.78			
25.04.2018	Sally White	45	42.99			
30.04.2018	John Hesketh	46	322.88			
30.04.2018	HMRC	47	16.20			
25.04.2018	Mervyn Ellis	48	32.85			
25.04.2018	BMS Landscaping	49	276.00			
25.04.2018	Groundworks	50	1,991.80			
09.04.2018	Cornwall Council	Precept		7,300.00		
09.04.2018	Cornwall Council	CTS grant		88.12		
23.05.2018	Trevor Aughey	51	470.00			
23.05.2018	Linda Coles	52	125.00			
23.05.2018	Mervyn Ellis	53	25.20			
30.05.2018	John Hesketh	54	383.32			
30.05.2018	HMRC	55	9.80			
23.05.2018	BMS Landscaping	56	450.00			
27.06.2018	Luxulyan Parish Council	57	64.00			
27.06.2018	Denis Morgan	58	240.00			
27.06.2018	Prof.Business Supplies	59	225.00			
27.06.2018	Botus Fleming PCC	60	275.00			
27.06.2018	Menheniot PC	63	53.89			
27.06.2018	2nd Saltash Scout Group	64	50.00			
27.06.2018	Kidsplay Cancelled chq.	65	0.00			
27.06.2018	Steve Malcolm	66	187.50			
27.06.2018	Hine Marquees	67	437.50			
28.06.2018	John Hesketh	61	352.50			
28.06.2018	HMRC	62	2.40			
27.06.2018	BMS Landscaping	68	879.00			
25.07.2018	John Hesketh	69	335.06			
25.07.2018	Christopher Cook	70	128.05			
25.07.2018	Prof Business Canc.chq.	71	0.00			
25.07.2018	Christopher Cook	72	28.59			
25.07.2018	Zurich Municipal	73	747.85			
25.07.2018	Westernweb Limited	74	18.00			
15.07.2018	Denis Morgan	75	340.00			
25.07.2018	CALC	76	78.00			
25.07.2018	Sarah Edwards	77	377.56			
25.07.2018	Big Event	Receipts		1,014.50		
22.08.2018	Cornwall ALC	78	72.00			
22.08.2018	Christopher Cook	79	277.42			
22.08.2018	Christopher Cook	80	32.00			
22.08.2018	John Hesketh	81	85.20			
22.08.2018	BMS Landscaping	82	552.00			
22.08.2018	Big Event&Sports Group	Receipts		1,899.14		
10.09.2018	Barclays bank A/c closure	Receipts				10,000.29
10.09.2018	HMRC Vat claim	Receipts				1,108.70
14.09.2018	Transfer A/c2 to A/c1			6,475.45		-6,475.45
23.08.2018	John Hesketh	83	693.46			

03.09.2018	I & D Shovell	84	1,127.35			
26.09.2018	Christopher Cook	85	277.42			
26.09.2018	Christopher Cook	86	14.99			
26.09.2018	John Hesketh	87	75.00			
26.09.2018	PKF Littlejohn	88	240.00			
26.09.2018	St.Mary's PCC	89	250.00			
26.09.2018	Trevor Aughey	90	756.53			
26.09.2018	Trevor Aughey	91	166.35			
26.09.2018	Ryan Moon	92	702.00			
26.09.2018	BMS Landscaping	93	468.00			
06.09.2018	Cornwall Council	Precept		7,300.00		
06.09.2018	Cornwall Council	CTS grant		88.12		
24.10.2018	Christopher Cook	94	277.42			
24.10.2018	Christopher Cook	95	72.00			
24.10.2018	Westernweb Limited	96	90.00			
24.10.2018	Cornish Times Group	97	237.00			
24.10.2018	Cornish Times Group	98	237.00			
24.10.2018	Cornwall Council	99	12.00			
25.10.2018	Sports Group deposit					400.00
28.11.2018	BMS Landscaping	BACS 1	474.00			
28.11.2018	Christopher Cook	100	362.78			
28.11.2018	Christopher Cook	101	35.30			
28.11.2018	Dave Edwards	BACS 2	67.00			
28.11.2018	Christopher Cook	102	84.00			
28.11.2018	BMS Landscaping	BACS 3	363.00			
28.11.2018	Sarah Edwards	103	243.80			
06.12.2018	Transfer A/c2 to A/c1			448.30		-448.30
12.12.2018	Christopher Cook	104	277.42			
12.12.2018	Hine Marquees deposit	1	187.50			
12.12.2018	BMS Landscaping	BACS 4	159.00			
04.01.2019	Transfer A/c1 to A/c2			0.00		0.00
23.01.2019	Christopher Cook	105	277.42			
23.01.2019	I.C.O.	106	40.00			
23.01.2019	David Edwards	BACS 5	16.99			
23.01.2019	Ryan Moon	BACS 6	1,080.00			
23.01.2019	Westernweb Limited	BACS 7	148.80			
23.01.2019	Christopher Cook	107	204.00			
23.01.2019	BMS Landscaping	BACS 8	57.00			
27.02.2019	Christopher Cook	108	277.42			
27.02.2019	Christopher Cook	109	23.98			
27.02.2019	I.T.C.& D.J.Shovell	BACS 9	1,033.60			
27.02.2019	Glasdon	BACS 10	987.57			
27.02.2019	Prof.Business Supplies	BACS 11	208.65			
27.02.2019	BMS Landscaping	BACS 12	105.00			
27.03.2019	Christopher Cook	110	277.42			
27.03.2019	Christopher Cook	111	84.00			
27.03.2019	Cornwall Council	BACS 13	24.00			
27.03.2019	St.Mary's PCC	BACS 14	200.00			
27.03.2019	Westernweb Ltd A/c 2	BACS 15	80.40			
27.03.2019	David Edwards	BACS 16	21.00			
27.03.2019	David Edwards	BACS 17	88.50			
27.03.2019	BMS Landscaping	BACS 18	195.00			
Date	Description	Cheque	Payments	Receipts	Balance A/c1	Balance A/c2
31.03.2019	Total payments & Receipts		23,664.41	24,613.63		4,585.24
31.03.2019	Balance carried forward				13,538.46	

Total receipts		29,198.87
LLOYDS ACCOUNT 1	13,538.46	
LLOYDS ACCOUNT 2		4,585.24
Total	13,538.46	4,585.24

Monthly Payment Amounts

April	2,981.50	
May	1,463.32	
June	2,766.79	
July	2,053.11	
August	1,018.62	
September	4,771.10	
October	925.42	
November	1,629.88	
December	623.92	
January	1,824.21	
February	2,636.22	
March	970.32	
Total		23,664.41

Expenditure categories April to March 2019

		Current 2018-19	Category Totals	Budget for Precept / CTS £14,600 +	Change +/-	Project Full Year	
General	Postage	347.29		550.00	202.71	400.00	
	Legal & Website	415.00		360.00	-55.00	415.00	ok
	Elections & Adverts	395.00		0.00	-395.00	400.00	ok
	Training & Expenses	729.45	1,886.74	1,395.00	665.55	900.00	
							2,115.00
Contracts	Grounds Maintenance	2,885.00		6,800.00	3,915.00	3,772.00	
	Insurance	692.43		0.00	-692.43	693.00	ok
	Rent	1,127.35		1,969.00	841.65	2,300.00	
	Asset Maintenance	585.00	5,289.78	0.00	-585.00	585.00	ok
							7,350.00
Other	Clerk Salary	3,630.91		3,476.00	-154.91	4,500.00	
	Grants & Donations	525.00		250.00	-275.00	525.00	ok
	NDP	2,461.80		0.00	-2,461.80	2,460.00	no budget
	Big Event	1,448.76		1,200.00	-248.76	1,450.00	ok
	Projects & Newsletter	836.06	8,902.53	0.00	-836.06	1,600.00	
							10,535.00
	sub total	16,079.05		16,000.00		20,000.00	20,000.00

Vat recoverable 1,286.89 **1,286.89**

Current Spend 2018/19 (Nov) **17,365.94** **16,000.00**

Budgets 2018/19

Benches 1,000.00

Big Event 1,400.00

Training 400.00

2017 spend £23,278 (£18,453 + £4,825) Year end balance **£22,938** with Budget £4,550 Precept £14,600 +CTS

2018 spend £17,365 (£13,735 + £3,630) Year end balance **£24,442** with Budget £4,750 Precept **£14,600** +CTS

o/s spend 4 months Dec - Mar 2019 estimate £2,500 = **2018 spend estimate £20,000 (bank balance £21,942)**

Nov balance & payments £20,774 + £5,034 minus £ 1,386 = £24,442 bank balance at 28/11/18

Best practice is that Parish Councils should hold the equivalent of 6 months Precept income as a Contingency against uneven cash flow or delayed payment

Note to Accounts :

Training & Expenses	729.45	Calc/Nalc annual subscription £300 therefore original budget insufficient
Asset Maintenance	585.00	This refers to the installation of a new gate Recreation Field
NDP spend	2,461.80	No budget provision made for NDP during 2018/2019
Big Event	1,448.76	As per budget provision
Projects = Benches etc	836.06	As per budget provision
Clerk salary	500.00	Inflated over budget previous Clerk accumulation claim 17/18

28th November 2018