

the lack of Plans, then it was clear that the **revised plans had not been provided to date.**

(Please see the emails which I have sent to you from the Applicant Sarah Davey)

19th December 2018 – LPA writes to the Clerk requesting that the Council deal with the revised Application within the 5 day protocol deadline. The LPA also sent details explaining the 5 day protocol process and why it is requested. The LPA were of a mind to **approve** the Application. Invitation sent to all Councillors for response.

19th December 2018 – email exchange between Councillors and also the LPA suggesting that the Parish Council **DO NOT** respond to the request. No extraordinary meeting was called.

17th January 2019 – LPA grant permission to the Orchard House Architects.

17th January 2019 – LPA advise the Clerk that the decision is pending.

18th January 2019 – LPA advise the Clerk that the Application is approved with conditions.

23rd January 2019 – The Planning Application is recorded on the Agenda for the Public Meeting.

Four aspects are clear to me with regards to the above:-

1. Standing Order 16 B xiv is being adhered to and there is a clear record of the Planning Application in question.
2. There was a misunderstanding in the Council as to how the 5 day protocol should be dealt with, prompting me to draft a 5 day protocol document for adoption and use in the future. This further improves Governance as there was no procedural document in place before.
3. The above timeline shows (I believe) that all 'reasonable' steps had been taken by the Clerk & Councillors in order to deal with the Planning Application.
4. All these points indicate why (in my view) the Complaint should not be upheld.

As an additional point of precedence which the Parish Council can call upon, I refer to Planning Application PA17/07968 (Ellendon Limited) which was the last time that the 5 day protocol process was called on. From what I can see regarding Mr. Ellendon his Application was rather more contentious than that of Orchard House

The LPA wrote to the Clerk to action the protocol on 10th October 2017 and following a conversation between the Chair & V/Chair during 2017 (this may have included XX and other Councillors), the Clerk responded with the