



Botus Fleming Parish Council

www.botusfleming.org.uk

Date: Wednesday 27 February 2019
Time: 7.30pm
Location: St Mary's Church Hall, Botus Fleming

To Parish Councillors

Councillor Ellis (Chair)

Councillors Edwards (Vice Chair), Fletcher, Malcolm, Robinson and White.

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

Christopher Cook
Clerk to the Council
27 February 2019

Please Note

Members of the public will be permitted to speak on each agenda item for a period of 3 minutes. This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

24 Rashleigh Avenue | Saltash | Cornwall | PL12 4NS
Tel. 07523 005414
clerk@botusfleming.org.uk

Agenda | 27 February 2019

222/2019 Chair's Welcome & Housekeeping

Health and Safety announcement

Recording of Meetings – Please notify the Chair if you are intending to record this meeting

223 Public participation

Members of the public are invited to address the Council. (15 minutes)

224 Apologies

To receive apologies for non-attendance submitted by the Parish Councillors

225 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

226 Minutes of the public meeting

To confirm the minutes of the meeting held on 23 January 2019

227 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 23 January 2019.

228 Correspondence

Correspondence received from a) Resident complaint, b) Cllr Steve Malcolm, c) St. Marys Church, and d) PlayforceUK

Cllr Mervyn Ellis
Chairman
Botus Fleming Parish Council
48 Sunnybanks
Hatt

10th February 2019

Dear Chairman,

You will be aware that we have been in informal communication about matters relating to my concerns about how the Parish Council has been conducting its business. I have also written to the Clerk to express some of these concerns. I am grateful to you for raising some of these issues during your opening comments at the January PC meeting and for the reassurances that you gave. You did not respond to my comments about planning application PA18/11050, opting instead to defer to the Clerk. Unfortunately the clerk's comments were inaccurate and misleading, both with regards to the planning application and the role of the Clerk in dealing with applications arising between scheduled PC meetings.

Having failed to obtain a satisfactory resolution through informal means I feel that I have no option but to use the PC Complaints Procedure to force the PC to address these issues. My complaint is attached.

Yours faithfully

Councillor Merv Ellis
c/o Botus Fleming Parish Council Clerk
24 Rashleigh Avenue
Saltash
Cornwall
PL12 4NS

21 February 2019

Reference: SRM/ChairBFPC/1

Dear Merv,

- After much deliberation and soul searching I have decided to tender my resign as a councillor on Botus Fleming Parish Council (BFPC) with effect from the next meeting on 27 February 2019.
- I have not made this decision lightly and is the result of my increasing workload, personal and family reasons. It is not as a result of anything to do with the council or any individual, purely for personal reasons.
- Having worked with the council for around four years I can see improvements everywhere I look in the community and have had a great deal of positive feedback in recent times. The parish council is certainly delivering results for the residents of the parish and I am confident that you will continue to be successful in the future.
- I apologise for adding the burden of recruiting another councillor just as you are getting back to full strength, but as I could not any of the next seven meetings I feel I am blocking a valuable chair at the BFPC table and it is only right that I stand aside and give someone else the opportunity to serve the parish.
- May I take this opportunity to wish the council a fair wind and following seas, it has been a pleasure to work alongside all those working on the council.

Yours sincerely,

(signed on original)

Stephen Robert Malcolm

Copy:

Mr Christopher Cook
Clerk to BFPC

(c) Hi Chris,

It's an ongoing problem but, we have a member of the Bohatus Club, who is trying to raise money from donations to re-carpet the Church Hall, also put some sort of covering in the toilets and kitchen which will be non slip.

The reason they want to do it is that when there is a lot of bodies in the hall, and the heating is on, the tiles that are on the edge of the carpet, kitchen and toilets sweat, and become very slippery. I am on their behalf contacting all users of the hall, asking if anyone as body or individual would like to contribute to this cause, and would be grateful if this could be brought to the Councillors at the next meeting.

Many thanks
Gill

(d) Dear Christopher,

As a typical outdoor play area is used by hundreds of children throughout the course of the year, we would always recommend that an independent RPII-certified inspection is carried out on an annual basis.

We have therefore created a range of Inspection Packages to give you peace of mind that you are adhering to the best and most up to date health and safety advice, and playground safety standards in maintaining your play space.
PlayforceUK

229 Report Cornwall Councillor, Cllr Jesse Foot
Cllr Foot will present an update from Cornwall Council

230 Finance
A Accounts for Payment.

Members are to consider the payment schedule and agree payment.

Payments Schedule 27 February 2019 Period 11

Date	Payee	Description	Chq.No.	£
27/02/2019	Christopher Cook	Salary	108	£ 277.42
27/02/2019	Christopher Cook	Admin & Postage	109	£ 23.98
27/02/2019	I.T.C.&D.J.Shovell	Recreation Field Lease rental	BACS 9	£ 1,033.60
27/02/2019	Glasdon	Dog Bins	BACS 10	£ 987.57
27/02/2019	Prof.Business Supplies	Newsletter production	BACS 11	£ 208.65
27/02/2019	BMS Landscaping	Grounds maintenance (Feb)	BACS 12	£ 105.00
All Cheque & BACs payments today				£ 2,636.22

B Direct bank Payments & Receipts for information (report previously circulated)
 All bank receipts for this period £0.00. Total receipts 2018/2019 are £29,198.87
 27th February 2019

Receipts

09/04/2018	Cornwall Council	Precept 1st payt	7,300.00
	Cornwall Council	CTS Grant 1st payt	88.12
09/04/2018			
27/06/2018	Various	Big Event	1,014.50
19/07/2018	Various	Big Event	299.60
25/07/2018	Sports & Recreation Group	Earmarked Funds	1,599.54
06/09/2018	Cornwall Council	Precept 2nd payt	7,300.00
06/09/2018	Cornwall Council	CTS Grant 2nd payt	88.12
10/09/2018	Barclays Bank	Trsfr to Lloyds A/c	10,000.29
10/09/2018	Barclays Bank	HMRC Vat claim	1,108.70
25/10/2018	Sports & Recreation Group	Earmarked Funds	400.00

£29,198.87

C Bank reconciliation and Earmarked Funds (EMF) balances at 27th February 2019
 Date **27th February 2019** 11

Account Balances reconciled

	All Funds	Ringfenced Funds		Available General Funds
Lloyds A/c1 (General fund)	£17,145.00			£17,145.00
Lloyds A/c2 (EMF) (Earmarked Funds)	£4,585.24	£1,999.54	Sports & Rec	£0.00
		£1,418.66	NDP	
		£1,167.04	Events	
Total	£21,730.24	£4,585.24		£17,145.00
<i>Uncashed cheques</i>	£0.00	£0.00		£0.00
Balance	£21,730.24	£4,585.24		£17,145.00

231 Planning Matters

A To agree the Parish Council's response to Cornwall Council consultations on new planning applications received for the current agenda : all Application links
<http://planning.cornwall.gov.uk/online-applications>

Application PA19 / 00168
 Proposal Provision of a potato storage building
 Location Ziggerson Hill Farm Botus Fleming Saltash Cornwall
 Applicant Messrs MM and MW Holmes
 Grid Ref 240942 / 61940

Application PA18 / 10236
 Proposal Erection of sectional framed agricultural shed for the storage of animal foodstuff / materials
 Location Sunnyside Meadow Botus Fleming Saltash Cornwall PL12 6NL
 Applicant Mr Hilborn
 Grid Ref 240658 / 61206

Application PA19 / 01319
Proposal Single storey rear extension
Location Bluebell Wood Botus Fleming Saltash Cornwall
Applicant Mr A Ferris
Grid Ref 240915 / 61616

- B Planning application received after agenda published – for information only.
- C Planning applications approved by Cornwall Council – none approved.
- D Applications closed – none received

232 Neighbourhood Plan Update www.botusflemingandhattndp.com

Councillors will receive a progress report on the Neighbourhood Development Plan from Cllr Malcolm Fletcher.

233 Recreation Field

Councillors will receive a progress report on the continuing negotiations regarding the Recreation Field from Cllr Dave Edwards (V/Chair). Councillors will consider entering into a Service Level Agreement (SLA) with Cornwall Council Legal Services.

234 Councillors' Reports

A Cllr Sally White - Maintenance
Monthly asset audit report (previously published)

B Cllr John Robinson – Saltash Area Road (SARS) Committee
Councillors will receive a report concerning Carkeel roundabout

C Cllr Dave Edwards (V/Chair) – Cornwall Gateway Community
Councillors will receive a report from the Community Network Panel (CNP) in support of the expressions of interest for funding two schemes (previously published)

D Cllr Dave Edwards (V/Chair) – Dog Bins
Councillors will receive a report on the Dog Bin project.

E Cllr Dave Edwards (V/Chair) – Playground Equipment
Councillors will receive a report on the proposed Playground Equipment to be placed on the Recreation Field site.

F Cllr Malcolm Fletcher – Biodiversity
Councillors will receive a report on Biodiversity issues (previously published)

G Cllr Dave Edwards (V/Chair) – Big Event preparations & Newsletter publishing
Councillors will receive a progress report as to the Big Event preparations, and the publishing of the Parish Newsletter.

H Cllr Dave Edwards (V/Chair) – Projector and Screen
Councillors will receive details of costs to purchase items.

235 Chair's Agenda Items

- A Container for Council equipment
- B Charity Status
- C Playground equipment annual inspection (see Item 228 B)
- D Playground equipment inspection reports by Zurich Municipal

236 Clerk's Agenda Items

- A Parish Pound – Details of Local Land Charge search K19
- B Co-option of Councillors progress update.
- C Local Planning Authority (LPA) – 5 Day Protocol for adoption by Botus Fleming Parish Council
- D Meet the Planners – Area 7 team
- E Polling District and Polling Places Review
- F Standards in Public Life
- G Annual Parish Meeting 24th April 2019
- H Councillor's responsibilities 2019 – 2020

237 Chair's Urgent Business

Cllr Ellis (Chair) will move the Co-option of a Councillor process wherein a vote will take place. The Chair will resolve that members of the press and public should be excluded from the Co-option meeting. The Candidate will be asked to introduce them self to the Parish Council.

238 Date of next meeting.

The next public meeting of the council will be on Wednesday 27th March 2019 at 7.30pm in St Mary's church hall.

239 End of meeting