



Botus Fleming Parish Council

www.botusfleming.org.uk

Date: Wednesday 23 January 2019
Time: 7.30pm
Location: St Mary's Church Hall, Botus Fleming

To Parish Councillors

Councillor Ellis (Chair)

Councillors Edwards (Vice Chair), Fletcher, Malcolm, Robinson and White.

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

Christopher Cook
Clerk to the Council
23 January 2019

Please Note

Members of the public will be permitted to speak on each agenda item for a period of 3 minutes. This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

24 Rashleigh Avenue | Saltash | Cornwall | PL12 4NS
Tel. 07523 005414
clerk@botusfleming.org.uk

Agenda | 23 January 2019

202/2019 Chair's Welcome & Housekeeping

203 Commendation Award Certificates

Cllr Ellis (Chair) and Cllr Edwards (V/Chair) will introduce and explain the Parish Council Award Scheme. Cornwall Cllr Jesse Foot will present Certificates to the recipients.

204 Public participation

Members of the public are invited to address the Council. (15 minutes)

205 Apologies

To receive apologies for non-attendance submitted by the Parish Councillors.

206 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

207 Minutes of the public meeting

To confirm the minutes of the meeting held on 12 December 2018.

208 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 12 December 2018.

209 Correspondence

No correspondence received

210 Report Cornwall Councillor, Cllr Jesse Foot

Cllr Foot will present an update from Cornwall Council

211 Finance

A Accounts for Payment.

Members are to consider the payment schedule and agree payment.

Payments Schedule		23 January 2019		Period	10
Date	Payee	Description	Chq.No.	£	
23/01/2019	Christopher Cook	Salary	105	£ 277.42	
23/01/2019	I.C.O.	Annual subscription renewal fee	106	£ 40.00	
23/01/2019	David Edwards	Commendation Certificate frames	BACS 5	£ 16.99	
23/01/2019	Ryan Moon	Benches security installation costs	BACS 6	£ 1,080.00	
23/01/2019	WesternWeb Limited	Renewal Web Licence	BACS 7	£ 148.80	
23/01/2019	Christopher Cook	CILCA Training fees @50%	107	£ 204.00	

23/01/2019	BMS Landscaping	Grounds maintenance (Jan)	BACS 8	£ 57.00
All Cheque & BACs payments today				£ 1,824.21

B Direct bank Payments & Receipts for information (report previously circulated)

Receipts 23rd January 2019

09/04/2018	Cornwall Council	Precept	7,300.00
09/04/2018	Cornwall Council	CTS Grant	88.12
27/06/2018	Various	Big Event	1,014.50
19/07/2018	Various	Big Event	299.60
25/07/2018	Sports Group	HYSA	1,599.54
06/09/2018	Cornwall Council	Precept	7,300.00
06/09/2018	Cornwall Council	CTS Grant	88.12
10/09/2018	Barclays Bank	Trsfr to Lloyds A/c	10,000.29
10/09/2018	Barclays Bank	HMRC Vat claim	1,108.70
25/10/2018	HYSA	EMF Funds	400.00

£29,198.87

All bank receipts for this period £0.00. Total receipts 2018/2019 are £29,198.87

C Bank reconciliation and EMF balances at 23rd January 2019

Date **23rd January 2019** 10

Account Balances reconciled

	All Funds	Ringfenced Funds	Available General Funds
Lloyds A/c1 (General fund)	£18,969.21		£18,969.21
Lloyds A/c2 (EMF)	£4,585.24	£1,999.54 £1,418.66 £1,167.04	Sports & Rec NDP Events £0.00
Total	£23,554.45	£4,585.24	£18,969.21
<i>Uncashed cheques</i>	£0.00	£0.00	£0.00
Balance	£23,554.45	£4,585.24	£18,969.21

212 Planning Matters

A To agree the Parish Council's response to Cornwall Council consultations on new planning applications received for the current agenda : all Application links

<http://planning.cornwall.gov.uk/online-applications>

Botus Fleming Parish Council are invited by Landulph Parish Council to comment on the Pre Application advice for a landfill site to take inert waste from local construction projects (minor and major).

Landulph Parish Council presently have listed three areas of concern. The Public Protection Contaminated Land Planning Consultation comments have been registered. (information as previously circulated)

Application PA18 / 02997 / PREAPP
Proposal Landfill site to accept inert waste
Location Land West of Kingsmill Park Landulph Saltash Cornwall PL12 6NB

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – one approved.

Application PA18 / 11050
Proposal Conversion of outbuilding to annex and new link to main house
Location Orchard House Hatt Saltash Cornwall
Applicant Mr and Mrs Davey
Grid Ref. 239894 / 62940

Decision – Approved with conditions

D Applications closed – none received

213 Neighbourhood Plan Update www.botusflemingandhattndp.com

Councillors will receive a progress report on the Neighbourhood Development Plan from Cllr Malcolm Fletcher.

214 Neighbourhood Plan Proposal Landulph Parish Council – PA19/00002/NDP

Botus Fleming Parish Council are invited as part of the NDP Regulation 16 under Consultation to comment on the Landulph PC NDP proposal in accordance with NDP Regulation 19 forming part of the Statutory process. (information as previously circulated)

215 Recreation Field

Councillors will receive a progress report on the continuing negotiations regarding the Recreation Field from Cllr Steve Malcolm. Councillors will consider the option for the Parish Council to enter into a Service Level Agreement with Cornwall Council Legal Services.

216 Councillors' Reports

A Cllr Sally White - Maintenance
Monthly asset audit report (previously published)

B Cllr Steve Malcolm & Cllr Dave Edwards (V/Chair) – Dog Bins
Councillors will receive a report on the progress of the purchase of Dog Bins from Cllr Steve Malcolm & Cllr Dave Edwards (V/Chair)

D Cllr John Robinson – Saltash Area Road Safety (SARS) Committee
Councillors will receive an update following the SARS Committee meeting 7th January 2019.

E Cllr Malcolm Fletcher – Biodiversity
Councillors will receive a report on Biodiversity issues (previously published)

F Cllr Dave Edwards (V/Chair) – Big Event preparations
Councillors will receive a progress report as to the Big Event preparations.

217 Chair's Agenda Items

A Container for Council equipment

B Charity Status

218 Clerk's Agenda Items

- A Parish Pound – Details of local Land Charge deferred until 23rd January 2019
- B Community Governance Review – Report as previously circulated.
- C Projector
- D Co-option of Councillors progress update.

219 Chair's Urgent Business

Cllr Ellis (Chair) will move the Co-option of a Councillor process wherein a vote will take place. The Chair will resolve that members of the press and public should be excluded from the Co-option meeting. The Candidate will be asked to introduce them self to the Parish Council.

220 Date of next meeting.

The next public meeting of the council will be on Wednesday 27th February 2019 at 7.30pm in St Mary's church hall.

221 End of meeting