



Botus Fleming Parish Council

www.botusfleming.org.uk

Date: Wednesday 12 December 2018
Time: 7.30pm
Location: St Mary's Church Hall, Botus Fleming

To Parish Councillors

Councillor Ellis (Chair)

Councillors Edwards (Vice Chair), Fletcher, Malcolm, Robinson and White.

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

Christopher Cook
Clerk to the Council
12 December 2018

Please Note

Members of the public will be permitted to speak on each agenda item for a period of 3 minutes. This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

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Tel. 07523 005414
clerk@botusfleming.org.uk

Agenda | 12 December 2018

185/2018 Chair's Welcome & Housekeeping

186 Public participation

Members of the public are invited to address the Council. (15 minutes)

187 Apologies

To receive apologies for non-attendance submitted by the Parish Councillors.

188 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

189 Minutes of the public meeting

To confirm the minutes of the meeting held on 28 November 2018.

190 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 28 November 2018.

191 Correspondence

No correspondence received

192 Report Cornwall Councillor, Cllr Jesse Foot

Cllr Foot will present an update from Cornwall Council

193 Finance

A Accounts for Payment.

Members are to consider the payment schedule and agree payment.

Payments Schedule 12 December 2018 Period 9

Date	Payee	Description	Chq.No.	£
12/12/2018	Christopher Cook	Salary	104	£ 277.42
12/12/2018	Hine Marquees	Deposit for Big Event Marquee	1	£ 187.50
12/12/2018	BMS Landscaping	Grounds maintenance (Dec)	BACS 4	£ 159.00
All Cheque & BACs payments today				£ 623.92

B Direct bank Payments & Receipts for information (report previously circulated)

Receipts 12th December 2018

09/04/2018	Cornwall Council	Precept	7,300.00
09/04/2018	Cornwall Council	CTS Grant	88.12
27/06/2018	Various	Big Event	1,014.50
19/07/2018	Various	Big Event	299.60
25/07/2018	Sports Group	HYSA	1,599.54
06/09/2018	Cornwall Council	Precept	7,300.00
06/09/2018	Cornwall Council	CTS Grant	88.12
10/09/2018	Barclays Bank	Trsfr to Lloyds A/c	10,000.29
10/09/2018	Barclays Bank	HMRC Vat claim	1,108.70
25/10/2018	HYSA	EMF Funds	400.00
			29,198.87

All bank receipts for this period £0.00. Total receipts 2018 are £29,198.87

C Bank reconciliation and EMF balances at 12th December 2018

Date **12th December 2018** 9

Reconciled Account Balances

	All Funds	Ringfenced Funds		Available General Funds
Lloyds TA1 (general funds)	£19,593.13			£19,593.13
Lloyds TA2 (EMF)	£4,585.24	£1,999.54	(Sports / Rec)	£0.00
		£1,418.66	(NDP)	
		£1,167.04	(Events)	
Total	£24,178.37	£4,585.24		£19,593.13
Less uncashed cheques	£0.00	£0		£0.00
Balance	£24,178.37	£4,585.24		£19,593.13

D Quarterly Finance monitoring report September 2018 to December 2018 (report as previously circulated)

E To approve the Budget for 2019/2020 (report as previously circulated)

F To approve the allocating of Contingency and Earmarked Reserves (report as previously circulated)

G To approve the Precept for 2019/2020 (report as previously circulated)

Following the Statement included in the Minutes dated 28th November 2018 prior to the commencement of Item 176 the Society of Local Council Clerks (SLCC) have responded on behalf of the Clerk in response to the Planning comment raised by a resident.

' I appreciate the protocols involved but in this particular instance(s) I was entitled to use my professional judgement and given the minor nature of the non material change to a previously approved Application it was unnecessary to call an extraordinary meeting seeking to confirm the Approvals already given by the Planning Officer, who has the final say in such matters. Extensions can and had been applied for, but the non material nature of the changes did not affect the approved status of the Applications '.

194 Planning Matters

A To agree the Parish Council's response to Cornwall Council consultations on new planning applications received for the current agenda : all Application links
<http://planning.cornwall.gov.uk/online-applications>

Application PA18 / 11050
Proposal Conversion of outbuilding to annex and new link to main house
Location Orchard House Hatt Saltash Cornwall
Applicant Mr and Mrs Davey
Grid Ref. 239894 / 62940

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – two Approved

Application PA18 / 09456
Proposal Conversion and extension to existing garage to form a dwelling with variation of condition 2 of Decision PA15/06010 to allow amendment of the approved plans for a larger dormer and additional roof lights on west elevation, additional dormer on east elevation, doors on south elevation first floor and canopy to the entrance door.
Location Bidwell Cottage Botus Fleming Saltash Cornwall
Applicant Mr and Mrs F Oakes
Grid Ref. 240563 / 61317

Decision – Approved

Application PA18 / 10005
Proposal Change of use of redundant barns to residential dwelling with detached garage.
Location Land North East of Rumbullion Farm Hatt Cornwall PL12 6NH
Applicant Mr Nigel Cummings
Grid Ref. 240382 / 62019

Decision – Approved

D Applications closed – none received

195 Neighbourhood Plan Update www.botusflemingandhattndp.com

Councillors will receive a progress report on the Neighbourhood Development Plan from Cllr Malcolm Fletcher.

196 Recreation Field

Report on the continuing negotiations regarding the Recreation Field is deferred until 23rd January 2019.

197 Councillors' Reports

A Cllr Sally White - Maintenance

Monthly asset audit report is deferred until 23rd January 2019.

B Cllr Dave Edwards & Cllr Malcolm Fletcher – CNP

Councillors will receive an update on the Gateway Community Network Panel meeting 3rd December 2018. (report as previously circulated along with the Cornwall Budget 2019 / 2020 presentation).

C Cllr Steve Malcolm – Dog Bins

Report on the update of the purchase of Dog Bins is deferred until 23rd January 2019.

D Cllr Malcolm Fletcher – Benches in Botus

Councillors will receive an update as to the installation and final costs associated with the new Benches.

E Cllr Malcolm Fletcher – Community Engagement Strategy (CES)
Councillors will receive a proposal to amend the Newsletter frequency and details of the Surgery contained in the revised CES document.

F Cllr Dave Edwards (V/Chair) – Big Event preparations
Councillors will receive an update as to the Big Event proposals for 2019 including preparations, EMF costs and management of the process.

198 Chair's Agenda Items

A Container for Council equipment

B Charity Status

199 Clerk's Agenda Items

A Parish Pound – Details of local Land Charge deferred until 23rd January 2019

B Co-option of Councillors progress update

200 Date of next meeting.

The next public meeting of the council will be on Wednesday 23rd January 2019 at 7.30pm in St Mary's church hall.

201 End of meeting