



Botus Fleming Parish Council

www.botusfleming.org.uk

Date: Wednesday 24 October 2018
Time: 7.30pm
Location: St Mary's Church Hall, Botus Fleming

To Parish Councillors

Councillor Ellis (Acting Chair)
Councillors Edwards, Fletcher, Robinson, Malcolm and White.

Members of the Parish Council are summoned to attend the above meeting to consider the items of business.

Members of the Public are also invited to attend the meeting.

Christopher Cook - Locum
Clerk to the Council
24 October 2018

Please Note

Members of the public will be permitted to speak on each agenda item for a period of 3 minutes. This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

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Tel. 07523 005414
clerk@botusfleming.org.uk

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146/2018 Chair's Welcome & Housekeeping

147 Parish Clerk

Councillor Dave Edwards will update the meeting and Councillors on the appointment of a permanent Clerk and request agreement to the Clerk Proper and Responsible Finance Officer's terms and conditions of contract.

148 Elections

Councillors will be asked to nominate and Elect a Chair and Vice Chair for 2018/2019 due to the vacancy of the Chairman position arising from 26th September 2018.

149 Elections

The Clerk will update the meeting as to the process of the Notice of Vacancies.

150 Public participation

Members of the public are invited to address the Council. (15 minutes)

151 Apologies

To receive apologies for non-attendance submitted by the Parish Councillors.

152 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this agenda.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to the agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.

D. Dispensations – Members to consider any written requests for dispensations.

153 Minutes of the public meeting

To confirm the minutes of the meeting held on 26 September 2018.

154 Matters arising from the minutes

The Parish Council will consider any matters arising from the minutes of the public meeting held on 26 September 2018.

155 Correspondence

No correspondence

156 Report Cornwall Councillor, Cllr Jesse Foot

Cllr Foot will present an update from Cornwall Council.

157 Finance

A Accounts for Payment.

Members are to consider the payment schedule and agree payment for period 7 ending October 2018.

Botus Fleming Parish Council

Payments Schedule

24 October 2018

Period 7

Date	Payee	Description	Chq.No.	£
24/10/2018	Christopher Cook	Salary	94	£ 277.42
24/10/2018	Christopher Cook	Office allowance contract	95	£ 72.00
24/10/2018	WesternWeb	Website security updates	96	£ 90.00
24/10/2018	Cornish Times Group	Advert costs Locum Clerk	97	£ 237.00
24/10/2018	Cornish Times Group	Advert costs Parish Clerk	98	£ 237.00
24/10/2018	Cornwall Council	Training costs	99	£ 12.00
All cheque payments today				£ 925.42

B Direct Bank Payments & Receipts for information.

Receipts 24th October 2018

09/04/2018	Cornwall Council	Precept	7,300.00
09/04/2018	Cornwall Council	CTS Grant	88.12
27/06/2018	Various	Big Event	1,014.50
19/07/2018	Various	Big Event	299.60
25/07/2018	Sports Group	HYSA	1,599.54
06/09/2018	Cornwall Council	Precept	7,300.00
06/09/2018	Cornwall Council	CTS Grant	88.12
10/09/2018	Barclays Bank	Trsfr to Lloyds A/c	10,000.29
10/09/2018	Barclays Bank	HMRC Vat claim	1,108.70
			28,798.87

All Bank receipts for this period £0.00. Total receipts 2018 are £28,798.87

C Bank reconciliation and EMF balances at 24th October 2018

Reconciled Account Balances

	Total Funds	EMF Funds		Available General Funds
Lloyds Account 1	£21,950.13			£21,950.13
Lloyds Account 2	£4,633.54	£1,599.54	(Sports)	£0.00
		£1,418.66	(NDP)	
		£1,615.34	(Events)	
Barclays Account	£0.00	£0.00		£0.00
Barclays Saver	£0.00	£0.00		£0.00
Totals	£26,583.67	£4,633.54		£21,950.13
less uncashed cheques	£250.00	£0		£250.00
Balances	£26,333.67	£4,633.54		£21,700.13

158 Planning Matters

A To agree the parish council's response to Cornwall Council consultations on new planning applications received for the current agenda : all Application links
<http://planning.cornwall.gov.uk/online-applications>

Application PA18/09008
Proposal Raise existing garage roof to accommodate vehicle hoist
Location Oakwell Farm House Botus Fleming Saltash Cornwall
Applicant Mr Malcomb
Grid Ref. 240238 / 61387

B Planning application received after agenda published – for information only.

C Planning applications approved by Cornwall Council – one received

Application PA18/06729
Proposal Erection of a glass conservatory on the rear elevation of property
Location Ploughmans Cottage Botus Fleming Saltash Cornwall PL12 6NQ
Applicant Mr Shaun Harris
Grid Ref. 240940 / 61603

Decision - Approved

D Applications closed – one received

Application PA18/06188
Proposal Residential development of 12 dwellings including mix of affordable rent, shared ownership and private ownership and other associated works
Location Land adjacent to Heckberry Barn Vollarads Lane Hatt Saltash Cornwall
Applicant Mr & Mrs R Andrews
Grid Ref. 239381 / 62032

Decision - Withdrawn

159 Neighbourhood Plan Update www.botusflemingandhattndp.com

Councillors will receive a progress report on the Neighbourhood Development Plan – Cllr. Malcolm Fletcher

160 Recreation Field

Cllr Steve Malcolm - Following representations from the owners of the field, Councillors will be asked to consider a request to amend and resubmit the Council's Public Green Space application which seeks to designate the Recreation Field as a Public Green Space, primarily to promote the health and wellbeing of residents and with a view to the retention of natural habitation.

161 Dog Bin emptying

Councillors will be asked to agree to the proposal that the Parish Council purchase dog bins for the Recreation Field. The £300 estimate as budgeted.

162 Councillors' Reports

A Cllr Sally White - maintenance
Monthly asset audit report (previously published)

B Cllr Malcolm Fletcher – Biodiversity
Councillors will receive an update on Biodiversity issues. Biodiversity report as previously circulated.

C Cllr Dave Edwards - WW1 beacon and events
Councillors will receive a costed programme to consider for the WW1 beacon and events.

D Cllr Malcolm Fletcher – Benches in Botus

Councillors will receive an update on the purchase and positioning of the new benches. Report on the costing and installation of new equipment as previously circulated.

E Cllr Malcolm Fletcher – Street and Roadside maintenance

Councillors will receive an update as to progress on the discussion document as previously circulated.

F Cllrs Malcolm Fletcher & Dave Edwards – New Residents Welcome Pack & Certificate of Merit

(a) Councillors will receive an update as to progress with the Letter to residents from Cllr Fletcher.

(b) Councillors will be advised by Cllr Edwards as to the award of the two Certificates of Merit for presentation during January 2019.

163 Chair's Agenda Items

A Parish Pound – Form K15 submitted – Application for an Official Search (unregistered land)
Cost £6.00 approx.

B Proposed meeting to discuss Budgets & Projects 2019-2020 (November Agenda)

C Parish Council Website security updates. Cost £90.00

D Staff & Remuneration Committee (deferred)

E Chair's proposal regarding the questions session at a Public Meeting :

Questions Session – A 15 minute period when members of the Public may ask questions of members of the Council.

Please note that questions must be submitted in writing to the Parish Clerk in writing 24 hours before the meeting and that responses may be put in writing at a later date.

164 Clerk's Agenda Items

A Parish pound weeding

165 Date of next meeting.

The next public meeting of the council will be on Wednesday 28 November 2018 at 7.30pm in St Mary's church hall.

166 End of Meeting