Botus Fleming Parish Council
www.botusfleming.org.uk

Notes of the Public Meeting of the Parish Council

Wednesday 28th October 2026

Present: Councillor Edwards (Chairman)
Councillors Ellis, Robinson, Smith, Venables, Walton, White & Willey (Vice Chair).

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **8**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 28th October 2026

1786/2026 Chair's Welcome & Announcements

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one recorded the meeting.

1787 Public participation

Carlton Villas

Following the recent subsidence issues, Cornwall Council will be surveying the properties to ascertain whether the inspection reveals subsidence works that the Council will have to complete or the original builder of the properties.

Orchard Meadow

The Chairman updated the meeting with reference to the access issues to the new development stating that a new planning application may have to be submitted.

Residents raised issues regarding the Tamar Bridge temporary traffic lights in place despite extensive lane and overhead signalling improvements. Some of the road signage at the

Stoketon roundabout development are confusing. Completion of the works at the roundabout are expected in Autumn 2026.

Saltash Tamar Lions

A representative from the Lions attended the meeting advising that a new Club had been formed. A request was made to advertise the Dementia safeguarding event on the Parish Council noticeboards. The Line Dancing event is planned for the 14th November 2026.

Vollards Lane/Carlton Villas

A resident reported a depression in the road which requires inspection by Highways to check that no utility or water mains would be fractured by the fault becoming more degraded.

ACTION: Parish Clerk to contact the Cornwall Councillor to arrange inspection.

Councillors **resolved** to note.

1788 To receive Apologies for Absence and approve the reasons given

No apologies. Cllr Paul Cador did not attend the Public Meeting.

Councillors **resolved** to note.

1789 Declarations of Interest

Councillors **resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **resolved** that no Councillors were liable for Written Dispensations or Gifts.

1790 Minutes of the Public Meeting 30th September 2026

Draft Minutes 30th Sept 2026 – Proposed Cllr Smith, Seconded Cllr Walton.
All agreed.

Councillors **resolved** to approve the draft Minutes.

1791 Matters arising from the draft Minutes for report purposes only.

No matters arising.

1792 A Report from Cornwall Councillor Paul Cador

Cllr Cador did not attend the Public Meeting.

1793 Finance

A Accounts for Payment October 2026

Cllr Edwards (Chairman) proposed, Cllr Smith seconded the approval of the Accounts for payment. All agreed.

Councillors **resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Receipts **Account1** 2026/2027 **£24,169**

Receipts **Account2** 2026/2027 **£750**

Total Receipts all Accounts 2026/2027 **£24,919**

Councillors **resolved** to note.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£13,643** and the Earmarked Funds as **£11,978.** Total Funds **£25,621. (rounded).**

D Monthly budget monitoring balances report

Refer to Finance report at www.botusfleming.org.uk

Councillors **resolved** to note items 1793 (B) (C) & (D) as specified in the agenda.

E Public Works Loan Board Statement Oct 2026

Councillors **resolved** to note the Loan amount outstanding **£44,599.69**

F To set the levels of Budget & Precept for 2027 / 2028

MOTION – to set the Budget at £33,700 & the Precept at £23,600
The Budget represents a small inflationary increase from £33,500.
The Precept represents approx.4% increase intended to bring the Precept level in line with the Budget.

The Budget & Precept figures can be viewed at www.botusfleming.org.uk
Proposed Cllr Smith, seconded Cllr Walton. All agreed.

Councillors **resolved** to approve the Budget & Precept amounts for 2027 / 2028.

1794 Planning http://planning.cornwall.gov.uk/online-applications

Planning Application NEW – None received

Planning Application Decisions – One received

Application	**PA26/03325**
Proposal	**Proposed change of use of part of hotel into children's day nursery and restaurant/cafe**
Location	**The Croft Hatt Saltash PL12 6PJ**
Grid ref	**239812/61622**

Approved with conditions 10th October 2026

Planning Application for Information – None received

Planning Application received after Agenda issue – None received.

Councillors **resolved** to note all planning matters.

1795 Recreation Field & Playground equipment

Cllr Edwards (Chairman) confirmed that maintenance work was required to fix concrete bases for two new park picnic benches – a local contractor had been contacted to carry out the work.

Cllr Edwards (Chairman) confirmed there were some repairs to the deteriorated planks on the wooden play tower.

Cllr Venables offered to provide a member of his work force to complete these maintenance works.

Councillors **resolved** to note this report.

1796 (i) Asset Maintenance Audit

Cllr White confirmed that 3 of the Council's 4 salt bins had been replenished with grit by Cormac, and that the other bin was at least half-full.

Councillors **resolved** to note this report.

1796 (ii) Other Councillor reports

Defibrillator

Cllr Walton had reviewed the defibrillator options and reported as follows -

SWAST Defibrillators Option – total cost for 4 years £2,160.

The Council could be formally gifted and take full ownership of the equipment from SAWST if certain criteria could be met.

The following would be required -

- Returning the equipment to SWAST at the end of the term of the existing agreement.
- Renewing the package for a further 4 years at £1,800 +Vat. (This would be the last time that SWAST would provide a service agreement).

Cllr Walton reported that many organisations now to take ownership of the defibvrillator equipment.

The Parish Council would be responsible for maintenance and consumables. Replacement batteries cost £330 whilst pads were £78 with a five year life-span.

For the Parish Council to own the equipment it would require a 'guardian' to regularly inspect and report on the equipment.

Duchy Defibrillators Option – total cost over 4 years £1,968.

The maintenance package was £205 +Vat per cabinet under an annual agreement. Payment due at the first service.

Duchy defibrillators would communicate with SWAST to take over the agreement.

The maintenance package included replacement pads upon expiry dates, or by use via a SWAST call. Service engineers would visit once a quarter to inspect and keep the equipment was in good working order.

Cllr Walton proposed and Cllr Edwards (Chairman) seconded that the Parish Council would adopt the Duchy defibrillator option of £1,968 over a four year period. All agreed.

Cllr Edwards (Chairman) thanked Cllr Walton for her work and advice on this project.

Councillors **resolved** to note the revised defibrillator agreement.

Cornwall Area Partnership (CAPs)

Cllr Edwards (Chairman) again mentioned the Cornwall Area Partnership (CAPs) meetings with the next meeting planned for 5th January 2027.

Councillors would discuss attendance at (CAPs) at the November Public Meeting.

It was recommended that the Parish Council attend the (CAPs) meeting for purposes of gathering information regarding grant funding and networking with other Councils. The Parish Council should endeavour to send a representative with perhaps Councillors taking it in turns to attend. (CAPs) meetings were generally every quarter with some meetings held remotely and others face-to-face.

Councillors **resolved** to note.

1797 Clerk's items – Neighbourhood Priority Statements
(deferred until 25th November 2026)

1798 Correspondence – Councillors noted the following items.

- **Neighbourhood Priority Statements – September bulletin**
- **Town & Parish Newsletter – Cornwall local plan consultation**
- **CALC Funding for Community projects**
- **Cornwall Council Enforcement training**
- **Saltash Tamar Lions – attendance at November meeting/Noticeboard request**
- **Brochures & Leaflets – printing and design services**
- **Anti-Social Behaviour strategy consultation** (Consultation to be completed by Cllr Edwards (Chairman))

Councillors **resolved** to note.

1799 Date of next meeting

The next Meeting of the Council will be the **Public Meeting on Wednesday 25th November 2026 at 7:30pm in the St Mary's Church Hall (covid safe).**

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now a requirement with safety guidelines applying.

Please refer to www.botusfleming.org.uk for further details.

1800 End of meeting 20:23

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Signed **Date**
(Chairman/Vice Chairman)