



Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 26th August 2026

Time: 7.30pm

Location: St Mary's Church Hall, Botus Fleming

To: Chairman & Parish Councillors

Chairman D Edwards

M Ellis, J Robinson, M Smith, B Venables, L. Walton, S White, and D Willey (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

This is the Annual Meeting of the Parish Council. (LGA 1972 Sch.12 para. 7 (1))

Councillors will be discussing all the items as listed overleaf on the agenda.

Christopher Cook (CILCA) (PIALC)

Christopher Cook
Clerk to the Council
17th August 2026

Under the Openness of Local Government bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing later.

Parish Clerk & Responsible Financial Officer
32 Essa Road - Saltash - Cornwall - PL12 4EE
Tel. 07523 005414
clerk@botusfleming.org.uk

7.30pm – Item 1757 below

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration.

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918)

Agenda | 26 August 2026

1756/2026 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

1757 Public participation

1758 To receive Apologies for Absence and approve the reasons given. (LGA 1972 s85(1))

1759 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations or whole Council dispensations.

1760 To approve and sign as a correct record the draft Minutes of the Public Meeting held on Wednesday 22nd July 2026. (LGA 1972 sch.12.para 41(1))

1761 Matters arising from the Minutes for report purposes only.

1762 A Report from Cornwall Councillor Paul Cador

1763 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **August 2026**.

Payments Schedule

26 August 2026

Period 5

Date	Payee	Description	BACs ref.	£
26/08/2026	Christopher Cook	Salary	515	363.42
26/08/2026	HMRC	PAYE	516	90.80

26/08/2026	Christopher Cook	Office allowance	517	26.00
26/08/2026	Ally Hill property maintenance	Grass cutting (July) & strimming	518	850.00
26/08/2026	Kedel Limited	Supply of Plastic Garden bench	519	1,217.52
26/08/2026	Lloyds Bank	Bank charges (Aug)	DD	4.25
All BACs payment amounts today				£ 2,551.99

B Direct bank Payments & Receipts for information

All bank receipts for this period **£1,105** Total receipts **2026/2027** are **£13,294**

Total receipts **Account 1** 2026/2027 are **£12,919**

Total receipts **Account 2** 2026/2027 are **£ 375**

C Bank reconciliation and Earmarked Funds (EMF) balances as at the 26th August 2026

Current Account Lloyds A/c1 £ 5,900

Business Reserve Lloyds A/c2 £ 11,609

Bank Reconciliation balance £ 17,509

D Monthly budget monitoring balances at the 26th August 2026

Refer to Finance report at www.botusfleming.org.uk

E Public Works Loan Board – Loan Statement 26th August 2026

Public Works Loan Board – Loan amount outstanding £44,599.69

1764 Planning

New Planning Applications – None received

Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Application Decisions – Two received

Application PA26/02976

Proposal Erection of a livestock building

Location Land at Hatt (SX397627) Saltash

Grid ref 239772/62704

Application Refused 23rd July 2026

Application PA26/01784

Proposal Erection of a livestock building

Location Land at East of Villaton Court Farm Hatt PL12 6PX

Grid ref 239772/62704

Application Refused 28th July 2026

Planning Application – For Information

Planning Application received after Agenda issue – To be advised

1765 Recreation Field

1766 Councillors reports (Report (i) previously circulated)

(i) Asset maintenance audit

(ii) Other Councillor reports

1767 Clerk's items

1768 Correspondence – information as circulated to all Councillors

- Planning newsletter – Neighbourhood Priority statements
- Forest for Cornwall – tree grants
- Clean Cornwall newsletter
- SLCC – Martyn's Law legislation & Standing Orders review
- CALC news bulletin – various subjects including Fly-tipping survey
- National Allotments survey
- Stoketon cross roundabout update
- Planning application updates PA26/01784 & PA26/02976
- Hall bookings/hirings – 2 enquiries for action
- 5-day Planning protocol response PA26/03297
- South West Water hosepipe ban
- Council grant request from Cornwall Air Ambulance
- Building Local Benefit through Community ownership and energy generation
- Safer Cornwall – Have your say survey 2026 crime/antisocial behaviour
- Community Chest grant meeting Landulph Memorial Hall
- Screwfix Foundation – grants round 2026
- Town & Parish Council newsletter
- Callington hub banking petition

Dear Councillors,- The Yew Tree in St.Mary's churchyard

I feel I must address some of the points made regarding the ancient yew tree by the Chair of St Mary's Parochial Church Council as reported in the minutes of the Public Meeting of 22nd July 2026.

1. There was no expert opinion or evidence provided to support the claim that the yew tree is dangerous.
2. There is no evidence that the churchyard wall is supporting the tree. It may well be that the opposite case is true.
3. It is normal for the roots of ancient trees to become exposed. It does not mean that the tree is diseased or dangerous.
4. The headstones and surrounds of many of the graves in the churchyard have become unstable or sunken. Many of these are far removed from the yew tree.
5. There is no evidence to support the claim that the cracks in the catafalque have been caused by the yew tree roots.
6. There is, at the moment, no detailed plan from Cormac for any potential buttressing work or repairs that might have to be carried out to the churchyard wall. Assertions about narrowing of the road, loss of parking spaces or the moving of the War Memorial are therefore pure speculation.
7. Should the ancient yew tree be removed, the planting of a sapling yew to replace it would in no way replace the 400-600 years of heritage that would be lost by the felling of the present tree.

Yours sincerely

Malcolm Fletcher, Parish Tree Warden.

Coronavirus reminder regarding public meetings.

Councillors are requested to note that in response to the Coronavirus pandemic, the Ministry for Housing, Communities and Local Government (MHCLG) issued new Statutory Instruments that affected the limited assurance regime process. SI2020/392 and SI2020/808 gave Local Authorities permission to allow members, the public and press to attend meetings remotely from the 4th April, 2020 in respect to smaller authorities.

The Legislation only permits remote attendance at meetings held before the 7th May, 2021 hence, as no further Legislation has been passed, smaller authorities will not be able to hold virtual meetings after this date.

1769 Date of next meeting.

The next Meeting of the Council will be the Public Meeting on Wednesday 30th September 2026. PLEASE NOTE CHANGE OF DATE

The Meeting will be held at the St. Marys church hall, Botus Fleming commencing at 7:30pm

1770 End of Meeting