



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 22<sup>nd</sup> April 2026**

**Present: Councillor Edwards (Chair)**

**Councillors Ellis, Robinson, Smith, Venables, Walton, White & Willey (Vice Chair).**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **8**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 22<sup>nd</sup> April 2026**

### **1696/2026 Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one recorded the meeting.

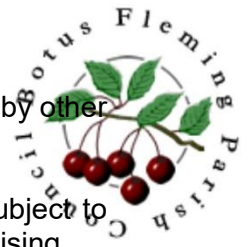
### **1697 Public participation**

A resident enquired as to the proposed introduction of Glyphosate weed management by Cornwall Council, and their request for Councils to support and opt into the scheme.

The Parish Clerk confirmed that due to the short notice given by Cornwall Council and that the Cabinet decision had been roundly challenged by other Councils, interest groups and members of the public, the scheme had been halted and was now subject to a 30-day consultation period. The specific dates for the consultation are not yet known, but no further action over the weed management project will happen for a few months.

A representative from the BOHATUS group (who meet at the St. Mary's Hall) thanked the Parish Council for providing a new and improved First Aid kit, and thanked Cllr Edwards (Chairman) for fitting the new kit to the wall at the entrance to St. Mary's hall.

A new noticeboard situated at Botus Fleming, had been installed by one of Cllr. Venable's operatives and Cllr Edwards and had been very well received. The new notice board has 3



sections and a resident enquired as to whether a section of the board could be used by other groups such as the Women's Institute (WI) in order to advertise events.

Cllr Edwards (Chairman) confirmed that this would be permissible but would be subject to the Council's terms and conditions for using notice boards, i.e. no commercial advertising.

Cllr White would provide the resident with a copy of the Council's terms and conditions of use.

A resident mentioned that an additional self-build house has being built at Carlton Villas in addition to the original development of 3 houses. This matter would be discussed with the Cornwall Councillor Paul Cador as it was assumed by the Council that a new planning application should be submitted.

Councillors **resolved** to note this report.

**1698 To receive Apologies for Absence and approve the reasons given**

Cornwall Cllr Paul Cador (holiday).

Councillors **resolved** to note.

**1699 Declarations of Interest**

Councillors **resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **resolved** that no Councillors were liable for Written Dispensations or Gifts.

**1700 Minutes of the Public Meeting 25<sup>th</sup> March 2026**

Draft Minutes 25<sup>th</sup> March 2026 – Proposed Cllr Walton, Seconded Cllr Robinson.  
All agreed.

Councillors **resolved** to approve the draft Minutes.

**1701 Matters arising from the draft Minutes for report purposes only.**

None.

**1702 A Report from Cornwall Councillor Paul Cador**

No report.



**1703 Finance**

**A Accounts for Payment April 2026**

Cllr Edwards (Chairman) proposed, Cllr Smith seconded the approval of the Accounts for payment. All agreed.

Councillors **resolved** to approve the accounts for payment.

**B Direct bank Payments & Receipts for information**

Receipts **Account1** 2026/2027 **£11,814.46**

Receipts **Account2** 2026/2027 **£0.00**

Total Receipts all Accounts 2026/2027 **£11,814.46**

Councillors **resolved** to note.

**C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£22,383** and the Earmarked Funds as **£11,252**. Total Funds **£31,635**.

**D Monthly budget monitoring balances report**

Refer to Finance report at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **resolved** to note items 1703 (B) (C) & (D) as specified in the agenda.

**E Public Works Loan Board Statement April 2026**

Councillors **resolved** to note the Loan amount outstanding **£46,840.09**

**F Year-End Accounts for Internal Audit**

- (i) **Supporting Statement to Receipts & Payments Account & Section 137**
- (ii) **Receipts & Payments Summary 2025/2026**
- (iii) **Summary Receipts & Payments Account 2025/2026**
- (iv) **Statement of Income & Expenditure 2025/2026**
- (v) **Over £100 payments listing 2025/2026**

Councillors **resolved** to note 1703 (F).

Councillors **resolved** to adopt all year-end finance reports for the internal audit report.

**1704 Planning <http://planning.cornwall.gov.uk/online-applications>**

**Planning Application NEW – One received**



**Application PA26/01784**  
**Proposal Erection of a livestock building**  
**Location Land East of Villaton Court Farm Hatt PL12 6PX**

Councillors noted that the current application was for a third livestock building and the multitude of buildings were becoming quite visible on the landscape. Councillors questioned the piecemeal fashion of the applications and wished to know how many more buildings were planned.

**Proposed Cllr Venables, seconded Cllr Willey (Vice Chair) not to support the application. All agreed.**

**Councillors resolved NOT to SUPPORT application PA26/01784**

**Planning Application Decisions – None received**

**Planning Application for Information – None received**

**Planning Application received after Agenda issue – Two received.**

**Application PA26/02150**  
**Proposal Outline application with some matters reserved for up to 9 dwellings including access (all other matters reserved)**  
**Location Land East of Heckberry Barn Vollarads Lane Hatt Cornwall**  
**Grid Ref 239342 / 62038**

Councillors made reference to the Application which was approved after an Appeal Committee decision November 2021. The Parish Council originally did not support the application as it was unclear as to how many houses of the 8 in the development would be affordable or open-market. The position is still unclear and with a 9<sup>th</sup> property being squeezed in it was understood that the addition house would be an open-market development. Despite the need for Housing in Cornwall, Councillors did not wish to support the new application.

**Proposed Cllr Willey (Vice Chair), seconded Cllr Edwards (Chairman). All agreed.**

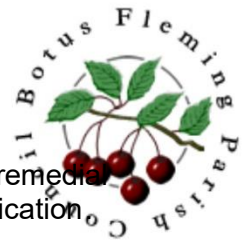
**Councillors resolved to NOT to SUPPORT application PA26/02150**

**Application PA26/02058**  
**Proposal To erect an agricultural building to be used for dry storage of farm equipment and as animal shelter on existing agricultural land**  
**Location Land South East of Ploughman's cottage Botus Fleming Saltash**  
**Grid Ref 240940 / 61603**

The Application was received on the 21<sup>st</sup> April 2026 and an extension to reply is requested for the 27<sup>th</sup> May 2026. All Councillors agreed.

**Councillors resolved to ABSTAIN and request an extension to reply to application PA26/02058**

Councillors **resolved** to note all planning matters.



## 1705 Recreation Field

Cllr Edwards (Chairman) reported that the play equipment wooden tower required remedial repair and that generally equipment would be checked especially parts requiring lubrication.

Cllr Willey (Vice Chair) offered to order the new swing seats and shackles estimated at £200.

Cllr Venables offered the services of one of his staff at Brunel recycling services to carry out general play area maintenance work. Councillors thanked Cllr Venables for this offer of assistance.

Councillors **resolved** to note this report.

## 1706 (i) Asset Maintenance Audit

Cllr White thanked Cllr Edwards (Chairman) for receiving delivery of the new Botus Fleming noticeboard and assisting with the installation, and also Cllr Venables for his assistance with the installation of the new notice board.

A similar noticeboard had been ordered for Hatt village, with delivery expected in June 2026. The current Hatt noticeboard may would be re sited to the Recreation Field, should remedial repairs to the noticeboard be successful. Alternatively, a new smaller noticeboard would be provided by the Parish Council.

Councillors thanked Mr Ray Mingo and Mr Paul Hoult who had arranged the felling of the dangerous tree at Moditonham quay, and thanked Mr Fletcher (tree warden) for his offer to provide sapling tree replacements.

Councillors **resolved** to note this report.

**Item 1706 (i) can be viewed under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)**

## 1706 (ii) Other Councillor reports - Defibrillator

Cllr Walton advised Councillors further regarding the Memorandum of Understanding between Botus Fleming Parish Council and South-Western Ambulance Service Trust (SWAST), the suppliers of the defibrillator package.

The renewal package amounts to £2,800 plus vat renewable from 21<sup>st</sup> December 2026. This amount is budgeted for within the 2026 / 27 precept.

SWAST also offer a training session for residents within the Parish.

A training date to be advertised on HCBB Facebook. Confirmation is required from the SWAST representative regarding availability to deliver the training.

Cllr Walton stated that 'guardians' of the defibrillator needed to be lodged with SWAST to ensure that monthly checks were carried out to both defibrillators and the information relayed to SWAST.

Cllr Walton was not completely satisfied with the service levels from SWAST and would be challenging this situation with them. Guardians are confirmed as specified Councillors.



Councillors **resolved** to note this report.

**1707 Clerk's items – Weed control management (details as previously circulated to Councillors)**

Councillors **resolved** to note.

**1708 Correspondence – None.**

**1709 Date of next meeting**

The next Meeting of the Council will be the **Annual Meeting of the Parish Council on Wednesday 27<sup>th</sup> May 2026 at 7:30pm in the St Mary's Church Hall (covid safe).**

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to [www.botusfleming.org.uk](http://www.botusfleming.org.uk) for further details.

**1710 End of meeting 20:45**

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**Signed  
(Chairman)**

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**Date**