



## **ANNUAL PARISH MEETING**

**Wednesday 22<sup>nd</sup> April 2026**

**Present: Councillor Edwards (Chairman)**

**Christopher Cook – Parish Clerk & Responsible Financial Officer**

Councillors Ellis, Robinson, Smith, Venables, Walton, White & Willey (Vice Chairman) in the audience attending as residents.

**Also in attendance:**

Members of the public: **13 residents**

Residents were invited to speak, without a time restriction, on matters relating to the Parish. This meeting was advertised as the Annual Parish Meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

The Annual Parish Meeting was advertised from the 1<sup>st</sup> April 2026 on the Parish Noticeboards, the Parish Council website and also on the Hatt Chat & Botus Banter and Botus Fleming Parish Council social media groups.

**Minutes 22<sup>nd</sup> April 2026**

**29/2026**

**Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Annual Parish Meeting and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. The Chairman explained that Covid safety measures would be adhered to for this Meeting.

**30**

**Apologies for absence**

No apologies.

**Resolved** to note.

**31**

**To approve and sign as a correct the draft Minutes of the Annual Parish Meeting held on 23<sup>rd</sup> April 2025.**

Proposed David Edwards, seconded David Willey. All agreed.

No matters arising from the draft Minutes.

The Meeting **Resolved** to agree the draft Minutes.



**32 To receive the Chairman's Annual Report**

Cllr. Dave Edwards (Chairman) delivered the Annual report.

The full report can be viewed on the Parish Council website under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

**Resolved** to note.

**33 To a Statement on the Parish Council accounts for the year ending 31<sup>st</sup> March 2026 from the Responsible Financial Officer**

The Responsible Financial Officer (RFO) delivered the end of year Accounts statement.

Annual receipts General Account £27,276.25 and payments £25,307.40.

Annual receipts Earmarked Funds £1,400.00 and payments £51.00.

**Total Annual receipts £28,676.25 and payments £25,358.40**

The Year end General Account balance £13,656.71, Earmarked Funds £11,255.81.

**Total Funds £24,912.52 (Compare Budget £30,500.00)**

The full report can be viewed on the Parish Council website under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

**Resolved** to note.

**34 To invite the public to raise any matters of interest.**

No participation.

**35 Close of Meeting at 18:25**

Cllr. Dave Edwards (Chairman) stated that the Public Meeting for the 22<sup>nd</sup> April 2026 would follow on immediately after the Annual Parish Meeting.

**Signed..... Date.....**  
**(Chairman)**