



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 10th September 2025

Present: Councillor Edwards (Chair)

Councillors Ellis, Robinson, Walton, White & Willey (Vice Chair).

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.
Cllr Paul Cador (Cornwall Councillor)

Members of the public: **5**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 10th September 2025

1606/2025 Chair's Welcome & Announcements

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one recorded the meeting.

1607 Public participation

No public participation.

1608 To receive Apologies for Absence and approve the reasons given

Cllrs Smith & Venables (Holidays).

1609 Declarations of Interest

Councillors **resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **resolved** that no Councillors were liable for written Dispensations or Gifts.



1610 Minutes of the Public Meeting 23rd July 2025

Draft Minutes 23rd July 2025 – Proposed Cllr Ellis, Seconded Cllr Willey (Vice Chairman), 6 agreed.

Councillors **resolved** to approve the draft Minutes.

1611 Matters arising from the draft Minutes for report purposes only.

None.

1612 A Report from Cornwall Councillor Paul Cador

Report from Cornwall Cllr Paul Cador 10th September 2025

Application PA25 / 05519 response date extended until 12th September 2025.

A38 Speed restrictions now in place through Landrake and around the new Stoketon roundabout.

Meeting being arranged with Bloor Homes regarding the pathway leading up to the Treledan Estate. Councillors to attend the meeting when the date is fixed. The meeting is subject as to whether the area in question is within their boundary line of responsibility.

Councillors **resolved** to note this report.

1613 Finance

A Accounts for Payment September 2025

Cllr Edwards (Chairman) proposed, Cllr Walton seconded the approval of the Accounts for payment. All agreed.

Councillors **resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£11,500.00** Total receipts **Account1** 2025/2026 **£24,526.76**.

Bank Receipts were reported as **£0.00**. Total receipts **Account2** 2025/2026 **£550.00**

Total Receipts all Accounts 2025/2026 **£25,076.76**

Councillors **resolved** to note.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£21,907.51** and the Earmarked Funds as **£10,435.56**. Total Funds **£32,343.07**.



D Monthly budget monitoring balances report

Refer to Finance report at www.botusfleming.org.uk

Councillors **resolved** to note items 1613 (B) (C) & (D).

E Public Works Loan Board Statement September 2025

Councillors **resolved** to note the Loan amount outstanding **£49,057.21**

1614 Planning <http://planning.cornwall.gov.uk/online-applications>

Planning Applications	2025/26 - Location / Development	Validated	Comments from Cornwall Council
PA25 / 04805	Cross Park Farm - demolition agricultural building	16th July 2025	Approved 9/9/2025
PA25 / 03258	Fanns Cottage - conversion barn to dwelling house	11th June 2025	Awaiting decision
PA25 / 05519	Croft Inn - self-storage site change of use	5th August 2025	Awaiting decision
PA25 / 05737	Orchard Meadow - 4 x 2 story dwellings and parking	3rd Sept 2025	Awaiting decision

Planning Applications PA25 / 05519

Councillors noted that Saltash Town Council had already considered Application PA25 / 05519 and responded.

Botus Fleming Parish Councillors considered that they had insufficient details and unable to support the application.

Proposed Cllr Edwards (Chairman), seconded Cllr Willey (Vice Chair). All agreed.

Councillors **resolved** to note all planning matters.

1615 Recreation Field

No report.

1616 (i) Asset Maintenance Audit

Item 1616 (i) can be viewed under 'Reports' at www.botusfleming.org.uk

1616 (ii) Other Councillor reports

Cllr Walton confirmed that she would take over the responsibility of checking the defibrillator at St. Mary's Hall and confirmed that the maintenance and supply Contract was due for renewal 26th January 2026.



Councillors **resolved** to note this report and thanked Cllr Walton.

1617 Clerk's items

- (i) Councillors were asked to consider the proposal to migrate website and email address from the current "org.uk" to a "gov.uk" domain.

Councillors **resolved** not to implement recommendations of NALC & CALC to migrate to a .gov.uk website domain.

ACTION: Council/Chairman to provide a statement on the Parish Council's decision for the (RFO) on 25th March 2026 in time for the External audit review.

- (ii) Draft Budget / Precept 2026 / 2027 for review at the Operations meeting 15th October 2025.

1618 Correspondence

1618 (i) – no further action.

1618 (ii) – Parish Clerk to respond.

1619 Date of next meeting

The next Meeting of the Council will be the **Public Meeting on Wednesday 22nd October 2025 at 7:30pm at the St Mary's Church Hall (covid safe).**

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to www.botusfleming.org.uk for further details.

1620 End of meeting 20:12

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**Signed
(Chairman)**

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Date