Botus Fleming Parish Council Asset Audit Report

(This audit does not include any aspect of the Playing Field which is audited separately)

DATE OF AUDIT: 16/06/2025	AUDITED BY: S. White

Item	Area	Condition	Action Required

Life Belt	Moditonham Quay	Good	None

Notes:

Parish Pound	Botus Fleming	Good	None

Notes:

Bus Shelter	Hatt	Good	None
Railings and Signage	Hatt Roundabout	No Change	None
Play Equipment	Recreation Field	See Appendix A	

Notes:

Notice Board	Botus Fleming	Good	None
	Hatt	Good	None

Notes:

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Item	Area	Condition	Action Required

Item	Area	Condition	Action Required
Salt Grit Bins	Hatt Sunnybanks	Full	None
	Hatt Vollards Lane	3/4 Full	None
	Road, Hatt To Botus Fleming	Full	None
	Botus Fleming Crossroads	Full	None

Notes:

Benches	Moditonham Quay	Fair	None
	Road, Hatt To Botus Fleming	Fair	None
	Recreation Field 1	Fair	None
	Recreation Field 2	Fair	None
Picnic Benches	Recreation Field	Good	None

Notes:

Laptop	Parish Clerk	No Change	None
Printer	Councillor/Auditor	No Change	None

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Appendix A

Checklist For Play Equipment

Maintenance Check	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6
Check Rotating Parts	11/5	18/5	25/5	1/6	8/6	15/6
Check Swing Chain Links/Shackles/Seats	11/5	18/5	25/5	1/6	8/6	15/6
Check Bolts/Fixings/Ball Joints	11/5	18/5	25/5	1/6	8/6	15/6
Check For Loose/Missing Parts	11/5	18/5	25/5	1/6	8/6	15/6
Check Plastic/Rubber Parts	11/5	18/5	25/5	1/6	8/6	15/6
Check For Damage/Obstruction/Corrosion	11/5	18/5	25/5	1/6	8/6	15/6
Check Safe Surfacing	11/5	18/5	25/5	1/6	8/6	15/6
Check Fencing	11/5	18/5	25/5	1/6	8/6	15/6

Comments:
Decking boards on wooden tower with steps showing signs of the start of rot.

Notes: