



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 24<sup>th</sup> April 2024**

**Present: Councillor Edwards (Chairman)**

**Councillors Ellis, Fletcher, Robinson, Smith, Venables, White & Willey (Vice Chairman)**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Martin Worth – County Councillor

Members of the public: **8**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 24<sup>th</sup> April 2024**

### **1357/2024 Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one intended recording the meeting.

### **1358 Public participation**

Two residents questioned whether there would be 3 or 4 Houses built within the proposed development on the land at Orchard Meadow PA23/10388. Reference was made concerning access from Cross Farm Lane and Cllr Venables confirmed involvement and influence over this access point.

Cllr Edwards (Chairman) confirmed that the Parish Council had dealt with the Planning Application and rejected the application. The Planning Development Officer was aware of the Parish Council's position not to support the application.

The Application has been referred to the South East Planning Committee at the Council Chamber at Chy Trevail, Bodmin, PL31 2FR at 10.00 am on Monday 13th May 2024



Cllr Martin Worth was aware of the Meeting and supported the Parish Council regarding the referral of the Application for further scrutiny.

A resident had written to the Head of Housing and CEO of Cornwall Council over concerns relating to PA23/10388 but had not received a response yet.

Councillors **Resolved** to note.

**1359 To receive Apologies for Absence and approve the reasons given**

No apologies

**1360 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

**1361 Minutes of the Public Meeting held on the 27<sup>th</sup> March 2024**

Minutes 27<sup>th</sup> March 2024 - Proposed Cllr Fletcher, seconded Cllr Robinson. All agreed.

Councillors **Resolved** to approve the draft Minutes.

**1362 Matters arising from the draft Minutes for report purposes only.**

None.

**1363 A Report from Cornwall Councillor Martin Worth**

Cllr Martin Worth reported.

Meetings at Cornwall Council-

- Provision of pitches for New Age Travellers/ Gypsies
- Review of Domestic violence statistics and safeguarding for children. 8,000 vulnerable in Cornwall
- Treledan cycle routes under discussion / BOTHER involved



- Reports on future of Newquay Airport and Space Port
- Police & Crime Commissioner Elections 2<sup>nd</sup> May 2024. (Photo ID to vote required)
- Budgets for 2024 / 2025 and election of Cornwall Council Leader 21<sup>st</sup> May 2024
- Tamar Bridge – awaiting results of Petition presented by Sheryll Murray on 23<sup>rd</sup> April 2024. Open Road Toll report seeks to remove toll booths and roundabout by the kiosks
- Torpoint ferry now in for refit. Down to 2 ferries for 4/5 weeks

Actioned Call-In to East Cornwall Planning Committee for 13th May 2024 for local Planning issue at Orchard Meadow PA23/10388.

Councillors **Resolved** to note this report.

## **1364 Finance**

### **A Accounts for Payment April 2024**

Cllr Edwards (Chairman) proposed, Cllr Willey (Vice Chairman) seconded the approval of the Accounts for payment. All agreed.

Councillors **Resolved** to approve the accounts for payment.

### **B Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£12,931** Total receipts Account1 2024/2025 **£12,931**.

Bank Receipts were reported as **£0.00** Total receipts Account2 2024/2025 **£0.00**  
Total Receipts 2024/2025 **£12,931**

### **C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£22,904** and the Earmarked Funds as **£19,461**

### **D Monthly budget monitoring balances report**

Refer to Finance report at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **Resolved** to note items 1348 (B) (C) & (D).

### **E Public Works Loan Board Statement April 2024**

Councillors **Resolved** to note the Loan amount outstanding **£55,571.29**



- F Year End Accounts for Internal Audit ([www.botusfleming.org.uk](http://www.botusfleming.org.uk))
- (i) Supporting Statement to Receipts & Payments Account & Section 137
  - (ii) Receipts & Payments Summary 2023/2024
  - (iii) Summary Receipts & Payments Account 2023/2024
  - (iv) Statement of Income & Expenditure 2023/2024
  - (v) Over £100 payments listing 2023/2024

The above financial reports were previously submitted to Councillors.

Proposed Cllr Fletcher, Seconded Smith. All agreed.

Cllr Dave Edwards (Chairman) & the (RFO) signed off documents (i) & (ii) above.

All Year End Accounts can be viewed at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **Resolved** to approve the audited Year End Accounts.

1365 Planning <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – None received**

**Planning Application Decisions – One received**

**Application PA24 / 00826**  
**Proposal Rear sunroom**  
**Location 9 Boaden Close Hatt Saltash Cornwall PL12 6NT**

**Approved with conditions 28<sup>th</sup> March 2024**

**Planning Application for Information – None received**

**Planning Applications received after Agenda published – None received**

A comment was made by a resident concerning the hearing date for PA23/10388 Orchard Meadow. Cllr Martin Worth stated that he had been active in calling-in the Planning Application for the hearing 13<sup>th</sup> May 2024.

Councillors **Resolved** to note all planning matters.

1366 **Neighbourhood Development Plan (NDP) & Parish Plan**  
[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Smith was engaging with a Councillor colleague at Taunton Council who was providing advice regarding their (NDP) Plan. Cllr Martin Worth would also forward the latest Cornwall Council recommendations on the (NDP) to Cllr Smith.



Councillors thanked Cllr Smith for the progress being made with the new (NDP) which would yet take much effort and work.

### 1367 Recreation Field & Playground fencing

No report.

### 1368 Councillors Reports

The full Council reports for Item 1368 (A) can be viewed under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

#### A Asset Audit

Weeds were developing in the Parish Pound and the Council's contractor would trim the weed growth when required.

The bus shelter has not been painted for around two years and with much inclement weather, Cllr White suggested that a repaint was in order. Cllrs Edwards & Willey would organise a paint session soon.

Other Assets on the monthly checklist were reported in order.

Councillors **Resolved** to note.

#### B Climate and Ecological Emergency

Cllr Fletcher reported-

- The three swift nesting boxes purchased have now been installed in the bell tower at St. Mary's church.
- Solar powered swift calling equipment is installed to encourage nesting.
- Leaflets will be given to residents advising that the swift cries equipment will be activated twice during the day.
- Resident's suggestion to create a community orchard in a designated area of the Recreation Field. Grants available from Cornwall Council Forests for Cornwall grant bodies.
- Landulph Parish Council successful in receiving funding for an Orchard which provided funds for fencing, ancillary items and 54 trees.
- Noted that three cornered garlic was growing in the verge along Carlton Villas and some in Sunnybanks. This type of garlic is an invasive species. Cllr Fletcher has written to Cornwall Housing who manage Carlton Villas to advise of the verge growth.

Councillors **Resolved** to note.



## C BOTHER

Progress made in that Cornwall Council CORMAC have inspected the area of Roads corner and have met with the owners of Woodside stables concerning a cycle path development.

Councillors **Resolved** to note.

## D Defibrillator

South West Ambulance Service Trust have offered a defibrillator training session.

Cllr Fletcher suggested delaying the training to late 2024 as training for volunteers had only recently been completed.

Councillors **Resolved** to note.

## E Rural Services network

Councillors noted the Rural Services network communication offering-

- Weekly rural bulletin
- Monthly Funding Digest highlighting sources for funding and grants
- Dedicated Rural Village Service Group newsletter six times a year and opportunities to share good practice
- A bespoke annual meeting for Councillors and Clerks.

Membership is offered at £50 + vat per annum.

Cllr Ellis proposed, Cllr Fletcher seconded joining the Rural Services Network. All agreed.

Councillors **Resolved** to meet the membership subscription of £50 + vat.

## 1369 Clerk's items

None

## 1370 Correspondence

None

## 1371 Date of next meeting

The next Meeting of the Council will be the **Annual Meeting of the Parish Council** on Wednesday 22<sup>nd</sup> May 2024 at 7:30pm at the St Mary's Church Hall (covid safe).



The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying. Please refer to [www.botusfleming.org.uk](http://www.botusfleming.org.uk) for further details.

**1372 End of meeting 20:46**

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**Signed  
(Chairman)**

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**Date**