



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 28th February 2024

Present: Councillor Edwards (Chairman)

Councillors Ellis, Fletcher, Robinson, Venables, Smith, White & Willey (Vice Chairman)

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **8**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 28th February 2024

1322/2024 Chair's Welcome & Announcements

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation. No one intended recording the meeting.

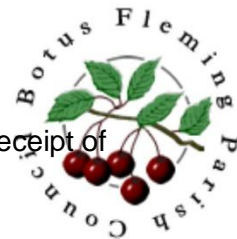
Cllr Edwards (Chairman) welcomed Cllr Venables and Cllr Smith onto the Parish Council. Both were appointed 27th January 2024 and interviewed following resignations of Cllrs Oakes & Solomon. Cllr Oakes letter of resignation was received on the evening of the 27th January 2024. The Notice of Councillor vacancy was published 30th January 2024 to 19th February 2024 and no additional applications were received. There were two candidates to fill two Councillor vacancies.

The Acceptance of Office Form was signed. The Register of Interests Form was previously completed.

1323 Public participation

A resident mentioned the number of swifts nesting in the area, and in collaboration with St. Mary's church requested that the Parish Council assisted with a donation for the erection of some new nesting boxes by the church tower.

Cllr. Fletcher supported the request from the resident which supported the Parish Council's environmental stance. An explanation of the most suitable and effective nesting boxes was given.



Councillors agreed in principle to fund the expenditure from Earmarked funds upon receipt of a grant application form.

Councillors **Resolved** to note and to address the Grant application 27th March 2024.

1324 To receive Apologies for Absence and approve the reasons given

No apologies.

1325 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

1326 Minutes of the Public Meeting held on the 24th January 2024

Minutes 24th January 2024 - Proposed Cllr Ellis, seconded Cllr Willey (Vice Chairman).
6 agreed, 2 abstentions.

Councillors **Resolved** to approve the draft Minutes.

1327 Matters arising from the draft Minutes for report purposes only.

None.

1328 A Report from Cornwall Councillor Martin Worth

No report Cllr Worth not in attendance.

1329 Finance

A Accounts for Payment February 2024

Cllr Edwards (Chairman) proposed, Cllr Ellis seconded the approval of the Accounts for payment. All agreed.

Councillors **Resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£0.00** Total receipts Account1 2023/2024 **£26,027.78**
Bank Receipts were reported as **£0.00** Total receipts Account2 2023/2024 **£22,845.00**
Total Receipts 2023/2024 **£48,872.78**

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£16,830.19** and the Earmarked Funds as **£24,943.14**

D Monthly budget monitoring balances report

Refer to Finance report at www.botusfleming.org.uk

Councillors **Resolved** to note items 1329 (B) (C) & (D).



E Public Works Loan Board Statement February 2024

Councillors **Resolved** to note the Loan amount outstanding **£57,697.68**

1330 Planning <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – One received

Application PA24 / 00826
Proposal Rear sunroom
Location 9 Boaden Close Hatt Saltash Cornwall
Grid Ref 239636/62054

Amendment to Application address 9 Boaden Close and NOT 9 Broaden Close.

Cllr Fletcher proposed, Cllr Willey (Vice Chairman) seconded support for the application with Councillors offering no adverse comments. All agreed.

Councillors **Resolved** to **SUPPORT** Planning Application **PA24/00826**

Planning Application Decisions – One received

Application PA22 / 05503
Proposal Listed Building consent for repair and reconstruction of entrance Portico.
Location Moditonham House Road from Spindlebury to Moditonham Quay Botus Fleming Cornwall PL12 6NN

Approved with conditions 13th February 2024

Planning Application for Information – One received

Application PA23 / 09704
Proposal Non material amendment in relation to decision notice PA23 / 02270 dated 04/09/2023 changing doors from aluminium as previously agreed to wooden doors and changing size of windows and alterations to first floor layout.
Location Telbrig 5 Barns Terrace Ellbridge Lane Hatt Saltash Cornwall PL12 6PU

Planning Applications received after Agenda published – One received

Application PA24 / 00167
Proposal Works to trees under a Tree Preservation Order (TPO) reference E2/05/TPO/00022 namely; G2 mature common beech (Fagus Sylvatica) to fell
Location St Mary's House Botus Fleming Saltash Cornwall PL12 6NJ

Approved with conditions 21st February 2024

Councillors **Resolved** to note all planning matters.

1331 **Neighbourhood Development Plan (NDP) & Parish Plan**
www.botusflemingandhattndp.com



Cllr Smith agreed to front the (NDP) project with a view to updating the Plan. Cornwall Council are offering updated guidance notes regarding (NDP) Plans. Councillors were grateful to Cllr Smith and eager for the Plan to be rejuvenated.

Councillors **Resolved** to note this report.

1332 Recreation Field & Playground fencing

The Playground fencing has been installed. Access to the playground site is being arranged. Zaun have provided paint and touching up materials to keep the fencing maintained. Signs will be erected at the entrance of the Recreation Field and adjacent to the playground gate stating 'no dogs allowed' in the play area and that fines will apply.

Councillors **Resolved** to note.

1333 Councillors Reports

The full Council reports for Items 1333 (A) can be viewed under 'Reports' at www.botusfleming.org.uk

A Asset Audit

Cllr White had added the new playground fencing to the monthly asset check and noted the additional paint materials which Cllr. Willey (Vice Chairman) would retain for safekeeping.

It was noted that some of the play equipment was muddy and required cleaning. A resident suggested that perhaps a group of residents' whose children regularly use the equipment might feel moved to clean the equipment. Cllr. Fletcher supported the suggestion, adding that if residents kept the area tidy they would be more likely to have an investment in keeping it so.

An arm of one of the benches was noted as damaged. Cllr Willey (Vice Chairman) would affect repairs.

Other Assets on the monthly checklist were reported in order.

Councillors **Resolved** to note.

B Climate and Ecological Emergency

Cllr. Fletcher reported the incursion of brambles at the tree plantation area between the verge and the highway. Brambles would be trimmed back by the Council's contractor.

Councillors **Resolved** to note.

C BOTHER

Cllr Ellis advised that a BOTHER zoom meeting with James Hatton (Cornwall Council), Cllr Edwards, Margaret Matthews (BOTHER), Cllr Worth, and Cormac will take place 29th February 2024 to discuss further proposals from Cornwall Council to progress the Walk/Cycle Way from Hatt to Carkeel.

BOTHER reported that Landulph Parish Council are hosting an Environmental event at a Public Meeting on the 5th March 2024. BOTHER will provide a presentation.



Councillors **Resolved** to note.

D Defibrillator

Defibrillator training at St. Mary's church hall is planned for the 7th March 2024 between 7:00pm and 9:00pm. Approximately 8 residents have registered for training, though with some more advertising this may increase numbers. Any spare places could be offered to Landulph residents

Councillors **Resolved** to note.

E Slurry on Highway

Cllr Fletcher referred to the letter which had been sent to a resident of a neighbouring parish concerning the leaving of slurry residue on the highway at Villaton Lane and A388.

Cormac advised that should this occur again BFPC should contact them. They would then take up the matter directly with the individual concerned. Cllr Martin Worth should be copied into the correspondence.

Councillors **Resolved** to note.

1334 Clerk's items

Two Councillors have received Code of Conduct training as part of the Induction process.

A meeting between Parish Councillors and Cornwall Council Planning Team is arranged for the 10th April 2024 at 6:00pm in St. Mary's church hall.

1335 Correspondence

None

1336 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

1337 Casual Vacancy applications

Councillors confirmed the appointment Mr Martin Smith to fill the vacancy by co-option to the Parish Council, previously addressed 27th January 2024 which was subject to the Notice of vacancy being published.

Proposed Cllr Edwards (Chairman), seconded Cllr Willey (Vice Chairman).

Councillors **Resolved** to make the appointment and all agreed.

1338 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that the public and press be re-admitted to the meeting.

1339 Date of next meeting



The next Meeting of the Council will be the **Public Meeting** on Wednesday 27th March 2024 at 7:30pm at the St. Mary's Church Hall, (COVID safe) Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying. Please refer to www.botusfleming.org.uk for further details.

1340 End of meeting 20:22

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**Signed
(Chairman)**

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Date