

# Botus Fleming Parish Council

www.botusfleming.org.uk



## Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 28<sup>th</sup> February 2024

Time: 7.30pm

Location: St Marys Church Hall, Botus Fleming

### To: Chairman & Parish Councillors

Chairman D Edwards

Councillors. M Ellis, M Fletcher, J Robinson, B Venables, S White, & D Willey (Vice Chairman).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on this Agenda.

*Christopher Cook (CILCA)*

Christopher Cook

Clerk to the Council

8<sup>th</sup> February 2024

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

### Parish Clerk & Responsible Financial Officer

24 Rashleigh Avenue - Saltash - Cornwall - PL12 4NS

Tel. 07523 005414

clerk@botusfleming.org.uk

**7.30pm – Item 1323 below** (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

**Questions and comments from members of the public (limited to 15 minutes in total)**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session\*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

\* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

## Agenda | 28 February 2024

### **1322/2024 Chair's Welcome & Announcements**

Health and Safety housekeeping announcement,  
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

### **1323 Public participation**

### **1324 To receive Apologies for Absence and approve the reasons given.**

(LGA 1972 s.85 (1))

### **1325 Declarations of interest**

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

### **1326 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Wednesday 24<sup>th</sup> January 2024.**

(LGA 1972 sch.12.para 41(1))

### **1327 Matters arising from the Minutes for report purposes only.**

### **1328 A Report from Cornwall Councillor Martin Worth**

## 1329 Finance

### A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **February 2024**.

#### Payments Schedule

28 February 2024

Period 11

Date	Payee	Description	BACs ref.	£
28/02/2024	Christopher Cook	Salary	BACS337	339.20
28/02/2024	HMRC	PAYE	BACS338	84.60
28/02/2024	WesternWeb Limited	Renewal of BFPC domain name	BACS339	96.00
28/02/2024	Sally White	Administration expenses	BACS340	10.50
28/02/2024	Ally Hill	Grass cutting (Jan)	BACS341	100.00
<b>All BACs payment amounts today</b>				<b>£ 630.30</b>

### B Direct bank Receipts & Payments for information

All bank receipts for this period **£0.00** Total receipts 2023/2024 are **£48,872**

Total receipts **Account 1** 2023/2024 are **£26,028**

Total receipts **Account 2** 2023/2024 are **£22,845**

### C Bank reconciliation and Earmarked Funds (EMF) balances at 28<sup>th</sup> February 2024

Current Account Lloyds A/c1 £16,830

Business Reserve Lloyds A/c2 £24,943

Bank Reconciliation balance £41,773

### D Monthly budget monitoring balances at 28<sup>th</sup> February 2024

Refer to Finance report at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

### E Public Works Loan Board - Loan Statement 28<sup>th</sup> February 2024

Public Works Loan Board - Loan amount outstanding £55,571.29

## 1330 Planning

#### New Planning Applications – One received

Application link <http://planning.cornwall.gov.uk/online-applications>

Application PA24 / 00826

Proposal Rear sunroom

Location 9 Broaden Close Hatt Saltash Cornwall

Grid Ref 239636/62054

#### Planning Application Decisions – One received

Application PA22 / 05503

Proposal Listed Building consent for repair and reconstruction of entrance Portico.

Location Moditonham House Road from Spindlebury to Moditonham Quay Botus Fleming Cornwall PL12 6NN

**Approved with conditions 13<sup>th</sup> February 2024**

**Planning Application – For information – One received**

**Application** PA23 / 09704  
**Proposal** Non material amendment in relation to decision notice PA23 / 02270  
Dated 04/09/2023 changing doors from aluminium as previously agreed  
to wooden doors and changing size of windows and alterations to first  
floor layout.  
**Location** Telbrig 5 Barns Terrace Ellbridge Lane Hatt Saltash Cornwall PL12 6PU

**Planning Application received after Agenda has been issued – To be advised**

**1331 Neighbourhood Development Plan & Parish Plan**  
[www.botusflemingandhatndp.com](http://www.botusflemingandhatndp.com)

**1332 Recreation Field & Playground fencing**

**1333 Councillor Reports (Report A previously circulated)**

**A Asset Audit - Cllr Sally White**

**B Climate & Ecological emergency - Cllr Malcolm Fletcher**

**C BOTHER - Cllr Mervyn Ellis**

**D Defibrillator - Cllr Malcolm Fletcher**

**E Slurry on the Highway - Cllr Malcolm Fletcher**

**1334 Clerk's items** [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

**1335 Correspondence**

**1336 Public Bodies (Admission to Meetings) Act 1960**

To **Resolve** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**1337 Casual Vacancy applications**

**1338 Public Bodies (Admission to Meetings) Act 1960**

To **Resolve** that the public and press be re-admitted to the meeting.

**1339 Date of next meeting.**

The next Meeting of the Council will be the **Public Meeting** on Wednesday 27<sup>th</sup> March 2024 at 7.30pm at the St. Mary's Church Hall (covid safe).

**1340 End of meeting**