

Botus Fleming Parish Council

www.botusfleming.org.uk



Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 24th January 2024

Time: 7.30pm

Location: St Marys Church Hall, Botus Fleming

To: Chairman & Parish Councillors

Chairman D Edwards

Councillors. M Ellis, M Fletcher, J Oakes, J Robinson, S White, & D Willey (Vice Chairman).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on this Agenda.

Christopher Cook (CILCA)

Christopher Cook

Clerk to the Council

8th January 2024

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

Parish Clerk & Responsible Financial Officer

24 Rashleigh Avenue - Saltash - Cornwall - PL12 4NS

Tel. 07523 005414

clerk@botusfleming.org.uk

7.30pm – Item 1304 below (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

Agenda | 24 January 2024

1303/2024 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

1304 Public participation

1305 To receive Apologies for Absence and approve the reasons given.

(LGA 1972 s.85 (1))

1306 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

1307 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Wednesday 13th December 2023.

(LGA 1972 sch.12.para 41(1))

1308 Matters arising from the Minutes for report purposes only.

1309 A Report from Cornwall Councillor Martin Worth

1310 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **January 2024**.

Payments Schedule

24 January 2024

Period 10

| Date | Payee | Description | BACs ref. | £ |
|---------------------------------------|--------------------------------|------------------------------------|-----------|--------------------|
| 24/01/2024 | Christopher Cook | Salary | BACS330 | 339.04 |
| 24/01/2024 | HMRC | PAYE | BACS331 | 194.00 |
| 24/01/2024 | Christopher Cook | Mailbird I.T. licence | BACS332 | 34.80 |
| 24/01/2024 | Public Works Loan Board | Loan instalment payment | DD | 2,732.22 |
| 24/01/2024 | Christopher Cook | Salary adjustment arrears | BACS333 | 435.98 |
| 24/01/2024 | Christopher Cook | Administration expenses | BACS334 | 16.95 |
| 24/01/2024 | South West Community Builds | Feasibility study and report costs | BACS335 | 8,446.00 |
| 24/01/2024 | Ally Hill Property Maintenance | Grass cutting (Dec) | BACS336 | 170.00 |
| | | A/c 1 £3,922.99 | | |
| | | A/c 2 EMF £8,446.00 | | |
| All BACs payment amounts today | | | | £ 12,368.99 |

B Direct bank Receipts & Payments for information

All bank receipts for this period **£0.00** Total receipts 2023/2024 are **£48,872**

Total receipts **Account 1** 2023/2024 are **£26,028**

Total receipts **Account 2** 2023/2024 are **£22,845**

C Bank reconciliation and Earmarked Funds (EMF) balances at 24th January 2024

Current Account Lloyds A/c1 £17,460

Business Reserve Lloyds A/c2 £24,943

Bank Reconciliation balance £42,403

D Monthly budget monitoring balances at 24th January 2024

Refer to Finance report at www.botusfleming.org.uk

E Public Works Loan Board - Loan Statement 24th January 2024

Public Works Loan Board - Loan amount outstanding £55,571.29

1311 Planning

New Planning Applications – Two received

Application link <http://planning.cornwall.gov.uk/online-applications>

Application PA24 / 00167

**Proposal Works to trees under a Tree Preservation Order (TPO)
Reference E2/05/TPO/00022 namely; G2 mature common beech
(Fagus Sylvatica) to fell.**

Location St Mary's House Botus Fleming Saltash Cornwall

Application PA23 / 10177

**Proposal The construction of an extension to an agricultural building
to be used to house dairy young stock**

Location Villaton Court Farm Hatt Saltash Cornwall

Planning Application Decisions – One received

Application PA23 / 07736
Proposal Proposed new dwelling set within the private land ownership grounds of Villaton Barton. Intended for multi-generational family occupancy and to remain tied to the main host dwelling.
Location Villaton Barton Hatt Saltash Cornwall PL12 6PP
Planning application REFUSED 12th January 2024

Planning Application – For information – None received

Planning Application received after Agenda has been issued – To be advised

1312 Neighbourhood Development Plan & Parish Plan
www.botusflemingandhattndp.com

1313 Recreation Field & Playground fencing

1314 Councillor Reports (Report A previously circulated)

- A Asset Audit - Cllr Sally White**
- B Climate & Ecological emergency - Cllr Malcolm Fletcher**
- C BOTHER - Cllr Mervyn Ellis**
- D Defibrillator - Cllr Malcolm Fletcher**

1315 Clerk's items www.botusfleming.org.uk

1316 Correspondence

1316 (i)

Dear Councillors,

Walk/Cycleway

Progress on this seems to have stalled, and in order to ensure that the construction of a path remains a viable option in the foreseeable future, we probably need to remain proactive. I believe that Cornwall Council are probably willing to construct a path between Hatt roundabout and Roods Corner whenever funds become available. They have already asked Cormac to include provision for such a path in the design of the roundabout at Roods. We've also been told that the Treledan development will incorporate walk/cycle paths. However, there seems to be no inclination on the part of those who might influence the development to consider how the two could be integrated, and a stretch of path from Hatt which can go no further than the edge of Treledan would be of limited value. So I think it's essential that we lobby those involved in planning the next phase of the Treledan development as soon as possible.

There has been more than one suggestion for the route our stretch of path from Hatt would take after exiting Roods Corner, but each of the suggested alternatives would enter Treledan itself *at exactly the same point*. So I suggest that a letter goes to Stephen Kirby, who I believe is the planning officer in overall charge of the development, asking for his support in earmarking that place for a junction before it's too late. (At this stage of proceedings I assume that Cornwall Council has some leverage, especially as they are likely eventually to own the roads and paths within the new development.)

I have one further suggestion. The owner of the land on the south-west corner of Roods has declined to agree to a path skirting the area below his new storage sheds, and yet this strip of land might be the ideal place to site the continuation of a path from Roods. There would be nothing to lose by suggesting a Compulsory Purchase Order to the relevant person at Cornwall Council. Nothing ventured, nothing gained.

BOTHER would be happy to pursue both these avenues, but letters coming from BFPC would have much more clout. (If required, BOTHER could draft letters for your approval.) If councillors still think that a walk/cycleway would benefit our parish, could they consider taking these proposals forward?

Yours sincerely,

1317 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

1318 Casual Vacancy applications

1319 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that the public and press be re-admitted to the meeting.

1320 Date of next meeting.

The next Meeting of the Council will be the **Public Meeting** on Wednesday 28th February 2024 at 7.30pm at the St. Mary's Church Hall (covid safe).

1321 End of meeting