



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 22nd November 2023

Present: Councillor Edwards (Chairman)

Councillors Ellis, Fletcher, Oakes, Robinson, White & Willey (Vice Chairman)

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **7**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 22nd November 2023

1271/2023 Chair's Welcome & Announcements

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.
No one intended recording the meeting.

1272 Public participation

None.

1273 To receive Apologies for Absence and approve the reasons given

No apologies'

1274 Declarations of Interest

Cllr Edwards (Chairman) registered a non-pecuniary interest in Planning Application PA23 / 07736

Councillors **Resolved** that no other Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.



1275 Minutes of the Public Meeting held on the 25th October 2023

Minutes 25th October 2023 - Proposed Cllr Fletcher, seconded Cllr Willey (Vice Chairman)
4 agreed, 3 abstentions.

Councillors **Resolved** to approve the draft Minutes.

1276 Matters arising from the draft Minutes for report purposes only.

Item 1265 (B) response received from CORMAC Highways regarding the Ash dieback report written by Cllr Fletcher was that there is regular monitoring of Ash dieback issues. This will pick up any necessary remedial work.

1277 A Report from Cornwall Councillor Martin Worth

Cllr Martin Worth reported.

- Autumn Statement briefing Level 2 deal for Cornwall (to be made available to the Public)
- Adult Education £10million funding
- Devolution deal to be accepted and include Local Enterprise Partnership funding.
- Level 3 deal to protect the Cornish region and Cornish as a protected language.
- AONB renamed Tamar Valley National Landscapes (TVNL)
- Mid-Cornwall metro (rail service) to receive £50million injection for main lines as agreed with Network Rail & GWR. Consideration for the Tavistock line to reopen.
- Parking charges in Cornwall to be simplified using three tariff levels: A, B & C

Councillors **Resolved** to note this report.

1278 Finance

A Accounts for Payment November 2023

Cllr Fletcher proposed, and Cllr Oakes seconded the approval of the Accounts for payment.
All agreed.

Councillors **Resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£0.00** Total receipts Account1 2023/2024 **£26,027.78**
Bank Receipts were reported as **£0.00** Total receipts Account2 2023/2024 **£18,670.00**
Total Receipts 2023/2024 **£44,697.78**

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£22,296.70** and the Earmarked Funds as **£29,214.14**



D Monthly budget monitoring balances report

Refer to Finance report at www.botusfleming.org.uk

Councillors **Resolved** to note items 1278 (B) (C) & (D).

E Public Works Loan Board Statement November 2023

Councillors **Resolved** to note the Loan amount outstanding **£57,697.68**

F Budget & Precept 2024 / 2025

The Responsible Financial Officer (RFO) provided a summary and explanation of the proposed draft Budget and Precept for 2024 – 2025 presented on 25th October 2023.

The Budget level for 2024 – 2025 was proposed at **£30,500**
Proposed Cllr Willey (Vice Chairman), seconded Cllr Fletcher. All agreed

The Precept amount for 2024 – 2025 was proposed at **£21,500**
Proposed Cllr Willey (Vice Chairman), seconded Cllr Fletcher. All agreed

Councillors **Resolved** to note the Earmarked Funds amounts and Asset Register sums insured. Details of the draft Budget & Precept along with proposed budget increases and adjustments can be viewed at www.botusfleming.org.uk

Councillors **Resolved** to note and recommend the Budget & Precept for 2024 / 2025.

1279 Planning <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received

Planning Application Decisions – One received

Application PA23 / 08000 (S52/S106 and discharge of condition apps)
Proposal Submission of details to discharge condition numbers 3 and 4 in relation to decision notice PA22/10400 dated 17/05/2023
Location Hatt Yard Hatt Saltash Cornwall PL12 6NH

Approved with conditions 7th November 2023

Planning Application for Information – None received

Councillor Edwards (Chairman) left the Meeting

Planning Applications received after Agenda published – One received

Application PA23 / 07736
Proposal Proposed new dwelling set within the private land ownership grounds of Villaton Barton. Intended for multi-generational family occupancy and to remain tied to the main host dwelling

Location Villaton Barton Hatt Saltash Cornwall



Councillors noted that the current settlement constituted 4 dwellings and the new build would be built on the site of a barn is another building. The home would be considerably larger than the barn and no part of the barn features in the proposed building. The proposed development is within the existing property curtilage.

The application and design work, and solar panels installation was acceptable to the Council. There is limited access to the proposed development and few passing places.

Some concerns were expressed that, if approved, the proposed development could start to look like an enlarged subsidiary settlement outside of the historic development boundary of Hatt.

Councillors were concerned that the proposed building design would differ from the current buildings and that an Annexe (as mentioned by the Planning Department in the Pre-App) may be more suitable. Some concerns were raised regarding a separate dwelling being offered on the open market in the future and opening up further development.

Councillors **Resolved** to register the following votes for planning application PA23 / 07736

Support 2 votes
Reject 2 votes
Abstain 2 votes
Total 6 votes.

Councillor Edwards (Chairman) returned to the Meeting

Councillors **Resolved** to note all planning matters.

1280 Neighbourhood Development Plan (NDP) & Parish Plan
www.botusflemingandhattndp.com

No report.

1281 Recreation Field

The Fencing and installation costs for the playground area were agreed in the sum of £10,131.88 (including Vat) after consideration of three quotations.

Proposed Cllr Willey (Vice Chairman), seconded Cllr Oakes. All agreed.

Action – The Clerk to provide a financial analysis of the expenditure required for the fencing and installation costs

Cllr Edwards (Chairman) expressed some disappointment that the HC&BB Facebook survey (item 1240 Refers) regarding the proposed Hatt Community Centre, see <https://forms.office.com/r/wLsaFV0Jja> had had very few responses. If the community appeared to show little interest in having a Community Centre, it would make it difficult to secure grant funding.

To further promote consultation to support future funding, a leaflet drop would be made to residents. Parish Councillors will deliver the leaflets this coming weekend, to every household supported by instructions on HC&BB. Paul Bearham from SW Community Builds

project manager prepared the leaflets. The leaflet can also be viewed at www.botusfleming.org.uk



Councillors **Resolved** to note.

1282 Councillors Reports

The full Council reports for Items 1282 (A) can be viewed under 'Reports' at www.botusfleming.org.uk

A Asset Audit

Cllr. White referred to the recent Playground Equipment safety inspection and the areas identified for improvement, such as new matting, lifting old mats, and making the ground level, plus adding anti-slip paint on play framed decked areas. These risks were identified during August and repairs had yet to be completed by the Council's contractor, due to inclement weather, although repairs were imminent.

All 4 salt bins have been replenished.

Other Assets on the monthly checklist were reported in order.

Councillors **Resolved** to note.

B Climate and Ecological Emergency

Cllr. Fletcher has organised a community tree planting session along the A388 verge for 26th November 2023.

Cllr White advised that the Woodland Trust would be distributing trees in Saltash 9th January 2024.

The People's Climate Summit is planned for 2nd January 2024 in Plymouth. Refer to www.botusfleming.org.uk for details.

Councillors **Resolved** to note.

C BOTHER

Cllr. Tagg (Landulph Parish Council) has now completed her analysis of the qualitative data from the Survey Monkey consultation carried out 2021, which attracted 600+ responses to the proposal for a walk/cycle way from Hatt to Carkeel. The meeting expressed its thanks to Cllr Tagg for her valuable work on this. This information will be passed to James Hatton, Cornwall Highways Officer who is working up the design for the way..

BOTHER has been invited to a farm walk organised by Landulph Climate Group. This will take place at North Wayton on 23rd November. The farmer will show how he is farming the land organically.

Councillors **Resolved** to note.

D Defibrillator



The SW Ambulance Trust will be arranging a defibrillator training session as part of the package for the newly installed AED at the Church Hall.

Councillors **Resolved** to note.

E Playground equipment fencing

See item 1281.

F Parish Noticeboards

Cllr Willey (Vice Chairman) will be sourcing a replacement of the Botus Fleming notice board with a larger new one and the existing Botus Fleming notice board will be relocated to the Hatt Recreation Field.

A revised Parish Council noticeboards statement was proposed Cllr White, seconded Cllr Edwards (Chairman).

Councillors **Resolved** to note and adopted the revised Noticeboards statement.

G New Parish Speed limits

The new speed limit signs and associated national speed limit areas were discussed. Some confusion between 20mph and 30mph were raised. See Item 1284 (i).

Councillors **Resolved** to note.

1283 Clerk's items

1283 (i) Meetings Schedule 2024 (distributed to Councillors)

1283 (ii) Martyn's Law legislation – information disseminated to Councillors. The Clerk attended the (CALC) training 9th November 2023.

1283 (iii) Councillor vacancy to fill by co-option. An advertisement to appoint a Councillor from 24th January 2024 will be progressed.

1284 Correspondence

1284 (i) Correspondence regarding the new 20mph and 30 mph addressed at Item 1282 (G). **ACTION** – Cllr Oakes to seek clarification from Will Glassup Highways Manager, and to request 'horse riding' signs to be erected.

1284 (ii) Street cleaning and waste bin emptying for smaller parishes in Cornwall. Botus Fleming no need to reply as not affected by the proposed change.

1284 (iii) Cornwall Council Playing Pitch Strategy & Sports Facilities Study – No further action, Councillors noted.

1285 Date of next meeting



The next Meeting of the Council will be the **Public Meeting** on Wednesday 13th December 2023 at 7:30pm at the St. Mary's Church Hall, (COVID safe) Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying. Please refer to www.botusfleming.org.uk for further details.

1286 End of meeting 21:12

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**Signed
(Chairman)**

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Date