



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 25th October 2023

**Present: Councillor Willey (Vice Chairman)
Councillors Fletcher, Robinson, & White**

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **7**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 25th October 2023

1255/2023 Chair's Welcome & Announcements

Cllr Willey (Vice Chairman) deputising for Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation. No one intended recording the meeting.

1256 Presentation & Public participation

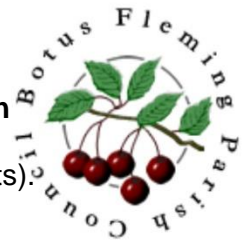
Steve Malcolm (resident) informed the Meeting that he had been successful in securing funding of £2,500 under the Annual Award scheme by (AVIVA) Mid Cornwall Brokers. The bid for £2,500 had been successful and was ranked nationally as number 30 out of 116. Grant monies would be received soon and would be spent on installing playground fencing at the Recreation Field.

The Parish Council agreed to provide (AVIVA) with a progress report in connection with the playground fencing.

The Parish Council thanked Steve Malcolm for the time and effort spent in securing grant monies and for continued grant work including match-funding initiatives with the crowd-funding project in Newquay.

<https://acrobat.adobe.com/id/urn:aaid:sc:EU:028a6ea8-e281-4115-a2f7-89ce33b04bc9>

Councillors **Resolved** to note.



1257 To receive Apologies for Absence and approve the reasons given

Cllr Edwards (Chairman) (holiday), Cllr Ellis (meeting), Cllr Oakes (work commitments).

Councillors **resolved** to note.

1258 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

1259 Minutes of the Public Meeting held on the 27th September 2023

Minutes 27th September 2023 - Proposed Cllr White, seconded Cllr Willey (Vice Chairman).
All agreed.

Councillors **Resolved** to approve the draft Minutes.

1260 Matters arising from the draft Minutes for report purposes only.

None.

1261 A Report from Cornwall Councillor Martin Worth

Cllr Martin Worth reported.

Tamar Crossing consultation ends 29th October 2023. Current statistics are:

Specific Catchment:

Flyers regarding the consultation were handed out to cash users, cyclists, pedestrians, and mobility scooter users on 7th & 10th Oct – 9,500 Bridge 2,100 Ferry
Tag accounts emailed and posted – 14,800

Key Stakeholders:

236 emailed

Responses as at 10:00 18/10/23:

1,456 Tag user email replies from catchment days
620 Postal replies cash payers plus postal tag from catchment days
3,294 General wider public responses

There are constant ongoing discussions with local MPs. They are being invited to a meeting with the Joint-Chairs & Portfolio Holders before the meeting on 8th December 2023 when a decision on Future Financing will be made, following sight of the report on the consultation.

Cornwall Council reviewing budget overspend against statutory Children's services.

The school transport report is imminent.

Councillors **Resolved** to note this report.



1262 Finance

A Accounts for Payment October 2023

Cllr Fletcher proposed, and Cllr Willey (Vice Chairman) seconded the approval of the Accounts for payment. All agreed.

Councillors **Resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£0.00** Total receipts Account1 2023/2024 **£26,027.78**
Bank Receipts were reported as **£0.00** Total receipts Account2 2023/2024 **£18,670.00**
Total Receipts 2023/2024 **£44,697.78**

Councillors **Resolved** to note.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£23,972.13** and the Earmarked Funds as **£29,214.14**

Councillors **Resolved** to note.

D Monthly budget monitoring balances report

Councillors **Resolved** to note the report.

E Public Works Loan Board Statement October 2023

Councillors **Resolved** to note.

F Budget & Precept 2024 / 2025

The Responsible Financial Officer (RFO) provided a summary and explanation of the proposed draft Budget and Precept for 2024 – 2025.

The Budget level for 2024 – 2025 was proposed at £30,500
Proposed Cllr Willey (Vice Chairman), seconded Cllr Robinson. All agreed

The Precept amount for 2024 – 2025 was proposed at £21,500
Proposed Cllr Willey (Vice Chairman), seconded Cllr Robinson. All agreed

Councillors **Resolved** to note the Earmarked Funds amounts and Asset Register sums insured. A **Motion** to approve the draft Budget figure of £30,500 and the draft Precept figure of £21,500 would be finalised at the Public Meeting 22nd November 2023.

Details of the draft Budget & Precept along with proposed budget increases and adjustments can be viewed at www.botusfleming.org.uk

Councillors **Resolved** to note and recommend the draft Budget & Precept 2024 / 2025.

1263 Planning <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received



Planning Application Decisions – Two received

Application PA23 / 05490
Proposal Replacement of doors and windows
Location Pheasants Cry and Owls Hoot
Botus Fleming Saltash Cornwall PL12 6NQ
Grid Ref 240964 / 61631

Approved with conditions 26th September 2023

Application E2 / 01 / 01013 / FUL (Application date 01/11/2017)
Proposal Construction of single storey extension
Location 2 The Elms Hatt Saltash Cornwall PL12 6PW

Approved with conditions 30th September 2023

Planning Application for Information – None received

Planning Applications received after Agenda published – None received

Councillors **Resolved** to note all planning matters.

1264 Neighbourhood Development Plan (NDP) & Parish Plan

www.botusflemingandhattndp.com

No report.

1265 Recreation Field

Cllr Willey (Vice Chairman) noted that holes in the mound had been formed by either foxes or badgers and trail cameras may confirm this activity.

The Parish Clerk advised that the Licence Agreement between the Parish Council and Saltash United Junior Football Club (SUJFC) will be signed on the 1st November 2023. (see Minute 1249 - 27th September 2023)

Cllr Willey (Vice Chairman) would source a new noticeboard for the Recreation Field to advertise (SUJFC) fixtures and other Parish matters. Budget available £1,500.

Councillors **Resolved** to note.

1266 Councillors Reports

The full Council reports for Items 1266 (A) can be viewed under 'Reports' at www.botusfleming.org.uk

A Cllr Sally White - Maintenance

Cllr. White referred to the recent Playground Equipment safety inspection and the areas identified for improvement, such as new matting, lifting old mats, and making the ground level, plus adding anti-slip paint on play framed decked areas. These risks were identified during August and repairs had yet to be completed by the Council's contractor.

A minor repair to the picnic bench would be carried out by Cllr Willey (Vice Chairman).

Other Assets on the monthly checklist were reported in order.



Councillors **Resolved** to note.

B Cllr Malcolm Fletcher – Climate and Ecological Emergency

Cllr. Fletcher has reported to Cormac highways regarding the ash dieback disease noted in a few trees in the woodland area opposite the Elms and Hatt House

Tree planting along the A388 verge would commence in late November with residents invited to bring along their saplings and baby trees.

Councillors **Resolved** to note.

C Cllr Mervyn Ellis – BOTHER

Cllr Fletcher referred to the information being dealt with as reported at item 1234 (C 23rd August 2023-

Cllr. Tagg (Landulph Parish Council) has agreed to analysis data from the Survey Monkey consultation previously carried out. The data available is somewhat limited, but Cllr Tagg is an expert in the field of data science and will make the best of the available material.

Cllr Worth confirmed that the developers of the second phase of Treledon were aware and supportive of cycle / walkways through the estate. Cllr Robinson referred to funding as already provided for these initiatives around Truro and surrounding area.

Councillors **Resolved** to note.

D Cllr Malcolm Fletcher – Defibrillator

Cllr Fletcher stated that the defibrillator has now been installed at the St. Mary's Hall. Thanks were expressed to Darren Doney for completing the electrical works. Training in the use of the defibrillator would be arranged as part of the Annual Lease.

Councillors **Resolved** to note.

1267 Clerk's items

None.

1268 Correspondence

1268 (i) Marc Solomon – Councillor resignation letter (Cllr Edwards (Chairman) had offered Cllr Solomon a six-month sabbatical period but this would not resolve the situation for Cllr Solomon).

1268 (ii) Margaret Matthews – Parish Noticeboards

The Clerk pointed out that statutory items such as Meeting Notices and Agendas (Local Govt Act 1972 Part II 10 (2) extending to all Parish meetings) and from time-to-time other Notices such as Audit and Electoral information must be displayed. Cllr Fletcher asked that whenever possible these notices should be as concise as possible, to allow space for other notices.

ACTION The Clerk to devise a Finance Report aimed at reducing the length of the agenda and draft minutes

ACTION Cllrs Willey & White to review the Council Noticeboards statement.

ACTION Cllrs to consider swapping around the Noticeboards in Botus Fleming & Hatt



ACTION The Clerk to contact the St Marys PCC Chairman regarding the advertising of church material.

1269 Date of next meeting

The next Meeting of the Council will be the **Public Meeting** on Wednesday 22nd November 2023 at 7:30pm at the St. Mary's Church Hall, (COVID safe) Botus Fleming.
This Meeting will include the approval of the Budget for 2024 / 2025 and setting the level of Precept.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.
Please refer to www.botusfleming.org.uk for further details.

1270 End of meeting 20:46

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**Signed
(Chairman)**

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Date