



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 28<sup>th</sup> June 2023**

**Present: Councillor Edwards (Chairman)**

**Councillors Ellis, Fletcher, Robinson, Solomon, White, Oates, & Willey (Vice Chairman).**

**Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer and Councillor Martin Worth, Cornwall Council.

Members of the public: 7

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 28<sup>th</sup> June 2023**

### **1190/2023 Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one intended recording the meeting.

### **1191 Housing Needs Survey presentation**

Cllr Clare Tagg (Landulph Parish Council) presented the Housing survey results for Botus Fleming Parish Council (BFPC). Details can be viewed at 'Reports' [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

A version covering both Landulph and Botus Fleming Parish Councils, produced by the Affordable Housing Team at Cornwall Council is published on the Cornwall Council website (<https://www.cornwall.gov.uk/media/cxqjeufd/landulph-and-botus-fleming-hatt-hns-final-report.pdf>).

Cllr Dave Edwards (Chairman) thanked Cllr Clare Tagg for the (HNS) presentation and all of her hard work.

The (BFPC) version will be further scrutinised and utilised for the Neighbourhood Development Plan.



Councillors **Resolved** to note this report.

**1192 Public participation**

No public participation.

**1193 To receive Apologies for Absence and approve the reasons given**

There were no apologies.

**1194 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

**1195 Minutes of the Annual Meeting of the Parish Council held on the 24<sup>th</sup> May 2023**

Minutes 24<sup>th</sup> May 2023 - Proposed Cllr Willey (Vice Chairman), seconded Cllr Oakes.  
All agreed.

Councillors **Resolved** to approve the draft Minutes.

**1196 Matters arising from the draft Minutes for report purposes only.**

No matters brought forward.

**1197 A Report from Cornwall Councillor Martin Worth**

Cllr Martin Worth reported

Cornwall Council Estates Transformation Meeting Friday 30<sup>th</sup> June 2023 to address a review of Office space and new office site locations throughout Cornwall as a result of reduced time spent in the office and the increase in working from home and Officers providing a Community link with residents.

Customer & Support Services Overview and Scrutiny Committee

The attached Agenda Report for details regarding the change in Working Patterns.

<https://democracy.cornwall.gov.uk/ieListDocuments.aspx?CId=1199&MId=13156&Ver=4>

Tamar Crossings Future Funding being discussed with Ministers along with the SafeA38 package seeking funding.

Cllr Worth answered enquiries from residents regarding Vollarads Lane and the cutting of grass verges.



Councillors **Resolved** to note this report.

**1198 Finance**

**A Accounts for Payment June 2023**

Cllr Edwards (Chairman) proposed, Cllr Fletcher seconded the approval of the Accounts for payment. All agreed.

Councillors **Resolved** to approve the accounts for payment.

**B Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£0.00** Total receipts Account1 2022/2023 **£15,777.78**

Bank Receipts were reported as **£0.00** Total receipts Account2 2022/2023 **£24.00**

Councillors **Resolved** to note.

**C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£20,686.21** and the Earmarked Funds as **£11,288.73**

Councillors **Resolved** to note.

**D Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

**E Public Works Loan Board Statement June 2023**

Councillors **Resolved** to note.

**1199 Planning <http://planning.cornwall.gov.uk/online-applications>**

**New Planning Applications – None received**

**Planning Application Decisions – None received**

**Planning Application for Information – None received**

**Planning Applications received after Agenda published – One received**

**Reference: PA23 / 02918**

**Address: Bluebell Wood Botus Fleming Saltash Cornwall**

**Proposal: Replacement of windows and doors**

**Applicant: Andrew Ferris**  
**Grid ref: 240915 / 61616**  
**Planning Application PA23 / 02918 approved with conditions 22<sup>nd</sup> June 2023**



Councillors **Resolved** to note all Planning matters.

**1200 Neighbourhood Development Plan (NDP) & Parish Plan**  
[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Solomon continued to garner support for the new (NDP) working group consisting of Councillors and residents, 7 in total. A Whatsapp communication group would be set up and a meeting date arranged planned for July 2023. The current (NDP) Plan required a full review and the Housing Needs Survey as presented at Item 1191 would prove a useful tool.

Cllr Edwards (Chairman) thanked Cllr Solomon for leading the (NDP) project.

Councillors **Resolved** to note.

**1201 Recreation Field & Big Event**

Cllr Dave Edwards (Chairman) addressed the subject of dogs on leads, dog fouling and dog exclusion areas on the Recreation Field following consultation with the Environmental Protection Officer Cornwall Council. Public spaces are subject to the Public Spaces Protection Orders (PSPO).

Cornwall Council are consulting with all Town and Parish Council's regarding the (PSPO).

The Parish Council as land owners can deem the park to have the various areas which would be subject enforcement, though this would be a civil matter or based on good will. For it to be a criminal offence to not comply with any restrictions the Recreation Field would have to be added to the (PSPO) for Cornwall. Several Town and Parishes are currently exploring this route.

Any enforcement issue or the inclusion of signage at the Recreation Field could be created following consultation.

As the Council will shortly be fencing off the Playground area (see Item 1202 (E)) this will immediately stop access for dogs. Councillors considered that the matter should be addressed again after the fencing area has been completed.

The Big Event has been advertised to take place 15<sup>th</sup> July 2023.

Councillors **Resolved** to note.

**1202 Councillors Reports**

**The full Council reports for Items 1202 (A) can be viewed under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)**

**A** Cllr Sally White - Maintenance



Cllr. White noted that the picnic benches had been removed. Cllr Willey (Vice Chairman) confirmed that they were currently being repaired before being re-sited. Cllr Fletcher proposed that the benches be mounted on a concrete base as this would make grass strimming of the area easier.

Cllr White thanked Cllr Willey (Vice Chairman) for repairing the Hatt noticeboard.

Other Assets on the monthly checklist are reported in order.

Councillors **Resolved** to note.

#### **B** Cllr Malcolm Fletcher – Climate and Ecological Emergency

Cllr. Fletcher reflected on global warming and the Government not meeting targets, and noted that Ecological issues were at a tipping point in relation to deforestation and natural habitats. He added that several countries (Indonesia and Malaysia) have been able to begin recovery programmes through decisive action.

Cllr Willey (Vice Chairman) was thanked for strimming the tree plantation area. Verges to the A388 required trimming.

It was noted that a resident was kindly watering the new landmark tree at the Recreation Field.

Cllr Fletcher expressed concern that a large area of the A388 verge on the approach to Roods Corner (outside the Parish boundary) has been cleared of vegetation to the detriment of biodiversity.

Councillors **Resolved** to note.

#### **C** Cllr Mervyn Ellis – BOTHER

No report.

#### **D** Cllr Malcolm Fletcher – Defibrillator

Cllr Fletcher confirmed that the new defibrillator should be available in July and the matter would be discussed then.

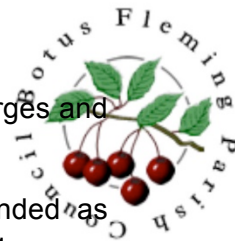
Following consultation with the Chairman of the St. Mary church P.C.C. it is the Church's intentions to re-wire the hall. An isolation switch could be installed as the electric feed for a defibrillator to be located at the hall along with movement detector lighting. The estimate of these costs and the Parish Council's contribution is circa £150. The approval to agree this expenditure within the maintenance budget was agreed from previous Minutes along with the defibrillator cost at £1,000.

Councillors **Resolved** to note this report.

#### **E** Cllr Dave Edwards (Chairman) – Playground fencing

Three quotations to provide for installation of the playground fencing along with labour costs had been received. These costs were discussed and a contractor will be appointed at the

Public Meeting 26<sup>th</sup> July 2023. The most competitive quotation, including labour charges and Vat equates to approximately **£10,250.00**



The Responsible Finance Officer reports that the sum of £10,250 could be funded as follows, though Councillors would need to pass a Resolution to agree to the following-

- £4,322.00 – Account 1 vat recovery from Play equipment installation
- £1,178.00 – Account 1 Maintenance budget (£3,000 available – Defib. £1,200 reserve)
- £1,000.00 – Account 1 Big Event budget, monies not likely to be needed for 2023
- £1,500.00 – Account 2 EMF Sports & Recreation Field (balance £1,998.67)
- £2,000.00 – Account 1 RESERVES to be used unless other funding realised \*
- £250.00 – Account 1 Labour costs to be funded from (Sept '23 Precept amount £10,250)

**£10,250.00**

\*It was noted that an independent donation to the Parish Council of £1,000 may be made to fund the playground fencing expenditure.

Councillors **Resolved** to note

**F** Cllr Dave Edwards (Chairman) – Community Area Partnership (CAPs)

Cllr Dave Edwards (Chairman) attended the inaugural meeting of (CAPS) on the 6<sup>th</sup> June 2023, which included attendance of Liskeard & Looe Town Councils.

The first part of the Meeting was a Workshop wherein Councils could identify their three top priorities and schemes for their area. This information would be fed into Cornwall Council as the (CAPS) system progresses.

The second part of the Meeting was the AGM which identified Committees and representatives.

Councillors **Resolved** to note

**1203 Clerk's items**

No report.

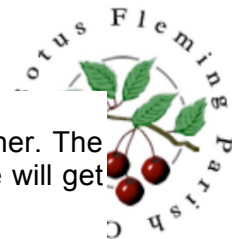
**1204 Correspondence**

Dear Karen

Thank you very much for your email concerning grass verges etc.

“No Mow May” does seem to have morphed into “Jungle June” and all Parish Councils are left with the problem of the results of letting the grass grow, especially on roundabouts. Cornwall Council Highways 'Cormac' are responsible for cutting the grass for most Town & Parish Councils.

In relation to Hatt specifically, CORMAC are responsible for grass cutting of verges in Vollarde Lane, Carlton Villas and Sunnybanks etc , including the Hatt A388 roundabout. The Parish Council have a Contract to ensure that the Recreation Field and Modittonham Quay are regularly cut. The Parish Council pay for this Contract separately.



I have a remote 'teams' meeting to attend next Monday when all Parish Clerks gather. The question of the extended No Mow May can be addressed, but I am not sure that we will get an answer.

The Parish Council have not received any confirmation from Cornwall Council as to when grass cutting will resume, although it is imminent.  
Best regards

Parish Clerk

### **1205 Date of next meeting**

The next Meeting of the Council will be the **Public Meeting** on Wednesday 26<sup>th</sup> July 2023 at 7:30pm at the St. Mary's Church Hall, (COVID safe) Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to [www.botusfleming.org.uk](http://www.botusfleming.org.uk) for further details.

### **1206 End of meeting 21:30**

**Signed**  
**(Chairman)**

**Date**