

Botus Fleming Parish Council

www.botusfleming.org.uk



Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 22nd March 2023

Time: 7.30pm

Location: St Marys Church Hall, Botus Fleming

To: Chairman & Parish Councillors

Chairman D Edwards

Councillors. M Ellis, M Fletcher, J Oakes, J Robinson, M Solomon, S White, & D Willey (Vice Chairman).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on the Agenda.

Please do not attend if you are Covid-positive, have symptoms, or are self-isolating

Christopher Cook
Clerk to the Council

6th March 2023

Christopher Cook (CILCA)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

Parish Clerk & Responsible Financial Officer
24 Rashleigh Avenue - Saltash - Cornwall - PL12 4NS
Tel. 07523 005414
clerk@botusfleming.org.uk

7.30pm – Item 1134 below (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

Agenda | 22 March 2023

1133/2023 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

1134 Public participation

1135 To receive Apologies for Absence and approve the reasons given.

(LGA 1972 s.85 (1))

1136 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value in excess of £50.

D. Dispensations – Members to consider any written requests for dispensations.

1137 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Wednesday 22nd February 2023.

(LGA 1972 sch.12.para 41(1))

1138 Matters arising from the Minutes for report purposes only.

1139 A Report from Cornwall Councillor Martin Worth

1140 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **March 2023**.

Payments Schedule

22 March 2023

Period 12

Date	Payee	Description	BACs ref.	£
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22/03/2023	Christopher Cook	Salary	BACS269	269.82
22/03/2023	HMRC	PAYE	BACS270	67.40
22/03/2023	Christopher Cook	Office allowance contractual	BACS271	52.00
22/03/2023	Linda Coles	Locum Clerk/RFO expenses	BACS272	53.25
22/03/2023	Christopher Cook	Administration expenses	BACS273	40.48
22/03/2023	WesternWeb Limited	Web space management licence	BACS274	80.40
22/03/2023	Strictly Tables & Chairs	Plastic folding tables Big Event asset *	BACS275	737.40
		A/c 1 = £563.35		
		* A/c 2 = £737.40		
All BACs payment amounts today				£ 1,300.75

B Direct bank Receipts & Payments for information

All bank receipts for this period £ 0.00. Total receipts Account1 2022/2023 are £23,119.07.
All bank receipts for this period £500.00. Total receipts Account2 2022/2023 are £ 6,244.45.

Date 22nd March 2023

Botus Fleming PC Current Year 2022/2023

Period 12

Receipts & Payments statement as at 22/03/2023

for Cashbook - Current A/c 1 & Business Reserve A/c 2

Bank Statement Account Name(s) Statement Date Amount Balances

Current Account - Lloyds A/c 1	22/03/2023		23,119.07
Business Reserve Account - Lloyds A/c 2	22/03/2023		6,244.45
Lloyds A/c 2 = Earmarked Funds *			
Total Receipts			29,363.52

Available General Funds from 31st March			12,438.86
Less - Payments made A/c1 - Apr			1,484.30
Add - Receipts during April			13,085.52
Less - Payments made A/c1 - May			2,596.96
Less - Transfer A/c1 to A/c2			1,435.71
Less - Payments made A/c1 - June			1,547.89
Less - Payments made A/c1 - June - Loan			2,732.22
Less - Payments made A/c1 - July			771.22
Less - Payments made A/c1 - August			1,053.22
Less - Payments made A/c1 - Sept			1,458.26
Add - Receipts during September			10,033.55
Less - Payments made A/c1 - Oct			581.70
Less - Payments made A/c1 - Nov			2,957.16
Less - Payments made A/c1 - Dec			597.22
Less - Payments made A/c1 - Dec - Loan			2,732.22
Less - Payments made A/c1 - Jan			684.02
Less - Payments made A/c1 - Feb			1,383.22
Less - Payments made A/c1 - Mar			563.35
General Funds as per Bank Statement			12,979.26

Movement on A/c1 March	Receipts	Payments	Movement +/-
Receipts against Payments	23,119.07	22,578.67	540.40

Precept payment due 7/4/22 £10,000.00

Precept payment due 7/9/22 £10,000.00

07/04/2022 Receipt A/c1	Cornwall Council	Precept April 2022	10,000.00
07/04/2022 Receipt A/c1	Cornwall Council	CTS Grant April 2022	33.56

09/04/2022 Receipt A/c1	HMRC	Vat recovery claim	3,051.96
14/09/2022 Receipt A/c1	Cornwall Council	Precept Sept 2022	10,000.00
14/09/2022 Receipt A/c1	Cornwall Council	CTS Grant Sept 2022	33.55
			23,119.07

22/03/2023 Earmarked Funds receipts *			
Big Event / Christmas Fayre	Account 2	Receipts	4,258.74
Big Event / Assets / Grants	Account 2	Receipts	500.00
Playground equipment fund	Account 2	Receipts	0.00
Sports & Recreation Field	Account 2	Receipts	50.00
BOTHER Climate emergency	Account 2	Receipts	1,435.71
Neighbourhood Development Plan (NDP)	Account 2	Receipts	0.00
			6,244.45

22/03/2023 Earmarked Funds payments			
Big Event / Christmas Fayre	Account 2	Payments	3,118.84
Big Event / Assets	Account 2	Payments	1,474.80
Playground equipment fund	Account 2	Payments	25,422.00
Sports & Recreation Field	Account 2	Payments	510.00
BOTHER Climate emergency response	Account 2	Payments	1,476.17
Neighbourhood Development Plan (NDP)	Account 2	Payments	0.00
RFO 22nd March 2023			32,001.81

C Bank reconciliation and Earmarked Funds (EMF) balances at 22nd March 2023

Date 22nd March 2023

Botus Fleming PC Current Year 2022/2023

Period 12

Bank Reconciliation statement as at 22/03/2023

for Cashbook - Current A/c 1 & Business Reserve A/c 2

Bank Statement Account Name(s)	Statement Date	Amount	Balances
Current Account - Lloyds A/c 1	22/03/2023		12,979.26
Business Reserve Account - Lloyds A/c 2	22/03/2023		11,264.73
A/c 2 = Earmarked Funds *			
Total balance			24,243.99

Unpresented Cheques (Minus)		0.00	0.00
			24,243.99
Receipts not banked / Cleared (Plus)		0.00	0.00
			24,243.99
		Balance per Cash Book is :-	24,243.99
		Difference is :-	0.00
General Funds as per Bank Statement		Available General Funds	12,979.26

22/03/2023 Earmarked Funds *		
Big Event / Christmas Fayre		4,641.59
Big Event / Assets / Grants		-63.80
Playground equipment fund		161.38
Sports & Recreation Field		1,998.67
BOTHER climate emergency response		108.23
Local Elections Fund 2025		3,000.00

Neighbourhood Development Plan (NDP)	1,418.66
RFO 22nd March 2023	11,264.73

D Monthly budget monitoring balances at 22nd March 2023

Summary Expenditure Account Year ended 31st March 2023 Monthly Budget monitoring

YEAR END 2022-2023

Period 12 - March

Lloyds Current Account A/c 1 - 38772468	Budget 2021 2022 *	Expenditure 2021 2022	Budget 2022 2023 *	Expenditure as at 22/03/23	Budget available
Expenditure					
Clerk's Salary & Locum expenses	3,750	3,298	3,735	3,647	88
HMRC	686	810	700	897	-197
		4,108		4,544	
General & Administration					
Postage & Admin Office allowance	350	328	350	334	16
Legal & Website fees	500	585	500	1,016	-516
Legal - Recreation Field	50	90	100	0	100
Elections & Adverts (see EMF A/c2)	3,000	255	0	260	-260
Training Expenses Subscriptions	800	637	800	506	294
		1,895		2,116	
Contracts					
Grass cutting	4,250	3,414	4,250	3,620	630
Dog bin cleansing	700	480	500	728	-228
Insurance	1,000	710	1,150	790	360
Loan Repayments	5,464	5,464	5,465	5,465	0
Maintenance & Equipment	500	495	2,500	2,244	256
		10,563		12,847	
Other Payments					
Grants & Donations	300	0	300	600	-300
Newsletter printing	400	523	400	0	400
Projects & CAT (incl.S.137)	1,000	1,200	2,500	75	2,425
Big Event *	1,000	0	1,000	0	1,000
Neighbourhood Dev. Plan *	250	0	250	0	250
BOTHER	500	0	500	0	500
Vat recoverable amount^					
^see Receipts £3,051.96		1,723		675	
* includes Projects, Bother & (CAT)					
Total Budget £4,250					
Total Payments	24,500	18,289	25,000	20,182	4,818
Vat to date 2022 2023 A/cs 1 & 2				5,527	

RFO 22nd March 2023

E Public Works Loan Board – Loan Statement 22nd March 2023

Loan Payments statement
for Cashbook - Current A/c 1

Bank Statement Account Name(s)	Statement Date	Loan advance	Payments	Balance to pay
	22/03/2023		Principal & Interest	
Current Account - Lloyds A/c 1	24/06/2020			
PWLB Loan advance 24/06/2020*		70,000.00		
Direct Debit payment - 24/12/2020			2,732.22	67,267.78
Interest 2019/2020			735.00	68,002.78
Direct Debit payment - 24/06/2021			2,732.22	65,270.56
Interest 2020/2021			714.03	65,984.59
Direct Debit payment - 24/12/2021			2,732.22	63,252.37
Interest 2020/2021			692.84	63,945.21
Direct Debit payment - 24/06/2022			2,732.22	61,212.99
Interest 2021/2022			671.42	61,884.41
Direct Debit payment - 24/12/2022			2,732.22	59,152.19
Interest 2021/2022			649.79	59,801.98
Total Loan amount outstanding				59,801.98

1141 Planning

New Planning Applications – None received

Application link <http://planning.cornwall.gov.uk/online-applications>

Planning Application Decisions – Two received

Reference: PA22 / 09964

Proposal: Reserved matters application for appearance, landscaping and scale following outline consent PA19 / 01685 dated 12.11.2019

Location: Land at Orchard Meadow, Hatt, Saltash, Cornwall PL12 6PL

Applicant: NHSW Ltd

Planning application PA22 / 09964 was WITHDRAWN 21st February 2023

Reference: PA23 / 01065

Proposal: Non-material amendment in relation to decision notice PA21/10831 dated 24/12/2021 to delete roof windows on East and West elevations delete vaulted window and patio doors on North elevation, add new window in place of patio doors on North elevation and reduce size of kitchen to make space for a boot room

Location: 25 Sunnybanks, Hatt, Saltash, Cornwall PL12 6SA

Applicant: Mr Paul Loveridge

Planning application PA23 / 01065 was APPROVED 3rd March 2023

Planning Application – for information – None received

Planning Application received after Agenda has been issued – To be advised

1142 Neighbourhood Development Plan & Parish Plan – Cllr Marc Solomon
www.botusflemingandhattndp.com

1143 Recreation Field - Cllr Dave Edwards (Chairman)

1144 Councillor Reports (Report A previously circulated)

- A Asset Audit - Cllr Sally White**
- B Climate & Ecological emergency - Cllr Malcolm Fletcher**
- C BOTHER - Cllr Mervyn Ellis**
- D Defibrillators - Cllr Malcolm Fletcher**
- E Slurry on roads - Cllr Dave Edwards (Chairman)**
- F Horse riding consideration - Cllr Malcolm Fletcher**
- G Cornwall Network Panel (CNP) - Cllr Dave Willey (Vice Chairman)**

1145 Clerk's items www.botusfleming.org.uk

1146 Correspondence

1146 (i)

Mat Windrum, Wheal Sophia PL126NN
Comments on application

Reference	PA23/01247
Alternative Reference	PP-11940984

1 The applicant claims the site is not visible.

I would point out that the site is highly visible from Moditonham Quay where the road meets the river. A local beauty spot with seating, much visited and appreciated by locals. The area is designated an ANOB and a SSSI. It is visible over a radius of over 180 degrees from the Tamar to Kingsmill Lake.

2 The farm currently pollutes Kingsmill Lake and impacts on the waders food source. This is clearly visible as the resulting algae bloom is avoided by the birds, thus restricting the feeding area. Considering that this is tidal the impact on the food available is considerable.

Recently the farm installed a large diameter drain pipe which has made the problem more visible. The flow foams and smells down the lake so is not simply rain water.

3 It is placed in a separate field from the main farm buildings meaning field pattern changes, loss of open space and hedges needing to be removed for access.

4 The farm is far too large and intensive for the highly sensitive location. It is reached via tiny country lanes past a school that children need to cross and requires extremely large HGV lorries delivering feed and bedding every day already. Several weeks of the year are intolerable in the lanes when the farm is doing muck spreading or harvesting with many contractor drivers filling the lanes for up to 14 hours a day. The roads around the area especially at the junction to the farm are badly damaged by the heavy traffic and the hedges, bridges and walls of the parish are often damaged by the contractors' tractors and trailers.

1147 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

1148 Tender Evaluation / Appointment of Contractor

1149 Public Bodies (Admission to Meetings) Act 1960

To **Resolve** that the public and press be re-admitted to the meeting.

1150 Policy Review (Sub-Committee Meeting 8th February 2023)

1151 Date of next meeting.

The next Meeting of the Council will be the **Annual Parish Meeting (APM)** on Wednesday 26th April 2023 at 6:30pm at the St. Mary's Church Hall (covid safe).

The **Public Meeting** will immediately follow the (APM) on Wednesday 26th April 2023 at 7.30pm at the St. Mary's Church Hall (covid safe).

1152 End of meeting