



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 28<sup>th</sup> September 2022**

Present: Councillor Edwards (Chairman)

Councillors Ellis, Oakes, Robinson, Solomon, & Willey (Vice Chairman)

### **Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer;

Members of the public: **10**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

### **Minutes 28<sup>th</sup> September 2022**

#### **1030/2022 Chair's Welcome & Announcements**

Cllr Edwards welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

A Minute Silence was observed following on from HM The Queen's death.

#### **1031 Public participation**

Mr Steve Blatchford introduced himself to the Parish Council offering his services to carry out grass cutting. Mr Blatchford did not have a professional working relationship with (BMS Landscaping) but was aware of the cutting requirements at Hatt Recreation Field.

The Parish Clerk pointed out that any temporary work carried out for the Parish when requested to do so, by either the Chairman or Vice Chairman would be under the same terms and conditions as the current grass cutting contract. The same rates of remuneration would apply within the Council's budget parameters. The temporary contract period would run from 1<sup>st</sup> October 2022 to 31<sup>st</sup> March 2023.

The Parish Council would enter a Tender procurement process 11<sup>th</sup> January 2023, once the Contract specification schedules had been agreed at the Public Meeting 7<sup>th</sup> December 2022. Mr Blatchford would be welcome to provide a full quotation in January 2023 should he wish to do so.

Evidence of Public (Third Party) Liability insurance cover, Health and Safety certificates and Risk Assessments concerning working practices and grass cutting machinery should be supplied to the Clerk prior to commencement of any work.



(See also further discussion at item 1040 below).

Rob Manual (resident) raised an issue regarding dog fouling at the Recreation Field and has also witnessed other occasions when dog owners were letting their dogs off the lead.

Correspondence was also received from Mr Wright (resident) who also made a complaint regarding dog fouling. (See item 1043 (iv)).

Cllr Willey (Vice Chairman) and James Crocker (resident) and spokesperson for the Landulph bus concessionary rides users both enquired with County Cllr. Martin Worth as to progress over the situation of the withdrawing of the service. Mr Crocker also stated that a few parents had withdrawn their children from attending Landulph school. Cllr Edwards (Chairman) also stated that a Ukrainian family and their children were also affected by the lack of a school bus service.

Cllr Worth responded –

- A full Cornwall Council addressed the Landulph bus service 21<sup>st</sup> September 2022.
- The Concessionary rides agenda was escalated to the Council Leader and Chief Executive Officer.
- CORMAC will complete their assessment of the route “within a few days”.
- Cllr Worth will also be walking the route with the Transport portfolio officer Cllr Philip Desmonde on Friday 1<sup>st</sup> October 2022.
- A report will then evidence the next step in the process.
- A march/demonstration with residents and with media coverage will be planned as soon as practicable should it be found that it is not suitable to reinstate the bus service concessionary rides scheme.

Councillors **Resolved** to note this report

### **1032 To receive Apologies for Absence and approve the reasons given**

Cllr. Sally White (holiday), Cllr Malcolm Fletcher (illness).

Councillors **Resolved** to note.

### **1033 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

### **1034 Minutes of the Public Meeting held on 24<sup>th</sup> August 2022**

The draft Minutes were a true record of the Meeting.

Minutes 24<sup>th</sup> August 2022 Proposed Cllr Solomon, seconded Cllr Oakes. All agreed.

Councillors **Resolved** to approve the Minutes.

### **1035 Matters arising from the draft Minutes for report purposes only.**

No matters arising.



Councillors **Resolved** to note that there were no amendments.

### **1036 A Report from Cornwall Councillor Martin Worth**

Cllr. Martin Worth updated the meeting as follows -

- Cornwall Council discussions on-going regarding an improvement in the Bus services for Parishes.
- Cornwall Council Chairman has written to the newly installed Duke and Duchess of Cornwall welcoming them in taking on the Duchy of Cornwall role vacated by King Charles III.
- The Shared Prosperity Funding has been distributed by central Government and Cornwall benefit to the amount of £132million. Town & Parish Councils may now make bids for funding of local projects. The £132million fund stretches over 3 years as an amount available.
- Cornwall Council have now called for a national ban on Sky Lanterns.
- HM Prison and Probation Service are receiving nominations from Parishes in respect to the rehabilitation and Community pay back. Volunteers offered as unpaid individuals who will work in the Community.
- The Devon & Cornwall Crime Commissioner reported to Cornwall Council that the South West has the second lowest rate of crime statistics in respect to anti-social behaviour.
- Publicity for a Private Hire bus service was mentioned along with other local publicity/television to strengthen the case for a concessionary service.
- Cllr Worth stated that the GoodSAM (<https://www.goodsamapp.org/>) was available in respect to the use of defibrillators. The system recorded where all defibrillators were in the Country and the locations of trained personnel.
- Landulph concessionary rides. Cllr Worth waiting to receive the CORMAC work plan to deliver the physical reassessment of the walking route from Botus Fleming to Landulph. A Meeting is proposed between the Cornwall Council officer and County Councillor (see also item 1031 above).

Councillors **Resolved** to note this report.

### **1037 Finance**

#### **A Accounts for Payment September 2022**

Cllr Willey (Vice Chairman) proposed, and Cllr Edwards (Chairman) seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment.

#### **B Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£10,033.55** Total receipts Account1 2022/2023 **£23,119.07**  
Bank Receipts were reported as **£ 500.00** Total receipts Account2 2022/2023 **£ 5,744.45**

Councillors **Resolved** to note.

#### **C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£22,478.15** and the Earmarked Funds as **£11,760.43**



Councillors **Resolved** to note.

**D Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

**E Public Works Loan Board Statement September 2022**

Councillors **resolved** to note.

**1038 Planning** <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – None received**

Councillors **Resolved** to note.

**Planning Application Decisions – One received**

**Reference:** PA22 / 07108  
**Address:** Land Pt OS 0001 Hatt Cornwall  
**Proposal:** Change of use of agricultural land/yard to B8 in part retrospective on land at Site 1  
**Applicant:** Mr G Deacon & Kivells Ltd  
**Grid ref:** 239941 / 61993

**Application WITHDRAWN 11th September 2022**

Councillors **Resolved** to note the Planning decision.

**Planning Application for Information – None applicable**

**Planning Applications received after the Agenda published – None received**

**1039 Neighbourhood Development Plan (NDP) & Parish Plan**  
[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Marc Solomon reported no further progress.

Councillors **Resolved** to note the deferring of the (NDP) report.

**1040 Recreation Field**

(i) Grass cutting

Cllr Edwards (Chairman) announced the sad passing of the Council's Contractor Nick Brown (BMS Landscaping) on the 7<sup>th</sup> September 2022. Condolences had been passed to Nick's family members. The Chairman praised Nick for the level of service he had given to the Parish over the last 4 years.

Cllr Edwards proposed that Steve Blatchford be appointed on a temporary basis, to carry out grass cutting work for the Parish Council at the Recreation Field when cuts were necessary. See also specifics regarding the grass cutting contract mentioned at item 1031 above.



Proposed Cllr Edwards (Chairman), seconded Cllr Oakes. All agreed.

Councillors agreed to offer a temporary position to Mr Steve Blatchford to carry out grass cutting when requested from the 1<sup>st</sup> October 2022 to 31<sup>st</sup> March 2023.

(ii) Dog fouling

Cllr Edwards (Chairman) continued with the discussion from item 1031 regarding dog fouling incidents.

Cllr Willey (Vice Chairman) suggested that 'all dogs on leads' at the Recreation Field should be an enforcement issue.

Cllr Edwards (Chairman) reminded the meeting of the Fixed Penalty Notice (FPN) process, which would enable volunteer residents to issue a Notice following training on the scheme.

The (FNP) process had been previously documented in Council minutes, and also advertised on the Council's website, but no volunteers had been forthcoming.

One of the culprits responsible for not following the dog fouling rules appeared well known to some residents. A few residents had suggested recording incidents at the Recreation Field, though rules and regulations regarding the use of cameras in this fashion would have to be checked with the Cornwall UPW Operations Manager.

Councillors **Resolved** to note this report.

#### **1041 Councillors Reports**

**A** Cllr Sally White - Maintenance

This item was taken by the Parish Clerk.

Cllr White had carried out the usual monthly Asset Audit and this had been distributed.

The new Kompan play equipment at the Recreation Field had been added to the maintenance audit report. The old play equipment (Tower unit) would need to be fitted more securely to the floor as in an item previously mentioned.

Councillors **Resolved** to note this report.

**B** Cllr Malcolm Fletcher – Climate and Ecological Emergency

No report.

Councillors **Resolved** to note.

**C** Cllr Mervyn Ellis – BOTHER

No report.

Councillors **Resolved** to note.

**D** Cllr Dave Edwards (Chairman) – Play equipment

No report.



Councillors **Resolved** to note.

**E** Cllr Malcolm Fletcher – Defibrillator

This item was taken by Cllr Edwards (Chairman).

The **Motion** on the Agenda was proposed Cllr Solomon, seconded Cllr Oakes. All agreed.

Councillors **Resolved** to note and to support the Motion.

**F** Cllr Dave Edwards (Chairman) – Concessionary Bus rides

This item was addressed during the Public Participation at Item 1031 above.

Councillors **Resolved** to note.

**G** Cllr Marc Solomon – Speed watch

Cllr Solomon explained that following the last Saltash Area Road Safety meeting (SARS), it had been agreed with County Cllr Hilary Frank, that further monitoring of the Vollarads Lane Hatt 20mph restriction should take place. Volunteers would be required from the Community and would be sought for the purposes of receiving training in using a speed gun as part of the “speed watch” programme. Further information was awaited from Cllr Frank.

Councillors **Resolved** to note.

#### **1042 Clerk’s items**

The Parish Clerk explained the Civility & Respect Project being promoted by both the National Association of Local Councils (NALC) and the Society for Local Council Clerks (SLCC).

Town and Parish Councils were requested to address the Pledge and for Councillors to resolve to approve it.

Details of the Civility & Respect Project requirements are recorded at item 1042.

The Pledge statement can be viewed at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **Resolved** to note this report and to support the Motion.

#### **1043 Correspondence**

**1043 (i) Deacon** – The Parish Clerk acknowledged this letter by email. Explanation regarding Keltic Motors provided to the Parish Council.

**1043 (ii) Deacon** – The Parish Clerk acknowledged this letter by email. Notice given to tenant to vacate the Yard at Hatt.

**1043 (iii) Anfield** – the County Cllr pointed out that contractors must work between stipulated times during the week and not at weekends, but that no enforcement could be taken against anyone carrying out DIY work on their premises. A response to be sent to Mr Anfield from the Parish Clerk.

**1043 (iv) Wright** – The complaint regarding dog fouling at the Recreation Field was specifically discussed at items 1031 & 1040. Minute details to be provided.



**1043 (v) Watts** – Mr Watts had thanked the Parish Council for the thorough report and how they had dealt with PA22 / 07108.

Councillors **Resolved** to note.

**1044 Date of next meeting**

The next Meeting of the Council will be the **Public Meeting** on the 26<sup>th</sup> October 2022 at 7:30pm The Meeting will take place at the St. Marys Church Hall, (COVID safe), Botus Fleming. The Meeting will include discussion regarding setting the Parish Budget & Precept 2023 – 2024.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

**1045 End of meeting 20:50**

**Signed**

**Date**

**(Chairman)**