



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 27th July 2022

Present: Councillor Edwards (Chairman)

Councillors Ellis, Fletcher, Oakes, Robinson, Solomon, White & Willey (Vice Chairman)

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer;

Members of the public: **16**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 27th July 2022

996/2022 Chair's Welcome & Announcements

Cllr Edwards welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

997 Public participation

Becky Escott, on behalf of Susan Renfree asked whether the Parish Council would support her to advertise a 'craft fayre' planned for Christmas. Specifics as to the extent of advertising and whether this would include banners and signs wherein Highways would need to comment or provide permission would follow.

Mr John Invest enquired as to the latest situation regarding Hatt Barns following the Parish Council writing to the Cornwall Planning Enforcement Team. Moving Item 1008 (H) to the Public Participation, Cllr Fletcher commented that historical Planning permission for an agricultural storage building, had been sought at Hatt Barns in 2018.

The Parish Council had recorded activity at the area in March and April 2022 involving recovery vehicles using the site, and in June, it was noted that a digger was carrying out levelling work. Cllr Fletcher added that photographic evidence of work being carried out at Hatt Barns had been supplied to the Enforcement Team. It was understood that the Enforcement Team could take up to 4 months to deliberate over what action they would take.

A few residents had privately written to Planning Enforcement lodging their own concerns and Cllr Edwards (Chairman) encouraged residents to voice their concerns in this fashion.

Although the Parish Council supported the same concerns, they would not be privy to the Enforcement decision, though County Cllr Martin Worth could make enquiries.



Cllr Edwards (Chairman) acknowledged that Vicki Lintern (resident) had written to the Parish Clerk on the 25th July 2022 expressing concerns regarding the withdrawing of the bus service facility for any child (aged over 8) residing in Hatt & Botus Fleming attending the Landulph school. This new arrangement would take place in September 2022. Whilst the correspondence was too late to be included on the Public Meeting Agenda for the 27th July 2022, the Chairman acknowledged that 7 concerned parents were attending the Meeting tonight, and further, that Cllr Edwards had been in discussion with County Cllr Martin Worth over this matter. Cllr Worth is a portfolio member on the Transport Committee of Cornwall Council and was already in dialogue with the Transport Chairman in order to resolve this issue.

Several parents expressed their concerns for the withdrawing of the bus service siting the danger of walking along through Ziggerson Farm Hill and the speed of traffic. The Parish Council were in sympathy with the concerns raised. Mr James Crocker agreed to be the central contact to represent parents and would converse with the Parish Council. Cllr Fletcher asked if Mr Crocker could let the Clerk know how many children were likely to be affected that attend Landulph school.

Cllr Edwards (Chairman) stated that the early discussions with Cllr Worth to resolve the issue were hopefully promising.

Councillors **Resolved** to note this report

998 To receive Apologies for Absence and approve the reasons given

County Cllr Martin Worth (holiday).

Councillors **Resolved** to note.

999 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

1000 Minutes of the Public Meeting held on 22nd June 2022

The draft Minutes were a true record of the Meeting.

Proposed Cllr Willey (Vice Chairman), seconded Cllr Solomon.

Councillors **Resolved** to approve the Minutes. 7 Councillors agreed with 1 abstention.

1001 Matters arising from the draft Minutes for report purposes only.

No matters arising.

Councillors **Resolved** to note that there were no amendments.

1002 A Report from Cornwall Councillor Martin Worth

There was no report from Cllr. Martin Worth, other than to note that the Housing Survey report was drafted and circulated to Parishes.



Landulph Parish Council working in association with Botus Fleming Parish Council regarding the Survey had recently approved the document

The Clerk explained that Parish Councils are working in association with Cornwall Council as a partnership to deliver the online survey and establish the need for housing and to establish what kind of housing, including affordable housing, local people need.

The survey is produced by Cornwall Council but allows for the document to be made bespoke to individual Councils. Councillors from Landulph & Botus Fleming have met to discuss the document following a presentation. A survey can only be completed if the number of residents in a Parish total approximately 1,500. Therefore, Landulph & Botus Fleming Parishes working together can achieve the desired number.

Cllr. Edwards (Chairman) proposed, Cllr Oakes seconded adoption of the Survey. All agreed.

Councillors **Resolved** to note this report and **approve** the Survey.

ACTION Cllr Oakes appointed as the Community Engagement Officer would post details of the Housing Survey onto the Council's website and Facebook.

1003 Finance

A Accounts for Payment July 2022

Cllr Robinson proposed, and Cllr Fletcher seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£13,085.52** Total receipts Account1 2022/2023 **£13,085.52**
Bank Receipts were reported as **£ 3,808.74** Total receipts Account2 2022/2023 **£ 3,808.74**
Councillors **Resolved** to note.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£14,956.08** and the Earmarked Funds as **£39,062.17**

Councillors **Resolved** to note.

D Monthly budget monitoring balances report

Councillors **Resolved** to note the report.

E Public Works Loan Board Statement July 2022

Councillors **Resolved** to note.

1004 Planning <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received



Councillors **Resolved** to note.

Planning Application Decisions – Two received

Reference: PA22 / 03810
Address: Trengilly Road from Orchard Villas to Churchtown Botus Fleming
Proposal: Proposed first floor extension above garage
Applicant: Mr Stuart Walsh
Grid ref: 240202 / 61357

Approved with conditions 16th June 2022

Councillors **Resolved** to note.

Reference: PA22 / 03651
Address: Trederow Farm, road from Orchard Villas to Churchtown Botus Fleming
Proposal: Conversion of milking parlour to single residential dwelling
Applicant: Mr Philip Hygate
Grid ref: 240287 / 61645

Approved with conditions 1st July 2022

Councillors **Resolved** to note.

Planning Application for Information – One applicable

5 Day Planning Protocol actioned by Planning Development Officer 24th June 2022

Application PA22 / 03240
Proposal Agricultural building
Location Ziggerson Hill Farm road from junction South of West Kingsmill to Cherry Cottage Botus Fleming Cornwall
Applicant Mrs Marion Holmes MM & MW Holmes
Grid Ref 240942 / 61939

Councillors responded to the following options set:

1. Agree with my recommendation
2. Agree to disagree
3. Having made strong planning reasons to maintain your original position on the proposal against my recommendation, it is requested that the application is determined by the Planning Committee

Parish Councillors voted as follows and the response was sent to Planning 29th June 2022

Option 1 – 1 vote

Option 2 – 0 votes

Option 3 – 6 votes

Abstain by one Councillor due to pecuniary interest declared.

Planning Applications received after the Agenda published – None received



1005 Neighbourhood Development Plan (NDP)

www.botusflemingandhattndp.com

Cllr Marc Solomon reported that Cllr Fletcher had attended the online (NDP) presentation. Cllr Solomon suggested that the Housing survey would be a useful tool in updating the Parish Council's (NDP). Grant Funding was again available for (NDP) projects, and Cllr Ellis agreed to assist in any Grant funding work that the Council may undertake.

Cllr Solomon, along with Cllr Robinson had attended the last Saltash Area Road Safety (SARS) Committee meeting and suggested that any work carried out with regards to a cycle lane should now be included on the (NDP) to bring the Plan up to date.

Cllr Robinson commented that the last (SARS) Committee meeting had been poorly attended, with Botus Fleming PC providing two Councillors.

Cllr Robinson updated -

- Cornwall Council stance on grass verge maintenance and grass cutting programme
- Crossroads signage to be erected
- North Road/New Road Saltash would become an entire 30mph zone soon and would be enforced by the installation of average speed cameras
- Vollards Lane Hatt visibility was poor on the corner and this should be addressed by CORMAC.

Councillors **Resolved** to note the (NDP) & (SARS) reports.

1006 Parish Plan

No report. Refer to Item 1005

Councillors **Resolved** to defer until 24th August 2022.

1007 Recreation Field

Cllr Edwards (Chairman) stated that it would be prudent for an electricity supply to be installed at the Recreation Field for purposes of the Big Event and for future events, not least when the Parish Council are able to apply for funding towards a Community Centre.

Richard Taylor (resident) and Cllr Edwards had enquired with Western Power as to the possibility of installing an electric supply to the Recreation Field. The electric sub-station is situated outside of the Recreation Field entrance. Initial enquiries reveal that an installation may cost between £5,000 and £7,000. An electric feed would then negate the requirement of generators at the Big Event.

There is also a water supply pipe line which could be used (formerly a line to Roodscroft, now capped off as not required), and this could be considered when developing the Recreation Field for Parish events. The Parish Council could take over ownership of the pipe line but would have to meet the standing charges for the supply.

Sarah Edwards (resident) and Cllr Willey (Vice Chairman) suggested that moving the container unit from the St. Mary's car park to the Recreation Field would make set up arrangements for the Big Event more convenient in the future and cut down on transportation of equipment time. The unit could be positioned either on a concrete plinth or



brick pillars in the area of the car park to the western side of the Recreation Field. Removal of the unit would have cost implications.

Cllr Edwards (Chairman) suggested that although when the unit was purchased, the Parish Council did not own the Recreation Field, he felt that that container unit was more secure in its current position. The Council were not permitting the football club to site a container unit or similar construction at the Recreation Field. Cllr Edwards also questioned drainage issues on the field which could affect the container unit.

Councillors agreed to defer a discussion on the re siting of the container unit until early 2023.

Councillors **Resolved** to note this report.

1008 Councillors Reports

A Cllr Sally White – Maintenance

Cllr White stated that the Parish Pound required weeding and this task was usually completed at least once a year. As the Council's contractor Mr Nick Brown was present at the Public Meeting and he said that he would complete the work during August.

Councillors **Resolved** to note this report.

B Cllr Malcolm Fletcher – Climate and Ecological Emergency

Cllr Fletcher reported as follows-

After the recent spell of record-breaking hot temperatures, there can be few climate change deniers left. Any that there are will probably now join forces with the proponents of the flat earth hypothesis, believers in unicorns and their ilk.

However, we need to remind ourselves of the scale and rapidity of this change. Nine of the hottest ten years in the UK have been since 1990. The average July temperature in the 1970's was 18.7C, in the 2010's it was 20C. That is FAST! We should remember that if we want to avoid the worst effects of climate change, the best estimates are that we should limit the extent of warming to 1.5C above pre-industrial levels. We're getting close!

Governments of course have a major role to play in limiting this increase. However, we all need to buy in to this and to take personal responsibility for making changes to our personal life choices. There is advice aplenty out there about what you can do. Remember, every time we chose to buy a new coat, mobile phone or piece of gadgetry that will require the use of natural resources and energy. Those processes will add to global warming. So, ask yourself: "Do I really NEED that new iPhone?"

As a community we are making our own small contribution to making the UK more resilient to the effects of climate change by managing the natural assets of the Parish in such a way as to encourage more biodiversity. Let's look at one of those contributions: our tree plantation along the north-eastern verge of the A388.



Tree Plantation

Some of the trees are showing signs of heat stress, as is to be expected given the extreme heat, but most seem to be thriving. I suspect this is because the site is quite poorly drained, and so retains moisture well. In several places we actually have rushes growing there. Many thanks to volunteer Adam Windrum, who strimmed around the trees in June.

As well as the trees growing there we also have numerous wildflowers. Clearing the dense cover of brambles that were there has allowed the seeds of these flowers (probably lying dormant for decades) to be exposed to sunlight and then germinate. A recent count, by no means exhaustive or detailed, identified the following 20 species:

- Greater knapweed
- Hedge bedstraw
- Fleabane
- Buttercup
- Yarrow
- Teazel
- Hemp agrimony
- Self-heal
- Marsh thistle
- Narrow-leaved plantain
- Meadowsweet
- Dovesfoot cranesbill
- Foxglove
- Greater willowherb
- Fumitory
- Oxeye daisy
- Red Bartsia
- Wild carrot
- Birdsfoot trefoil
- Common vetch

Unintended consequences can often be quite negative, but here we have an example of how a simple change (clearing a dense bramble thicket) can bring benefits.

The Environment Agency has published a report ("*Working with Nature*" July 2022) which lays bare the scale of change needed to halt England's biodiversity and climate crisis. Most people now accept that we are in a climate emergency, which needs serious action to halt, and hopefully reverse it. What is less well known and publicised is that the climate emergency is happening at the same time as an unprecedented threat to the whole ecosystem that supports life on earth.

We have always assumed that each year will bring the harvests we need to sustain us all through the year till the next harvest. The report alerts us to the fact that this assumption can no longer be relied on to continue. The biodiversity crisis joins the climate crisis as an existential risk to our survival.

This crisis is a global issue. The loss of habitats and their associated flora and fauna, which is largely the result of human activity, is seen in every corner of the world. The situation is particularly acute in the UK, which is one of the most nature depleted countries in the world due to its long history of industrialisation and land use changes. We often think of England as a green and pleasant land, and it is. However, that greenness is deceptive, and hides a



sterility that is very worrying. The green fields in our parish are mostly green monocultures that consist solely of maize, barley, potatoes or rye grass. Farmers have done a very good job of eliminating any competition in the shape of wildflowers, or weeds as they are called.

This would be fine if there were sizeable refuges of untouched and untamed nature for our native flora and fauna to thrive in. Sadly, this is not the case.

The answer is not necessarily to create more large national parks (many of these are equally nature depleted anyway), but to look at ways we can make small scale changes to the way we manage our local neighbourhoods. This is what we as a parish are trying to do with our community-owned assets like the A388 verge. The greater the biodiversity we have, the more likely it is that some of those species will be able to adapt to a changing climate and allow the pollinators we all depend on to thrive.

[Environment Agency report sets out urgent need to work with nature - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/environment-agency-report-sets-out-urgent-need-to-work-with-nature)

Councillors **Resolved** to note this report.

C Area Road Safety Meeting & Mervyn Ellis – BOTHER

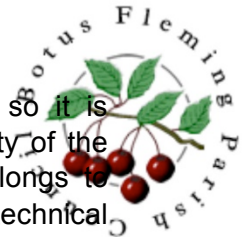
Area Road Safety Meeting 25.07.2022 Report on BOTHER's walk/cycleway project

Communications

- On 22nd and 24th May BOTHER held two meetings to update the public on the current situation regarding its walk/cycleway project. The chair of BFPC, councillors and parishioners from Botus Fleming, and councillors from St Mellion, Landulph and Saltash attended.
- Saltash Town Council had nominated Cllr Miller to act as a single point of contact for communications with BFPC regarding plans affecting Carkeel and any developments in Treledan, and to report any such communications at Full Council meetings.
- The walk/cycleway project has been made a permanent agenda item for meetings of the Cornwall Gateway Network Panel. A report was duly submitted to the panel by BOTHER in June.

Current developments

- BOTHER has identified an indicative route in the light of three main factors: responses to a stakeholder survey (of residents in BF, Landulph and Carkeel) conducted in 2021, a report commissioned from Sustrans, the national cycling charity, and discussions with local landowners. This indicative route can be usefully divided into three segments, as follows.
- The first segment would run from Hatt roundabout alongside the eastern edge of the A388, as far as Roods Corner. The third segment would run through Treledan to Carkeel, as close as possible to the north-eastern boundary of the development. The second segment would link these. As the constraints on each route segment differ, it is felt that each segment may best be dealt with separately.



- The developers for Phase 2 of Treledan have not been identified to date, so it is proposed that initially the necessary steps be taken to investigate the feasibility of the first segment. This is the most straightforward one, as the land involved belongs to Cornwall Council. James Hatton (CC Transport) has agreed to look into the technical requirements of this route segment, and the potential construction costs. Reference will be made to part of the study commissioned by St Mellion PC five years ago, and Sustrans may also be approached to provide a cost estimate.
- Meanwhile, Martin Worth (Cornwall Councillor) will facilitate a preliminary meeting with the developers of Treledan in due course.

Cllr Ellis reported as follows-

There had been no recent meetings with the BOTHER group of this parish, but on 1st July a meeting did take place and among the attendees were Margaret Matthews (BOTHER) our county councillor Martin Worth, Cllr Edwards (BFPC) Catherine Thomson (Community Link Officer) and James Hatton of Cornwall Council Transport Planning.

Margaret summarised the progress of the cycle/walk route to date and showed an indicative route broken down into 3 segments. That is from HATT roundabout to the first bend then the corner at Roodscroft and finally the 3rd stretch through the Treledan development.

As the developers of the next stage of the Treledan development are still unidentified, any discussions regarding segment 3 will have to wait.

No planning permission will be needed for the majority of segment 1, as CC owns it. James Hatton would like to have some technical design details and costing for it and he will talk to Simon Murray (SUSTRANS) to see if he would be willing to provide these.

Meanwhile, a rough guide to cost is available from the relevant section of St. Mellion's feasibility study, and Catherine Thomson offered to circulate a link to that.

Martin Worth felt that there was no point in including the small stretch to the south of Roods Corner until plans for the upgraded Roods intersection are firmer. Cllr Edwards and Margaret will contact the owner of the land between The Croft and Roods to find out what kind of arrangement he suggests for agreeing to the use of his field edge.

Catherine was not able to suggest any potential funding scheme or agency right now but will let us know if she comes across one. Can we all therefore keep our eyes and ears open and share any information that may come our way.

Councillors **Resolved** to note this report.

D Cllr Dave Edwards (Chairman) – Play equipment funding

Sarah Edwards (on behalf of the fundraising team – Bex Escott, Jeanette Taylor, Becky Trembath and Reb Law) reported-

- Additional cost to include safety matting
- Inspection safety certificate required (quotation for the costs)
- Installation during August

Earmarked funds could be considered to fund the additional costs of laying protective matting. Matting would also be required for the existing Tower structure. The estimated cost of the matting and professional fitting would be approximately £4,000. Two quotations would



be obtained. The Inspection safety certificate could not be issued until all the safety matting was put in place. A financial analysis on expenditure by the Responsible Financial Officer would take place, see also 1008 (F).

The Clerk pointed out that Planning permission over the installation of new Playground equipment was usually required in accordance with Part 12 (Class A (Aa) of schedule 2 Town & Country Planning (General Permitted Development) Order 1995.

The Parish Council did not contravene the 3 planning stipulations of the Playground installation position, size or lighting requirements, and therefore Planning permission was not required

Zurich Insurers would be put on notice when the installation was complete, to ensure that the new Assets were on cover. Insurers would also be advised regarding the need for Engineering inspections, as new arrangements were being put in place.

Councillors **Resolved** to note this report and approve the expenditure from the Earmarked Funds amounting to £25,422 (including vat).

Proposed Cllr Edwards (Chairman), seconded Cllr Robinson

Councillors **Resolved** to note this report and approve the expenditure.

E Cllr Dave Edwards (Chairman) – Big Event/Platinum Jubilee Event

The Big Event receipts are reported as £3,758.74 and expenditure as £2,137.30.

Councillors **Resolved** to note this report.

F Cllr Malcolm Fletcher – Defibrillator

Cllr Fletcher confirmed that 3 Parish Councillors had received defibrillator training as carried out at Landulph PC.

The cost of two defibrillators still needed to be considered and would be deferred until exact costings are obtained and after the (RFO) has carried out an analysis of Council expenditure required in a few areas for several intended projects.

Councillors **Resolved** to note this report.

G Cllr Malcolm Fletcher – First Aid kits

The cost of the Council purchasing First Aid kits priced at £34.05 (+vat) each should be considered, especially in view of the work carried out by volunteers under the Community Action Team (CAT) umbrella.

A Motion to purchase First Aid kits from the 'Projects' fund would be added to the next Public Agenda 24th August for further consideration.

Councillors **Resolved** to note this report.



H Cllr Malcolm Fletcher – Planning issues

See Item (997) above.

Councillors **Resolved** to note this report.

I Cllr Malcolm Fletcher – Council statement

Cllr Fletcher delivered a Council statement. This can be viewed at www.botusfleming.org.uk
Cllr Fletcher received a round of applause from all present at the Public Meeting.

Councillors **Resolved** to note this report.

1009 Clerk's items

(i) Appointment to Cornwall Council Standards Committee Notice.

The Advert and application form(s) for the above position were posted to www.botusfleming.org.uk

The Advert Notice was also placed on both Council notice boards.

(ii) The list of Governance Policies & Procedures document would be updated to accommodate new Policies, and then posted to the website at www.botusfleming.org.uk

(iii) It has proved necessary to review and update the Persistent & Vexatious Complaints & Correspondence Policy. The Policy has been rewritten by Cllr Edwards (Chairman) requesting that the revised version be adopted.

Proposed Cllr Edwards (Chairman), seconded Cllr Willey (Vice Chairman). All agreed.

The Parish Council agreed to Adopt the Persistent & Vexatious Complaints & Correspondence Policy with immediate effect.

Councillors **Resolved** to note and **Adopt** the Policy.

1010 Correspondence

1010 (i) The 20's plenty speed restriction scheme is currently being rolled out starting in West Cornwall and will reach Hatt towards the end of the year. Cllr Oakes would obtain a precise update from Will Glassup CORMAC Highways Manager before the Council send a response.

1010 (ii) See Item 1007 above

1010 (iii) See Item 1007 above

1010 (iv) A letter of acknowledgement was sent to Gill Mingo in respect to the Parish Council donating £600 to the Church Hall committee with regards to the room hire 2022/23.



1010 (v) Assessment Decision Notice - Code of Conduct complaint T Aughey

The response from the Monitoring Officer of Cornwall Council can be viewed on www.botusfleming.org.uk

See also Item 1008 (I) Council statement

Councillors **Resolved** to note.

1011 Date of next meeting

The next Meeting of the Council will be the **Public Meeting** on the 24th August 2022 at 7:30pm The Meeting will take place at the St. Marys Church Hall, (COVID safe), Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

1012 End of meeting 21:45

Signed

Date

(Chairman)