



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 27<sup>th</sup> April 2022**

Present: Councillor Edwards (Chairman)

Councillors Ellis, Fletcher, Oakes, Robinson, Solomon, White & Willey (Vice Chairman)

### **Also in attendance:**

Christopher Cook - Parish Clerk & Responsible Financial Officer;

Members of the public: **10**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

### **Minutes 27<sup>th</sup> April 2022**

#### **941/2022 Chair's Welcome & Announcements**

Due to the Annual Parish Meeting running over time and finishing at 19:40 the Public Meeting commenced at 19:50.

Cllr Edwards welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

#### **942 Public participation**

Mr. John Watts expressed his concern about the use of The Yard, Hatt Barns as a vehicle recovery yard, and the storage of large numbers of vehicles on the site. This would appear to be in breach of the planning permission for the site. Correspondence from Mr John Invest had been received expressing similar concerns. Cllr Fletcher informed the meeting that the Parish Council has referred the matter to Cornwall Council's Planning Department as a potential breach of planning permission. Photographs have been sent in as further evidence. The Department does not respond to further enquiries about an issue until a decision has been reached.

Mr Watts and Mrs Robins expressed their concern about the continued use of a piece of land adjoining Hazelmere for the storage of street furniture and the laying of an area of tarmac there. Cllr Fletcher referred to the previous meeting of the Parish Council when the matter had been discussed. Again, the matter had been referred to Cornwall Council Planning Department, and no further updates had been received. Cornwall Cllr Martin Worth assured the meeting that he would share any available information at the earliest opportunity.



Since the last meeting, photographic evidence has been taken by Cllrs Edwards (Chairman) & Fletcher showing the movement of large transporter vehicles, in addition to the storing of other materials at the site. The situation would continue to be monitored.

Councillors **Resolved** to note this report

**943 To receive Apologies for Absence and approve the reasons given**

No Apologies.

Councillors **Resolved** to note.

**944 Declarations of Interest**

Councillors **Resolved** that the following Councillors declared pecuniary or non-pecuniary interests.

**Cllr Dave Willey (Vice Chairman) declared a pecuniary interest in Planning Application PA22 / 03240 Ziggerson Hill (rental of container unit)**

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

**945 Minutes of the Public Meeting 23<sup>rd</sup> March 2022**

The draft Minutes were a true record of the Meeting. Amendments as highlighted by Cllrs Oakes & White are made at Item 946.

Proposed Cllr Fletcher, seconded Cllr Oakes. 5 Councillors approved the draft Minutes and there were 3 abstentions.

Councillors **Resolved** to approve the Minutes.

**946 Matters arising from the draft Minutes for report purposes only.**

Amendment addition to Minute 930

Police and Crime Commissioner concerning the problem of County lines drug running in Cornwall entitled 'Operation Scorpion'. The public were encouraged to report drug instances or drug gangs to 'Crimestoppers' in order to prevent gangs becoming established. This process had had success in the Liskeard and Saltash areas.'

Councillors **Resolved** to note and approve the amendment.

**947 A Report from Cornwall Councillor Martin Worth**

Cllr. Martin Worth provided the following updates-

- 2,000 Ukrainian refugees to be supported in Cornwall
- Cornwall Council Housing challenge to address homeless and those in temporary accommodation
- Social Housing repairs backlog has now been addressed and number of outstanding cases reduced
- Prosperous Cornwall document produced to address Transport, Housing and Well-being issues
- £23 million injected towards supporting travel and bus charges for the public



- County Councillor always willing to meet with residents to discuss any issues

Cllr Fletcher enquired as to whether the EU grant funding for Cornwall would be addressed, given that there appeared to be a considerable shortfall between what Cornwall would have received in EU and what was being received from central government. Cllr Worth replied that it was not possible to ascertain what sum would actually have been received from the EU. Cllr Worth to make enquiries

Cllr Willey (Vice Chair) suggested that a Park n Ride scheme should be introduced to alleviate crossings on the Tamar Bridge. Cllr Worth advised that he had met with representatives from GWR in order to introduce a Park n Ride scheme between Liskeard and Ivybridge. A Park n Ride scheme separately is under consideration for the Saltash Carkeel area dependant upon land being available for parking.

Councillors **Resolved** to note this report.

## **948 Finance**

### **A Accounts for Payment**

Cllr Fletcher proposed, and Cllr Willey (Vice Chairman) seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment.

### **B Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£13,085.52** Total receipts 2022/2023 **£13,085.52**

The Clerk pointed out that the Receipts for April were mentioned on the spreadsheet as September and that this would be amended on the next spreadsheet to April. There was no amendment required in the figures recorded as £13,085.52.

Councillors **Resolved** to note.

### **C Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£24,040.08** and the Earmarked Funds as **£35,331.25**

Councillors **Resolved** to note.

### **D Monthly budget monitoring balances report**

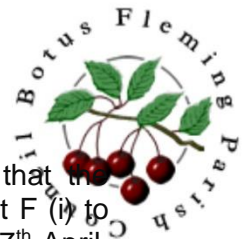
Councillors **Resolved** to note the report.

### **E Public Works Loan Board Statement April 2022**

Councillors **Resolved** to note.

### **F Year End Accounts for Internal Audit**

- (i) **Supporting Statement to Receipts & Payments Account & Section 137**
- (ii) **Receipts & Payments Summary 2021/2022**
- (iii) **Summary Receipts & Payments Account 2021/2022**
- (iv) **Statement of Income & Expenditure 2021/2022**



**(v) Over £100 payments listing 2021/2022**

Following completion of the Internal Audit process 26<sup>th</sup> April 2022 announcing that the Accounts presented by the Responsible Financial Officer were correct, the Items at F (i) to (v) above, were circulated to Councillors for their comment at the Public Meeting 27<sup>th</sup> April, 2022.

Cllr Edwards (Chairman) proposed, Cllr Ellis seconded approval of the Accounts.

All Councillors approved and **Resolved** that Accounts may be accepted and published.

The Supporting Statement to Receipts & Payments & Section 137 summary and the Summary of Receipts & Payments Account were signed at the Meeting by the Responsible Financial Officer and Chairman of the Parish Council.

**Action:** The Clerk to post Accounts F (i) to (v) on to the website to be viewed at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

**Councillor Dave Willey (Vice Chairman) left the room**

949                      **Planning** <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – One received**

**Application PA22 / 03240**

**Proposal**    **Agricultural building**

**Location**    **Ziggerson Hill Farm Road from junction South of West  
Kingsmill to Cherry Cottage Botus Fleming Cornwall**

**Applicant**    **Mrs Marion Holmes MM & MW Holmes**

**Grid Ref**     **240942 / 61939**

Cllr Fletcher remarked as follows-

- Many questions on the application form had been answered incorrectly.
- It was said that the proposed use was "Agricultural." Given that nothing is actually grown or produced on the site, and that it appears to be solely used for the processing and distribution of large quantities of potatoes, the designation "Agricultural" is incorrect. It is a processing plant.
- The question about the existence of trees and hedges on the site was answered that no trees or hedges are present on site, when in fact there are.
- The question about how foul sewage would be disposed of was answered as "Unknown." Given that numerous employees work on site, this would be a concern.
- Area of Outstanding Natural Beauty– Councillors considered that the Application fell within the (AONB) though no comment had yet been made by the (AONB)
- The amount of heavy traffic using the Ziggerson area would likely increase. Road Signage in the area states that the road is not suitable for heavy vehicles

Cllr Oakes added that the Parish Council were already receiving letters of concern from residents in Botus Fleming complaining about the volume and speed of traffic in the area, and that the proposed development would increase the volume of traffic further.

Cllr Edwards (Chairman) stated that a resident had already complained about the current level of machinery and workings at Ziggerson, and as a neighbour they would not support anymore development in that area, highlighting machinery fumes as a major problem. It was noted that from an earlier Planning application for Ziggerson



dated 2020 it was discussed at the Public Meeting in 2020 and the developer explained that there would be no further works in the area.

Councillors agreed with the comments above, and although sympathetic to support work in the Botus Fleming area, felt that the proposed development 720 sq. metres was too large for the site, and also questioned what toilet facilities would be made available. Employees would be required to operate machinery etc.

The current Planning application appeared to be similar to the 2020 submission when permission was granted with strict conditions applying.

Cllr Edwards (Chairman) proposed, Cllr Oakes seconded that the Parish Council could NOT support Application PA22 / 03240

Councillors voted as follows-

Support – 0 votes

Reject - 7 votes

Abstain – 0 votes

Councillors **Resolved** to decline support of Planning Application PA22 / 03240

### **Councillor Dave Willey (Vice Chairman) returned to the room**

#### **Planning Application Decisions – One received**

##### **Application PA22 / 00944**

**Proposal** 2 frames of 9 ground mounted solar panels

**Location** Marraborough Farm Junction South of West Kingsmill  
to Cherry Cottage Botus Fleming Cornwall

**Applicant** Mr Darren Stonehouse

**Grid Ref** 240921 / 61647

#### **Approved with conditions 14<sup>th</sup> April 2022**

Councillors **Resolved** to note.

#### **Planning Application for Information – One applicable**

#### **5 Day Planning Protocol actioned by Planning Development Officer 4<sup>th</sup> April 2022**

##### **Application PA21 / 12138**

**Proposal** 17Kw ground mounted pv solar array for domestic use

**Location** Pineapple Farm Moditonham Botus Fleming Saltash PL12 6NN

**Applicant** Mr Michael Tapley

Councillors responded to the following options set:

1. Agree with my recommendation
2. Agree to disagree
3. Having made strong planning reasons to maintain your original position on the proposal against my recommendation, it is requested that the application is determined by the Planning Committee

#### **Parish Councillors voted as follows and the response was sent to Planning 6<sup>th</sup> April 2022**



Option 1 – 1 vote  
Option 2 – 0 votes  
Option 3 – 7 votes

**Planning Application to be heard at the East Planning Committee 13<sup>th</sup> June 2022**

Councillors **Resolved** to note.

**Planning Applications received after the Agenda published – None received**

**950 Neighbourhood Development Plan (NDP)**  
[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Marc Solomon stated that the initial Meeting of the (NDP) working Group took place on the 25<sup>th</sup> April, 2022 and comprised Cllrs Solomon, Edwards (Chairman), Fletcher and Martin Smith (resident). It was agreed that in the light of the Housing situation (AirB&Bs), the Ukrainian war and refugee crisis and matters that the pandemic may have created, that the original 2016/2017 required serious review.

The Cornwall (NDP) Officer Colleen O’Sullivan would be reviewing the current (NDP) document to advise the working Group of the changes that would need to be addressed to various sections. She has also offered places on an on-line advice surgery which the working group will attend.

Councillors **Resolved** to note this report.

**951 Parish Plan**

No report. Refer to Item 950

Councillors **Resolved** to defer until 25<sup>th</sup> May 2022.

**952 Recreation Field**

Cllr Edwards (chairman) reported that following recent arson attacks in the field, and with the impending installation of new Playground equipment at the Recreation Field, he has been in contact with Mr Brian Venables (Brunel Recycling) who has two spare CCTV cameras and capacity on their monitor to make live the two cameras which could be situated one on a post in the former dog walking field and the other on the track of the Recreation Field. This facility is offered free of charge to the Parish Council, though the Council would have to source and pay for an electricity feed.

Cllr Edwards would obtain a quotation for the electricity feed for consideration.

Cllr Oakes suggested that the CCTV could be run through solar equipment, but this would be dependent upon a reliable wireless network connection.

Councillors **Resolved** to note this report.

**953 Councillors Reports**

**A Cllr Sally White - Maintenance**

Cllr White reported that there had been fires lit again at the quay and substantial holes had been created in the grass area. These have now been backfilled thanks to the Council’s contractor BMS Landscaping.





It was reported that a bench at the Recreation Ground had been overturned. The benches and picnic tables are regularly moved around the area. Cllr Willey (Vice Chairman) suggested that the benches could be sited permanently once the playground equipment had been installed. Councillors approved this measure. The swing removed last month following damage has now been repaired.

Councillors **Resolved** to note this report.

## **B** Cllr Malcolm Fletcher – Climate and Ecological Emergency

Cllr Fletcher reported the following-

### **1. Trees.**

- The Landmark Tree planted in November to commemorate the purchase of the field and the Queen's Platinum Jubilee has sadly become a victim of what appears to be arson. The supporting stake and the wood chip mulch surrounding the tree was ignited during the night of 16<sup>th</sup>/17<sup>th</sup> April. A full report has been made to Devon and Cornwall Police.
- A monthly rota has been agreed so that Cllrs Willey and Fletcher, with the help of two residents, will be able to adequately manage the brambles and other aggressive species on the A388 tree planting. The aim of the management regime is only to control those species that might overwhelm or impede the growth of the trees in these first few years. We do not intend to eliminate the many species of wild flowers that have spontaneously appeared in the two years since the bramble thicket was cleared. We have there a good example of how native wildflowers can recover given a sympathetic mowing regime.

### **2. Wildflowers.**

It cannot be stressed too much how vital it is to nurture wildflower habitats. These are a vital resource for the pollinators that are essential for the production of our fruit and vegetables. These all have to be pollinated. It is a mistake to think that this is all done by honey bees. Numerous studies have found that "wild" bees are much more effective pollinators than honey bees. They are also more numerous. Honey bees are only really interested in nectar and try to avoid pollen if possible. The opposite is true of wild bees such as mason bees. They collect pollen to take back to their nest as a food source for their developing larvae. Fruit and vegetables flower for relatively short periods at different times throughout the season. There will therefore be gaps in the availability of pollen for wild pollinators. This is why it is so important that wild flowers are available in sufficient quantities throughout the year to act as a food source for the pollinators when cultivated crops are not in flower.

Hatt roundabout has had a 5m sight line cut north to south across the middle, as well as a 1m cut round the circumference. Cuckoo flowers are now in bloom along with a profusion of dandelions which are much appreciated by pollinators as an early food source. Some meadow cranesbill seedlings have been planted too. Ox-eye daisies and knapweed will soon be in flower too.

Councillors **Resolved** to note this report.



## C Cllr Mervyn Ellis – BOTHER

Cllr Ellis (Chairman of BOTHER) provided the following update-

After many delays and timescales missed Sustrans finally came up with version two of the preferred cycle/walkway route from Hatt to Carkeel.

Two versions of the 88 page document have been received one public and one confidential for Data Protection reasons.

In all, 5 routes have been considered but the fifth is a combination of routes 2 and 3. Informal contact with the relevant landowners outside Treleden are almost complete.

It is not yet known which company will oversee Phase 2 of the Treleden development, so it hasn't been possible to arrange a meeting yet.

BOTHER now intends to hold a public meeting to provide feedback on developments up until now to gather views of residents.

If there is sufficient support to continue with the cycle/walkway project, BOTHER may apply for CIL funding. CIL is a Community Infrastructure Levy that communities can tap into for various projects provided a case is built to warrant the project.

The group have been in touch with the Route Strategies Team in Bristol primarily to see if they had any influence in trying to speed up the Sustrans report. As the report has now come through that is irrelevant but the group would still like to know what their remit is and whether they can be of any use to us as we continue along this journey.

The Clerk advised that Sustrans had produced a Data Sharing Agreement document (Hatt A388 Route Study) for signature by joint controllers i.e. Sustrans, Botus Fleming Parish Council (BFPC) & BOTHER Group. Councillors noted that the BOTHER Group had already signed and returned the Agreement. Councillors approved the signing of the Agreement which the (BFPC) Chairman Cllr Dave Edwards duly completed.

Councillors **Resolved** to note this report and approved the on-going support for the BOTHER Group.

**Action:** The Clerk to return the completed Agreement to the Sustrans Network Development Manager.

## D Cllr Dave Edwards (Chairman) – Play equipment funding

Sarah Edwards (on behalf of the fundraising team – Bex Escott, Jeanette Taylor, Becky Trembath and Reb Law) reported-

"I am pleased to report that the Playground Fundraising Team have now ordered the play equipment.

The order has been placed with Kompan who were judged against four other companies: Wickstead, Sutcliffe Play, Playdale and Sovereign. Kompan came out the cheapest for providing the equipment that the Playground Fundraising Team thought was most appropriate for the park and met the requirements of the community.

There had been considerable research to reach the point of choosing the 5 pieces of equipment and understanding our obligations to provide a safe environment for users of the equipment.





We had initially conducted a survey on Facebook, followed by the Picnic in the Park where we exhibited various companies and different pieces of equipment seeking the views of children and adults alike. We also visited several parks to get an understanding of the types of equipment, the robustness, the layout, and the various equipment providers. We also ran Survey Monkey to seek the views of the public. From analysing all the information and considering our target budget of £25,000.00 we chose a triple swing, a see saw, monkey bars, a rotating swinging whirlygig and a static toy train. These five pieces of equipment will provide entertainment for all ages from toddler to adult.

In order to achieve the purchase, we have had to remove the cost of the skip hire and site toilet hire from the quote which totalled approximately £1,000.00. I will endeavour to source these cheaper elsewhere.

One of the main points to come out from Survey Monkey is the need for the play park to be fenced from the remainder of the field. Fencing will be approximately £8,000.00 for 1200mm high metal fencing all around with gates. We will continue to fundraise for this equipment in due course.

Not included in the budget is for the park to be inspected by a regulatory body. This has been quoted for by Kompan as being approximately £8000.00. We do need to have the whole park inspected in due course including the new equipment and existing equipment. Kompan will sign off to say the equipment is suitable for use after installation, but I think we need to have the whole site inspected in due course and probably on an annual basis.

Payment for the equipment is upon installation. I believe you have the funds in the ringfenced account for the payment. In the mean time we have opened a separate bank account - The Hatt Recreation Field. This will enable us to go to other revenue streams for funding from places that do not support a Parish Council application or bank account. As at 16th March 2022 (last statement) the total in this bank account was £1,498.70. There have been credits since that date. This money could be used for as a contingency for the play equipment in case there is an unforeseen expense.

All quotes, communication with the various companies, research results, bank statements are available for your inspection. I have attached to this email the final quote from Kompan and their Terms and Conditions for your perusal.

We are very grateful to all of those people who made such generous donations to help us achieve our aim to build the Hatt play park.

Councillors noted the contents of this report and the progress over the purchase of the Playground equipment which had been reported generally on a monthly basis. All of the cost would be funded by donations to the Parish Council raised over many months.

Councillors **Resolved** to note this report and approve the expenditure from the Earmarked Funds.

**Action:** The Clerk to seek a quotation from the Play Inspection Company versed in carrying out surveys following new play equipment installations. The Company being recommended by Cllr Martin Worth (Landulph PC Chairman), as they had procured the Company's services.

**E** Cllr Dave Edwards (Chairman) – Big Event/Platinum Jubilee Event

The Big Event preparations were proceeding according to plan although a replacement Band had been sought to replace another Band unable to attend the event. Further donations are being made to the {Parish Council to offset expenditure.



A static motorbike display would be added to the Parish Council's Indemnity insurance cover and the Risk Management plan for the event updated accordingly.

Councillors **Resolved** to note this report.

**F** Cllr Malcolm Fletcher – Defibrillator

No further progress has been made since the last Public Meeting following conversations with Mr Philip Braund (Landulph PC).

Cllr Fletcher suggested that a representative from the St. John's ambulance attend a Public Meeting in the future in order to provide a defibrillator demonstration. Councillors agreed that this would be a good idea.

Councillors **Resolved** to note this report.

**G** Cllr Dave Edwards (Chairman) – Community Infrastructure Levy (CIL)

Cllr Edwards (Chairman) advised that he had completed an 'expression of interest' form under the Community Infrastructure Levy (CIL) grant funding being offered by Cornwall Council. All Councils had been invited to take part in the (CIL) funding project.

The Expressions of Interest form was circulated to all Councillors for comment on the 7<sup>th</sup> April, 2022. The deadline for submissions being 23<sup>rd</sup> June 2022.

The submission can be read on the Parish Council's website under 'Reports' at [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **Resolved** to note this report and to approve the submission of the Expression of Interest.

**H** Cllr Malcolm Fletcher – '20's Plenty

Cllr Oakes had been dealing with all the '20s' Plenty and speed monitoring programme with Cormac's Will Glassup. There was nothing further to report at the moment concerning vehicular problems. Cllr Fletcher pointed out that the grass verge on the corner between Carlton Villas and Hatt roundabout should be cut to help with the visibility in the area for drivers. **Action:** Cllr Oakes would contact Cormac.

Councillors **Resolved** to note this report.

**I** Cllr Malcolm Fletcher – Planning issues

Item dealt with under Item 942 'Public Participation'

Councillors **Resolved** to note this report.

**J** Cllr Malcolm Fletcher – Newsletter & Survey Monkey

Councillors agreed that there were not enough items to be included in the next Newsletter, but installation of new play equipment would be a topic in the future. Cllr Fletcher requested that Councillors provide information for the next Newsletter. The Survey Monkey was not discussed.

Martin Smith (resident) asked if thanks could be extended to Mr & Mrs Hugh Symons (Hatt House) for the use of their grounds for the Community 'Easter Egg hunt'. £625 was raised



and donated to the Ukrainian appeal. This comment should have been included under Public Participation Item 942. Cllr Edwards (Chairman) thanked Mr Smith for the comment and agreed that it should be recorded.

Councillors **Resolved** to note this report and the late Public Participation comment.

**954 Clerk's items**

No report.

Councillors **Resolved** to note.

**955 Correspondence**

No correspondence received.

Councillors **Resolved** to note.

**956 Date of next meeting**

The next Meeting of the Council will be the **Annual Meeting of the Parish Council** on the 25<sup>th</sup> May 2022 at 7:30pm The Meeting will take place at the St. Marys Church Hall, (COVID safe), Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

**957 End of meeting 21:45**

**Signed**

**Date**

**(Chairman)**