

Botus Fleming Parish Council

www.botusfleming.org.uk



Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Date: Wednesday 23rd February 2022

Time: 7.30pm

Location: St Marys Church Hall, Botus Fleming

To: Chairman & Parish Councillors

Chairman D Edwards

Councillors. M Ellis, M Fletcher, J Oakes, J Robinson, M Solomon, S White, & D Willey (Vice Chairman).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed overleaf on the Agenda.

CHRISTOPHER COOK (CILCA)

Christopher Cook

Clerk to the Council

7th February 2022

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

Should you wish to record the meeting, you are asked to act in a reasonable manner and not to disrupt the conduct of meetings by, for example, using intrusive lighting, flash photography, or in asking people to repeat statements for the benefit of the recording. Oral commentary may not be made during the meeting. The Chairman has the power to control public recording, and recording must be clearly visible to anyone at the meeting.

Please be aware that whilst every effort is taken to ensure that members of the public will not be filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Members of the public will be permitted to speak for a period of 3 minutes. Please note that members of the public exercising their right to speak during Public Questions Time may be recorded.

The Parish Council recommend that any questions for Members should be submitted in writing to the Parish Clerk 24 hours before the Meeting and that responses may be put in writing at a later date.

Parish Clerk & Responsible Financial Officer

24 Rashleigh Avenue - Saltash - Cornwall - PL12 4NS

Tel. 07523 005414

clerk@botusfleming.org.uk

7.30pm – Item 908 below (Public Bodies (Admission to Meetings) Act 1960 s.1 extended by LG Act 1972 s.100)

Questions and comments from members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Botus Fleming and Hatt. No decision can be taken during this session*, but the Chairman may decide to refer matters raised for further consideration. Items of a sensitive nature are not discussed in public and the Council passes a resolution under the above Act

* Councils cannot lawfully decide items of business that are not specified in the Summons/Agenda (LGA1972 Sch.12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88Ch.119

Agenda | 23 February 2022

907/2022 Chair's Welcome & Announcements

Health and Safety housekeeping announcement,
Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

908 Public participation

909 To receive Apologies for Absence and approve the reasons given.

(LGA 1972 s.85 (1))

910 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value in excess of £50.

D. Dispensations – Members to consider any written requests for dispensations.

911 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Wednesday 26th January 2022.

(LGA 1972 sch.12.para 41(1))

912 Matters arising from the Minutes for report purposes only.

913 A Report from Cornwall Councillor Martin Worth.

914 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of February 2022.

Payments Schedule

23 February 2022

Period 11

Date	Payee	Description	BACs ref.	£
23/02/2022	Christopher Cook	Salary	BACS188	239.78
23/02/2022	HMRC	PAYE	BACS189	60.00
23/02/2022	Cllr Dave Willey	Recreation Field security gate A/c2	BACS190	352.37
23/02/2022	Cllr Dave Willey	Big Event gazebo A/c2	BACS191	489.00
23/02/2022	Barriers Direct	Recreation Field security locks A/c2	BACS192	104.80
23/02/2022	SUSGTRANS	Feasibility study A/c2	BACS193	8,614.25
23/02/2022	BMS Landscaping	Grass cutting (Feb)	BACS194	186.00
		Account 1 = £ 485.78		
		Account 2 = £ 9,560.42 (EMF)		
All BACs payment amounts today				£ 10,046.20

B Direct bank Receipts & Payments for information

All bank receipts for this period £7,596.85 Total receipts 2021/2022 are £48,192.31

Date 23rd February 2022

Botus Fleming PC Current Year 2021/2022

Period 11

Receipts & Payments statement as at 23/02/2022

for Cashbook - Current A/c 1 & Business Reserve A/c 2

Bank Statement Account Name(s)

Statement Date

Amount

Balances

Current Account - Lloyds A/c 1	23/02/2022		21,406.59
Business Reserve Account - Lloyds A/c 2	23/02/2022		26,785.72
Lloyds A/c 2 = Earmarked Funds *			
Total Receipts			48,192.31

Available General Funds from 31st March			14,103.84
Less - Payments made A/c1 - Apr			2,383.23
Add - Receipts during April			11,326.20
Less - Payments made A/c1 - May			1,989.66
Less - Payments made A/c1 - June			1,277.38
Less - Payments made A/c1 - June - Loan			2,732.22
Less - Payments made A/c1 - July			1,119.98
Less - Payments made A/c1 - August			704.18
Less - Transfer from A/c1 to A/c2			3,405.00
Less - Payments made A/c1 - Sept			1,383.38
Add - Receipts during September			10,080.39
Less - Payments made A/c1 - Oct			1,445.69
Less - Payments made A/c1 - Nov			1,075.10
Less - Payments made A/c1 - Dec			400.74
Less - Payments made A/c1 - Dec - Loan			2,732.22
Less - Payments made A/c1 - Jan			1,441.23

Less - Payments made A/c1 - Feb				485.78
Less - Payments made A/c1 - Mar				0.00
General Funds as per Bank Statement				12,934.64

Movement on A/c1 February		Receipts	Payments	Movement +/-
Receipts against Payments		21,406.59	22,575.79	-1,169.20

Precept payment due 7/4/21 £10,000.00

Precept payment due 7/9/21 £10,000.00

07/04/2021 Receipt A/c1	Cornwall Council	Precept April 2021	10,000.00
07/04/2021 Receipt A/c1	Cornwall Council	CTS Grant April 2021	80.39
09/04/2021 Receipt A/c1	HMRC	Vat recovery claim	1,245.81
14/09/2021 Receipt A/c1	Cornwall Council	Precept April 2021	10,000.00
14/09/2021 Receipt A/c1	Cornwall Council	CTS Grant April 2021	80.39
			21,406.59

23/02/2022 Earmarked Funds receipts *			
Big Event / Christmas Fayre	Account 2	Receipts	122.00
Big Event / Assets	Account 2	Receipts	0.00
Playground equipment fund	Account 2	Receipts	25,613.72
Sports & Recreation Field	Account 2	Receipts	1,050.00
BOTHER Climate emergency	Account 2	Receipts	0.00
Neighbourhood Development Plan (NDP)	Account 2	Receipts	0.00
			26,785.72

23/02/2022 Earmarked Funds payments			
Big Event / Christmas Fayre	Account 2	Payments	0.00
Big Event / Assets	Account 2	Payments	489.00
Playground equipment fund	Account 2	Payments	489.66
Sports & Recreation Field	Account 2	Payments	512.97
BOTHER Climate emergency	Account 2	Payments	8,614.25
Neighbourhood Development Plan (NDP)	Account 2	Payments	0.00
RFO 23rd February 2022			10,105.88

C Bank reconciliation and Earmarked Funds (EMF) balances at 23rd February 2022

Bank Reconciliation statement as at 23/02/2022
for Cashbook - Current A/c 1 & Business Reserve A/c 2

Bank Statement Account Name(s)	Statement Date	Amount	Balances
Current Account - Lloyds A/c 1	23/02/2022		12,934.64
Business Reserve Account - Lloyds A/c 2	23/02/2022		36,873.60
A/c 2 = Earmarked Funds *			
Total balance			49,808.24

Unpresented Cheques (Minus)	0.00	0.00
		49,808.24
Receipts not banked / Cleared (Plus)	0.00	0.00
		49,808.24
	Balance per Cash Book is :-	49,808.24
	Difference is :-	0.00

General Funds as per Bank Statement	Available General Funds	12,934.64
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23/02/2022 Earmarked Funds *		
Big Event / Christmas Fayre		3,812.52
Big Event / Assets		911.00
Playground equipment fund		25,124.06
Sports & Recreation Field		2,458.67
BOTHER emergency response		148.69
Local Elections Fund 2025		3,000.00
Neighbourhood Development Plan (NDP)		1,418.66
RFO 23rd February 2022		36,873.60

D Monthly budget monitoring balances at 23rd February 2022

Summary Expenditure Account Year ended 31st March 2022
Monthly Budget monitoring

YEAR END 2021-2022 Period 11 - February

Lloyds Current Account A/c 1 - 38772468	Budget 2020 2021 *	Expenditure 2020 2021	Budget 2021 2022 *	Expenditure as at 23/02/22	Budget available
Expenditure					
Clerk's Salary & Locum expenses	4,000	3,277	3,750	3,055	695
HMRC	700	818	686	750	-64
				3,805	
General & Administration					
Postage & Admin / Office allowance	400	529	350	276	74
Legal & Website fees	500	654	500	585	-85
Legal - Recreation Field	1,500	1,138	50	90	-40
Elections & Adverts (see EMF A/c2)	0	0	3,000	255	0
Training & Expenses & Subscriptions	800	824	800	636	164
				1,842	
Contracts					
Grass cutting	4,250	2,897	4,250	3,299	951
Dog bin cleansing			700	480	220
Insurance	1,000	709	1,000	710	290
Loan Repayments	2,500	2,757	5,464	5,464	0
Maintenance & Equipment	500	516	500	495	5
				10,448	
Other Payments					
Grants & Donations	650	600	300	0	300
Newsletter printing	1,000	698	400	523	-123
Projects & CAT	2,850	0	1,000	1,200	-200
Big Event *	1,400	0	1,000	0	1,000
Neighbourhood Dev. Plan *	250	0	250	0	250
BOTHER	0	0	500	0	500
Vat recoverable amount^					
^see Receipts £1,245.81				1,723	
* includes Projects, Bother & (CAT)					
Total Budget £4,500					
Total Payments	22,300	15,417	24,500	17,818	3,937
Vat amount to date 2021 2022				3,027	

E Public Works Loan Board - Loan Statement 23rd February 2022Date 23rd February 2022

Botus Fleming PC Current Year 2021/2022

Period 11

**Loan Payments statement
for Cashbook - Current A/c 1**

Bank Statement Account Name(s)	Statement Date 23/02/2022	Loan advance	Payments Principal & Interest	Balance to pay
Current Account - Lloyds A/c 1	24/06/2020			
PWLB Loan advance 24/06/2020*		70,000.00		
Direct Debit payment - 24/12/2020			2,732.22	67,267.78
Interest 2019/2020		735.00		68,002.78
Direct Debit payment - 24/06/2021			2,732.22	65,270.56
Interest 2020/2021		714.03		65,984.59
Direct Debit payment - 24/12/2021			2,732.22	63,252.37
Interest 2020/2021		692.84		63,945.21
Total Loan amount outstanding				63,945.21

* PWLB less loan admin fee £25

915 Planning**New Planning Applications – One received**Application link <http://planning.cornwall.gov.uk/online-applications>

Application: PA22 / 00944

Proposal: 2 frames of 9 ground mounted solar panels

Location: Marraborough Farm Road from Junction South of West Kingsmill to
Cherry Cottage Botus Fleming Cornwall

Applicant: Mr Darren Stonehouse

Grid Ref: 240921 / 61647

Planning Application Decisions – None received**Planning Application – For information – None received****Planning Application received after Agenda has been issued – To be advised****916 Neighbourhood Development Plan – Cllr Dave Edwards (Chairman)**www.botusflemingandhattndp.com**917 Parish Plan - Cllr Dave Edwards (Chairman)****918 Recreation Field - Cllr Dave Edwards (Chairman)****919 Councillor Reports (Reports A to C previously circulated)****A Asset Audit - Cllr Sally White**

- B Climate & Ecological Emergency - Cllr Malcolm Fletcher**
- C BOTHER - Cllr Mervyn Ellis**
- D Playground Equipment Fund - Cllr Dave Edwards (Chairman)**
- E Big Event / Platinum Jubilee Event - Cllr Dave Edwards (Chairman)**
- F Survey Monkey - Cllr Malcolm Fletcher**
- G Defibrillator - Cllr Malcolm Fletcher**

920 Clerk's items

921 Correspondence

921 (i)

Dear Mr Cook,

I am writing to request you raise with the Parish Council the use of land as shown above for the storage of barriers, road signs, equipment and laying of tarmac on what was a small copse close to the road. This looks hideous and spoils the approach to our village.

I am also unsure if this change of use should require planning permission.

I would request you raise this as soon as possible with the Parish Council with recommendations to planning at Cornwall Council enforcement department

I would appreciate updates on progress.

Yours faithfully

JF Invest

St. Mary's House,
Botus Fleming

921 (ii)

Dear Sir

I should like to bring to your attention the tipping of tarmac and hardcore along with barriers ,cones and signage on land which I understand to be part of Rumbullion Farm .

I have seen no planning application for storage of the above on agricultural land .
Could you please advise me what actions the parish council intend to take to rectify the situation as I am firmly of the opinion that it totally inappropriate use of the land .

I will be strongly in opposition should a planning application be submitted ,and I am aghast that some action has not been taken to date to prevent the eyesore that has arisen thus far .

Yours Sincerely

John Watts

Torview, Botus Fleming

921 (iii)

Good evening parish councillors,

I just wanted to let you know of an incident I witnessed last week whilst I was in the playing field on Friday 4th February.

On arrival I noticed that the rubbish bin was full, right up level with the opening, but I knew that it was soon to be emptied. (I think the empty day is a Friday...that very day!)

I walked my dog in the field and whilst I was in the far corner I saw a white van turn up, flashing orange light, and a person in hi-vis got out of the van and what seemed to be empty the bin...and I presumed, replace with a clean bag.

I then went to use the bin as I had some rubbish and noticed that the new black bag had been very poorly replaced and it was not tucked over the lip of the metal inner, as that was clearly visible and that in a matter of a day or two the bag would fall in on itself and create a really yucky mess.

So, thinking that the bag was empty and I do know how to take the lid off the bin using a pointed implement in the hole to release the catches, I took it off only to find that the bin was still half or two-thirds full.

Whoever had emptied the bin had taken out the top section of debris and had not emptied the bulk of the waste.

I had some antibac with me, so with the lid off , I proceeded the task to lift the inner metal liner out to tuck the black bag over the lip . It was a disgusting task as there is liquid and rotting debris in the bottom of the bin that has not being collected...for how long???

And, unsurprisingly, today-Monday, it is absolutely full to brimming and the contractor is certainly not doing their job correctly or fulfilling their contract.

They visited at about 11 am on Friday. I took the photo of the supposedly empty bin at 11:15. The bin is well used and it does fill up fully each week, sometimes to overflowing.

It it begs the question of how long has the bin been incorrectly half emptied, leaving this rotting mess in the bottom? It is not acceptable or hygienic and certainly the PC / parishioners are paying money for their sub standard service.

This is a no way complaint to anyone within the PC, I just wish to draw your attention to a substandard service that we're paying for.

(And as I know Dave W will be bringing this up at the ops meeting, it's irrelevant to me whether this is official or unofficial correspondence published or not.

Best wishes

Becky

921 (iv)

Dear Cllr Edwards,

When BOTHER first formed the PC immediately offered its support, and we're grateful for the role it has already played as a funding conduit for our walk/cycle way project.

I'm just writing to ask if you would be willing to give us help of a different kind.

As parts of the Treledan development are still in the planning phase, and discussions regarding traffic infrastructure and management on the surrounding roads are currently taking place, we're aware of the need to strike while that iron is still warm, so to speak.

Therefore in advance of the final Sustrans report, and the supplementary report on another route option, BOTHER has been contacting local landowners informally with a view to understanding their views and getting their suggestions.

We have achieved some success (if mainly in terms of knowing what isn't possible), but in certain cases an approach from the chair of the PC might stand more chance of a positive response than an approach from BOTHER members.

If you would be willing to help in this way, I'd be happy to meet or call you to explain how far we've got, and what kind of input might be most useful.

Thank you in advance,

Best wishes

Margaret Matthews (for BOTHER)

922 Date of next meeting.

The next Meeting of the Council will be the Public Meeting on Wednesday 23rd March 2022. This Meeting will be held at 7:30pm at the St Mary's Church Hall (covid safe).

923 End of meeting