



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 22<sup>nd</sup> September 2021**

Present: Councillor Edwards (Chairman)  
Councillors Ellis, Fletcher, Robinson, Solomon & White.

Also in attendance: Christopher Cook - Parish Clerk & Responsible Financial Officer

Members of the public: 7

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 22<sup>nd</sup> September 2021**

### **821/2021 Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. Social distancing and Covid-19 measures were observed.

Cllr Edwards (Chairman) welcomed Cllr Solomon to the Public Meeting and Cllr Solomon completed the Declaration of Acceptance of Office. The Register of Interests (ROI) form had already been completed.

### **822 Public participation**

Margaret Matthews referred to the BOTHER report already submitted, stating that the SUSTRANS final report was delayed until 1<sup>st</sup> October 2021. A Lottery Grant was being applied for by BOTHER before the deadline 18<sup>th</sup> November 2021. The Parish Council would be overall in charge of Funds being received. A Motion would be added to the 27<sup>th</sup> October 2021 Agenda.

Sarah Edwards enquired whether events cancellation and costs due to Covid restrictions would be an insurable risk, and the Clerk stated that this type of cover was not available.

Councillors **Resolved** to note. All agreed.

### **823 To receive Apologies for Absence and approve the reasons given**

Cllrs D Willey (Vice Chairman), Oakes & County Cllr Martin Worth

Councillors **Resolved** to note.



## **824                    Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

## **825                    Minutes of the Public Meeting 25<sup>th</sup> August 2021**

The draft Minutes were a true record of the Meeting.

Proposed Cllr Fletcher, seconded Cllr White

Councillors **Resolved** to approve the Minutes.

## **826                    Matters arising from the draft Minutes for report purposes only.**

There were no matters arising.

Councillors **Resolved** to note.

## **827                    A Report from Cornwall Councillor Martin Worth**

There was no report from Cllr. Martin Worth. However, Cllr Edwards (Chairman) had communicated Cllr Worth's message that the leisure facilities at Saltash Leisure Centre were now subject to consultation and were in danger of being closed. BFPC encouraged all residents affected to take part in the consultation and give their views to Cornwall Council.

Councillors **Resolved** to note.

## **828                    Finance**

### **A                    Accounts for Payment**

Cllr Fletcher proposed, and Cllr Robinson seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment.

### **B                    Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£12,834.12** Total receipts 2020/2021 **£29,038.12**.

Councillors **Resolved** to note.

### **C                    Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£20,515.40** and the Earmarked Funds as **£27,825.29**.

Councillors **Resolved** to note.

### **D                    Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

### **E                    Public Works Loan Board Statement September 2021**



Councillors **Resolved** to note.

- F External Audit (previously circulated)**  
**(i) External Audit report**  
**(ii) Notice of conclusion of Audit**  
**(iii) AGAR section 2 amended**

Councillors **Resolved** to note.

## **829 Planning**

**New Planning Applications** – None received

Councillors **Resolved** to note this action.

**Planning Application Decisions** – One received

### **Application PA21 / 06144**

**Proposal** Retrospective application for two storey rear extension, 2<sup>nd</sup> first floor.  
Side extensions, reconstruction/enlargement of garage bedroom over

**Location** Trewarne Botus Fleming Saltash Cornwall PL12 6NJ

**Applicant** Mr & Mrs P Tennant

**Grid Ref** 240254 / 61459

**Approved with conditions 9<sup>th</sup> September 2021**

Councillors **Resolved** to note.

**Planning Application for Information** – None applicable

Councillors **Resolved** to note.

**Planning Applications received after the Agenda published** – None received

Councillors **Resolved** to note.

## **830 Neighbourhood Development Plan (NDP)**

[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Cllr Fletcher pointed out that the Cornwall Network (CNP) representative Catherine Thomson had advised that Imogen Day from Cornwall Council would offer advice and support regarding the last Parish Council draft (NDP) document dated 2018.

Cllr Edwards (Chairman) proposed forming a working group with residents providing input into a slimmed down version of the (NDP) document. Cllr Solomon was encouraged to take part in the working group and he agreed.

Councillors **Resolved** to defer until 27<sup>th</sup> October 2021.



### 831 Parish Plan

Councillors **Resolved** to defer until 27<sup>th</sup> October 2021. **See item 830 NDP.**

### 832 Recreation Field

**MOTION** – Cllr David Edwards (Chairman)

#### **Recreation Field - To improve and strengthen the security**

I propose a motion that we utilise the facilities of Mr Brian Venables' company and install a landfill and soil bank that runs the length of the wire fence. This will hopefully prevent vehicles and caravans cutting the fence and entering the field.

The costs will be borne by Mr Venables' company.

I also propose to fit a metal gate at the field entrance and to also fit several strategically placed removable bollards to limit vehicle access.

Additional costs e.g. metal gate, removable bollards will be borne by residents and a small outlay from BFPC.

Proposed Cllr Edwards (Chairman), seconded Cllr Fletcher

Councillors **Resolved** to support the Motion.

### 833 Councillors Reports

#### **A** Cllr Sally White - Maintenance

Cllr White advised that one picnic table should now be removed from the Asset Register, as the bench was deemed to be beyond repair.

Councillors **Resolved** to note the monthly Audit maintenance report.

#### **B** Cllr Malcolm Fletcher – Bio diversity

The roundabout has been cut as per the schedule. The next job was to rake up and remove the cuttings. In progress and should be completed by the weekend or early next week. New flowers identified there: Fleabane (*Pulicaria dysenterica*). Meadow cranesbill (*Geranium pratensis*) will be planted there shortly. A perennial that produces bright blue flowers throughout the summer.

Trees. There are some losses due to disease fire blight. A call for residents who have self-sown trees in the gardens to donate to fill in the gaps.

Wonderful as it is to plant more trees, there is growing evidence that properly managed permanent grassland is at least as effective at capturing carbon. It can of course also provide grazing and fodder crops for sheep and cattle without the damage to soil that maize causes.



## BOTHER Bio diversity Report

### BOTHER Report 14<sup>th</sup> September 2021

1. Simon Murray (Sustrans) suggested that BOTHER could ask BFPC if it intended to input to CC's draft document on policy/strategy, and if it does, that BOTHER might like to suggest amendments to the transport section in particular. Accordingly I've looked over the document and read that particular section, and I have the following suggestions:
  - a) There should be a greater emphasis on walking/cycling *safety*. The local landscape presents particular challenges in this respect, and the provision of white lines at the edge of major roads offers inadequate protection. Without a commitment to new infrastructure incorporating enhanced safety features, it seems unlikely that people will be tempted to abandon their cars for short/medium journeys.
  - b) The document should include an undertaking to assist local groups with navigating the whole process of walk/cycle-project management, such as sessions on accessing sources of funding, and CC personnel who can offer advice.
2. Simon also gave advice about funding for our local walk/cycleway project. His advice read as follows:

*"We have previously discussed possible next steps and commissioning, and while the remaining resources are looking healthy (£2.2k remaining) it occurred to me that it might be worth a conversation with the Parish Council about utilising the VAT element awarded to the Project from Cornwall Council to the Parish Council. The Clerk is aware of this, when I awarded the Grant to the Parish Council I included VAT when in fact I shouldn't have and instead of Cornwall Council reclaiming the VAT the Parish Council can now do this but they may be able to allocate it to the Project (VAT £1,435.60)?"*

Also on the subject of funding, BOTHER is considering applying for a National Lottery grant to fund or partially fund the next stage of its project (getting land consents, calculating construction costs, preparing a planning application). Malcolm has agreed to assist us by attending a webinar on 21<sup>st</sup> September to get further information.

3. The deadline for receipt of the final Sustrans report has been set back once again on account of illness. The new deadline is middle October, but I've written to Sustrans today to ask if that could be improved on, in particular as we'd like the report to be discussed at the next full Saltash Council meeting on 7th October.

### **Margaret Matthews (for BOTHER)**

Councillors thanked Margaret Matthews and the BOTHER group and **Resolved** to note this report.

### **C** Cllr Malcolm Fletcher – Climate Change Emergency

First meeting of Cornwall Gateway Climate Change Working Group on 16<sup>th</sup> September. This was essentially a "getting to know you" meeting which allowed councils throughout the Gateway to share experiences to date on what they're doing to tackle the Climate Emergency, enhance biodiversity and work for environmental sustainability.

Among the issues raised for action were:



- The scope of Cornwall Council's engagement with farmers/landowners regarding hedgerow maintenance and its biodiversity strategy? – Catherine to follow up.

A feather in Cornwall Council's cap is that Cornwall Council has been named the nation's leading local authority in tackling the climate crisis in a prestigious awards ceremony held on 17<sup>th</sup> September 2021.

The unitary authority had won the Leadership in Responding to the Climate Emergency category in the [MJ Local Government Achievement Awards](#)

The awards highlight local authorities' delivery of services over the last 12 months and allows them to share expertise with peers across the nation.

In a ceremony hosted by former politician Ed Balls and held at London Hilton Hotel, judges praised Cornwall Council for being clear in its role in tackling climate change and the work it has done to date to engage with communities.

Credit to the former administration that put in the hard work over the previous 4 years. Encouraging to note that the new Council is pledged to carry on the good work.

Next meeting: December 2021.

Councillors **Resolved** to note this report.

**D** Cllr Mervyn Ellis - BOTHER

See Item 822.

Councillors **Resolved** to note this report.

**E** Cllr Dave Willey (Vice Chairman) - Signage

No report.

Councillors **Resolved** to note this report.

**F** Cllr Dave Edwards (Chairman) – Play equipment funding

Mrs Sarah Edwards referred to a review and reconciliation of Go-Funding receipts received in respect to Playground equipment. The level of receipts was noted.

Councillors **Resolved** to note this report.

**G** Cllr Dave Edwards (Chairman) – Western Web (webmail)

The Clerk reported that, Western Web, the Council's website providers have advised that, due to the amount of mailbox usage, an unlimited programme of usage would be a better option for the Council. To move to a new system it would cost the Council an annual cost of £60 plus a one-off charge of £30 to move to a new system. The additional costs would fall within the annual budget expenditure for website administration.

Proposed Cllr Edwards (Chairman), seconded Cllr Fletcher

Councillors **Resolved** to note this report and additional expenditure within budget.



**H** Cllr Dave Edwards (Chairman) – CAT Team litter pickers

Cllr Edwards (Chairman)

**MOTION – That the Parish Council purchase 8 Litter pickers equipment to be used by the Community Action Team (CAT), with the expenditure of £200 to be met from the maintenance budget. Item 818 (ii) August 2021 also refers.**

Proposed Cllr Edwards (Chairman), seconded Cllr Robinson

Councillors **Resolved** to support to the Motion.

**Action:** Clerk to arrange purchase of equipment

**I** Cllr Malcolm Fletcher – Newsletter

Cllr Fletcher requested that articles for the Newsletter be prepared in time for a Christmas Newsletter edition. Articles from residents were welcome.

Councillors **Resolved** to note this deferral until 8<sup>th</sup> December 2021

**J** Cllr John Robinson – Saltash Area Road Safety (SARS)

Topics discussed at the (SARS) meeting 30<sup>th</sup> August 2021 were speeding contractors and agricultural vehicles in narrow lanes, the introduction of a Tamar Bridge “ghost” toll” for vehicles entering Cornwall. The “ghost toll” will be borne by Highways England and not vehicles entering Cornwall. A presentation was given by the SAFEA38 group.

Councillors **Resolved** to note this report.

**K** Cllr Dave Edwards (Chairman) – Cornwall Network Panel (CNP)

The SAFEA38 was also on the (CNP) Agenda, along with the opening of the Saltash Railway Station available for hirings, and a discussion on the impact of the Tamar Bridge repair works and the affect on local businesses. The next Meeting is on the 8<sup>th</sup> December 2021.

Councillors **Resolved** to note this report.

**L** Cllr Malcom Fletcher – Traffic hazards in Botus Fleming

Cllr Fletcher advised the following regarding Traffic in Botus Fleming -

BFPC wrote to both Cllr Phillip Desmonde and Cllr Martin Worth regarding the concerns of Botus Fleming residents concerning the excessive speed and volume of traffic on our lanes, especially heavy farm machinery. We also reiterated our support for the “Twenty’s Plenty” campaign, which is urging councils to reduce the speed limit on roads now designated 30mph to 20mph. We added that in our view the current national speed limit of 60mph on the lanes in the village is untenable and should be reduced to 20mph.

The response from Cllr Desmonde was that at present Cornwall Council was only reviewing those areas designated as 30mph limits. This would have to be completed before moving on to consider other possible 20mph areas, but that our request “had been noted”.

We replied that we were disappointed with this, but would continue to press our case for this improvement.

We also had a response from Cormac’s Will Glassup regarding the positioning of traffic monitoring equipment in Botus Fleming to gauge the volume and speed of vehicles. He informed BFPC that there were no suitable locations in Botus Fleming to install the



equipment. As a result, Cormac agreed that they would have to install some signposts in order to proceed. No time frame given.

It was unfortunate that we appeared to have made little progress on this matter.

However, BFPC have been active on behalf of residents, and would continue to be so.

Councillors **Resolved** to note this report.

**M** Cllr Dave Edwards (Chairman) – Big Event

The Big Event Committee will meet 2<sup>nd</sup> October 2021 to plan the Big Event for 4<sup>th</sup> June 2022, which will coincide with the Queen's Platinum Jubilee celebrations.

Councillors **Resolved** to note this report.

#### **834 Clerk's items**

Code of Conduct for Members and Co-opted Members of Local Councils.

The Clerk had distributed the final versions of the Code of Conduct document and Guide.

Cllr Solomon would be attending Code of Conduct training 17<sup>th</sup> November 2021.

Councillors **Resolved** to note this report.

#### **835 Correspondence**

Bude Stratton Town Council affordable Housing scheme

Councillors felt that there was insufficient information provided in order to support the statement from CALC & NALC.

Councillors **Resolved** to note this report.

#### **836 Date of next meeting**

The next Meeting of the Council will be the **Public Meeting** on the 27<sup>th</sup> October 2021 at 7:30pm The Meeting will take place at the St. Marys Church Hall, (COVID safe), Botus Fleming.

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

#### **837 End of meeting 20:57**

**Signed**  
**Chairman)**

**Date**