
METHOD STATEMENT:

Method Statement written by: Maria McCarthy
Company: All Seasons Group Services (SW) Ltd

Date: 18.07.2021

Location of work to be carried out:
Site: Hatt Recreation Field, PL12 6PS

1 – Brief Outline of the Work to be Undertaken:

Import equipment and materials into work area
Remove all waste & materials into skip provided
Dispose of waste in a proper and safe manner

2 – Tools and Equipment to be utilised

Include: Material type, quality and give details of specification

Litter Picker
Sanitiser Disinfectant Spray

3 – Setting up Site

All works to be carried out in accordance with the general risk assessment.
Any accidents/incidents reported to Dave Edwards.
Assess working areas with all

4 – Reporting Details

Give details of the person in charge of the workplace activity on site and contact details for the Project Manager:

Detail:

In the event of an emergency the following contact numbers should be used:

- 1: Maria McCarthy 07540 198557**
- 2. Dave Edwards 07889 177797**
- 3: Sarah Edwards 07889 177807**

5 – Method of work to be utilised

Methodically detail the task to be carried out stage by stage and any checks that must be carried out:

On arrival at location

- 1. Discuss our aim of clearing**
- 2. Site Induction**
- 3. Go through risk assessment including Manual Handling**
- 4. All personnel to be wearing correct PPE, i.e. suitable footwear, gloves, face masks**
- 5. Hand sanitiser is provided**
- 6. Goggles to be worn when using the Sanitiser Disinfectant Spray**

Commence work

- **Starting at the top end of the field – working approx. 0.5 metre apart (depending on numbers) and working your way down to the end of the field. If possible if we could walk/work together in a line in order that we do not go into the other pathway in order not to miss anything.**
- **Please use litter pickers and dispose into the bag, anything that is out of the ordinary ie excrement / Glass– please stop and raise your arm in order that the team behind you can sanitize the area and put any glass found in container.**
- **Please do not pick up any sharp objects – again please raise your arm in order that this can be dealt with accordingly**
- **There will be a 2nd team behind you who will be there to renew your waste bag also if you require assistance. Used bags will be disposed into the skip.**
- **Once at the end of the field, please walk back to the top – again please be visual for anything missed.**

End of Works:

- 1. Dispose of gloves, face masks into a refuse bag provided by table and this will be disposed into the skip.**
- 2. Return litter pickers if provided with one.**
- 3. Ensure all waste is disposed into the skip.**
- 4. Big Thank you to all Involved.**

6 – Other Information:

Include details of site clearance, removal of debris

All waste removed from site disposed of in a correct and proper manner.

Briefed by Maria McCarthy 18.07.21