



## **PUBLIC MEETING OF THE PARISH COUNCIL**

**Wednesday 23<sup>rd</sup> June 2021**

Present: Councillor Edwards (Chairman) & Willey (Vice Chairman)  
Councillors Ellis, Fletcher, Oakes, Robinson & White.

Also in attendance: Christopher Cook - Parish Clerk & Responsible Financial Officer

Members of the public: 12

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a Public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

**Minutes 23<sup>rd</sup> June 2021**

### **766/2021 Chair's Welcome & Announcements**

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. Social distancing and Covid-19 measures were observed.

### **767 Public participation**

Cllr Fletcher declared that a resident had approached him in order to report the following -

"Vicky Lintern (Rumbullion Farm) would be expanding their business to include organic farming and will be recruiting volunteers to help with the business. Temporary accommodation would be available and this is to be included in the Planning Application which would follow shortly".

Mr Chris Jarvis made the following statement -

"Following on from my response to the Council's paper on football, and before it is considered by Councillors, I would like to elaborate briefly on what is involved in changing the pitch.

I come at this on the basis that surely no Councillor would wish, by his or her decisions, to inflict harsh conditions on any of their parishioners. Councillors may also have been concerned about the cost implications of creating a suitable pitch running north/south.

This is not a major engineering operation. Yes, it would be temporarily disruptive to recreational activities within a fenced off area, and it would need to be planned around. However, the children's play area, the car park and a substantial part of the recreation area to the north and west should remain available during the period of groundworks, and while seeding and growing of the new football turf takes place.



A survey and costing the scheme would consider cut and fill; or simply cut and disposal of waste; or simply fill with a need to import more material. These are details to be worked out to the Parish Council's satisfaction, hopefully using local businesses. The finished pitch will need to satisfy the appropriate standards requiring input from SUJFC.

From a planning viewpoint the Council would be doing no more than continuing implementation of the planning permission as shown on the approved plan.

To demonstrate my support for upgrading football here for the long term my own company will make a four-figure contribution to the costs of a Council-led project for a north/south pitch, constructed as soon as is reasonably possible. I have been given a strong indication that another local company would do the same. We are not short of groundworks companies in our locality. Covering the cost of the required works should not be too difficult to achieve, but it needs the Council's support to achieve it.

In order to move things forward, may I suggest a resolution along the following lines:

*"To alleviate identified difficulties with existing football arrangements the Council resolves to initiate a project to create a football pitch on the recreation area suitable for the long term with the help of local businesses."*

Before money is spent I suggest that a survey with costing is carried out by a local groundworks contractor before tenders are sought as required by financial regulations, and that appropriate local businesses are contacted to see if they can help."

Mrs Chapman reiterated the points raised by Mr Jarvis with the view that moving the pitch would benefit the residents living close to the Recreation Field. Mrs Chapman welcomed further liaison with Saltash Juniors football team.

Mrs Edwards pointed out that any redirection of the pitch layout could affect the future development of the Recreation Field and the holding of other events like the Big Event.

Cllr Edwards (Chairman) stated that the Saltash United Juniors football team had used the pitch since 1999, and that the Parish Council could not entertain incurring any additional expenditure with the Recreation Field at the moment, without revisiting the level of Precept at the budget for 2022/2023. The Parish Council was committed to settling loan payments over future years.

Cllr Fletcher added that the cost of the ground works and the funding offered by Mr Jarvis were unknown quantities, and that any future expenditure would be focusing on playground equipment and the building of a community hall.

Cllr Ellis confirmed that following liaison with Saltash United Juniors FC, they would be complying with making alterations to the pitch lay out, adding football nets where they were needed, and arranging to instal portable toilets once funding had been sought.

Cllr Willey (Vice Chairman) stated that the concerns raised by Mrs Chapman had been well aired at the Public Meeting on the 17<sup>th</sup> May 2021.

Mr Broyd, who lived close to the Recreation Field, stated that he had little problem with the Recreation Field being used in the way it was for recreational Community use.

Mr Brockbank stated that the last year had been disrupted by the pandemic, causing the football season to be condensed. In future, and in a normal season, football teams play on the Recreation Field on a home and away basis and that this would naturally reduce activity and noise in the area alluded to by Mrs Chapman.



Cllr Edwards (Chairman) brought the debate to a close by stating that consultation with Saltash United Juniors FC would continue which would include making any alterations to the pitch lay out etc.

Councillors **Resolved** to note. All agreed.

**768 To receive Apologies for Absence and approve the reasons given**

There were no apologies.

Councillors **Resolved** to note.

**769 Declarations of Interest**

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

All noted and agreed.

**770 Minutes of the Annual Meeting of the Public Council 17<sup>th</sup> May 2021**

The draft Minutes were a true record of the Meeting.

Proposed Cllr Robinson, seconded Cllr Oakes

Councillors **Resolved** to note. All agreed.

**771 Matters arising from the draft Minutes for report purposes only.**

Cllr White stated that under Item 762 (xiii) this was discussed in full at the Annual Meeting of the Parish Council and that a response from the Parish Council would be sent to the resident who was making a claim of Gross Misconduct.

Councillors **Resolved** to note the amendment. All agreed.

**772 A Report from Cornwall Councillor Martin Worth**

Cornwall Cllr Martin Worth introduced himself to residents present at the Public Meeting advising that with the reduction in the number of County Councillors from 123 to 87, each Councillor now had a much larger portfolio. Cllr Worth advised that he was now the SE Deputy Chair for transport which included, Highways/Cormac, Car parks and Joint Chair for the Tamar Bridge authority.

A new I.T. system called 'Case Direct' was being rolled out by Cornwall Council with Newquay involved in the trial period. The system aims to provide a direct link between the Parish Clerk, County Councillor & MP and a direct link to a specific Cornwall Council officer. The overall aim being to improve communications with Parishioners and to provide a direct link for residents to the County Councillor.

Councillors **Resolved** to note. All agreed.



773                   **Finance**

**A                  Accounts for Payment**

Cllr Fletcher proposed and Cllr Willey (Vice Chairman) seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment. All agreed.

**B                  Direct bank Payments & Receipts for information**

Bank Receipts were reported as **£0.00** Total receipts 2020/2021 **£11,326.20**

Councillors **Resolved** to note. All agreed.

**C                  Bank reconciliation and Earmarked Funds (EMF)**

The General Account balance was reported as **£17,047.55** and the Earmarked Funds as **£16,788.76**.

Cllr Edwards (Chairman) requested that the (RFO) add an additional (EMF) heading to reflect 'Playground Equipment funding' This was noted by the (RFO).

Councillors **Resolved** to note. All agreed.

**D                  Monthly budget monitoring balances report**

Councillors **Resolved** to note the report.

**E                  Public Works Loan Board Statement June 2021**

Councillors **Resolved** to note. All agreed.

**F                  Financial Regulations 2021 – adoption of NALC 2019 model Regulations.**

Cllr Edwards (Chairman) proposed and Cllr Fletcher seconded the adoption of the Financial Regulations (NALC) 2019.

Councillors **Resolved** to adopt the revised Financial Regulations for Botus Fleming Parish Council. All agreed.

**G                  Standing Orders 2021 – adoption of NALC 2018 model Regulations.**

Cllr White proposed and Cllr Oakes seconded the adoption of the Standing Orders (NALC) 2018.

Councillors **Resolved** to adopt the revised Standing Orders for Botus Fleming Parish Council. All agreed.



### New Planning Applications – One received

#### **Application PA21 / 05405**

**Proposal Rear extension**

**Location 6 Sunnybanks, Hatt, PL12 6SA**

**Applicant Mr R Dickson**

**Grid Ref 239505 / 61987**

Cllr Edwards (Chairman) advised that he had visited the occupants of 6 Sunnybanks to explain that the Planning application details, as supplied by the Agents, lacked detail and measurements of the proposed rear extension. The Chairman was advised that the measurements were 5.2m by 3.7m by 2.3m high.

Cllr Fletcher agreed that there was insufficient information contained in the current Planning application plans which seemed to simply reflect an artist's impression.

Councillors agreed that no decision should be made in respect to **PA21 / 05405**

Proposed Cllr Edwards (Chairman) seconded Cllr Fletcher

**Action:** The Clerk to advise the Planning Department that the Parish Council would refrain from commenting in connection with **PA21 / 05405** until precise plans could be supplied. Cornwall Council were expecting a response by the 6<sup>th</sup> July 2021.

Councillors **Resolved** to note this action. All agreed

### Planning Application Decisions – Five received

#### **All Planning Applications relate to Roods Landfill Roodscroft. Hatt, Saltash, PL12 6PJ**

##### **PA20/09929 Variation of Condition 2 of permission PA19/03586 dated 16/08/2019**

Move the current offices across the track and retention of weighbridge – to allow existing offices and weighbridge to be used in conjunction with existing landfill to 30/11/2030

##### **PA20/09963 Variation of Condition 1 of permission CC/CN/00/01161/CN dated 21/12/2000**

Proposed time extension to allow tipping on inert builders and construction waste to be continued at the landfill site up until the year 2020 – to allow extension of operational time for existing landfill to 30/11/2030.

##### **PA20/09966 Variation of Condition 1 of permission CC/CN/00/01160/CN dated 21/12/2000**

Erection of new building to cover and enclose the operational area adjoining the existing waste recycling building and to raise the roof level of the existing recycling building by 600mm – to allow extension of operational time for existing landfill to 30/11/2030.

##### **PA20/09967 Variation of Condition 1 of permission CC/CN/00/01159/CN dated 21/12/2000**

Variation to Condition No.2 of decision no. Cc/CN/94/0025 (CN81) to permit a time extension of recycling operations in existing recycling building up until the year 2020 – to allow extension of operational time for existing landfill to 30/11/2030.



## PA20/09968 Variation of Condition 2 of permission CC/CN/02/01437 dated 11/04/2003

Provision of new secure office ancillary to approved landfill/waste recycling facilities – to allow existing offices to be used in conjunction with existing landfill 30/11/2030.

Planning Applications all Approved with conditions 11<sup>th</sup> May 2021

Councillors **Resolved** to note. All agreed.

### Planning Application for Information – One applicable

#### Town & Country Planning (Appeals) (Written Representations Procedure) (England) Regulation 2009

The following Appeal was made to the Ministry of Housing, Communities and Local Government:

|                      |  |
|----------------------|--|
| MHCLG                | <b>APP/D0840/W/21/3270382</b>                                      |
| Cornwall Council Ref | <b>PA20 / 02824</b>  |
| Appeal start date    | 12 <sup>th</sup> April 2021  |
| Proposal             | Construction of four detached bungalows with private drive access. |
| Location             | Land east of Loveton, Vollsards Lane, Hatt, PL12 6PT               |
| Appellant            | Mr & Mrs Christopher, Ann, Alistair Mason, Ms Jane Johnson         |

Cornwall Council decision - **REFUSED**

**The Planning Inspectorate site visit was made on 1<sup>st</sup> June 2021.**

**The application Ref PA20 / 02824 dated 26<sup>th</sup> March 2020, was REFUSED by notice dated 28<sup>th</sup> January 2021.**

**The Inspector appointed by the Secretary of State for Communities & Local Government concluded that the Appeal should be dismissed.**

**Decision date 14<sup>th</sup> June 2021**

Councillors **Resolved** to note. All agreed.

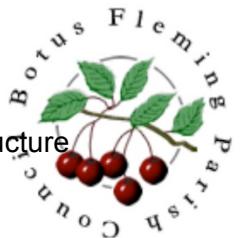
### Planning Applications received after the Agenda published – None received

Councillors **Resolved** to note. All agreed.

#### 775 Neighbourhood Development Plan (NDP) [www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Report deferred until 28<sup>th</sup> July 2021.

The Clerk advised Councillors that he had recently attended a Microsoft teams meeting given by the Planning department at Cornwall Council regarding the current (NDP) programme. As the results of the Government white paper on the review of the National Planning system will not be known until the end of the year, it was suggested that no modifications were made to existing (NDP) Plans already submitted. Cornwall Council still work with these Plans in connection with new Planning Applications and honour local plans.



The S.106 & the Community Infrastructure Levy (CIL) will be replaced by the Infrastructure Fund.

Councillors **Resolved** to note. All agreed.

## 776            Parish Plan

Report deferred until 28<sup>th</sup> July 2021

Councillors **Resolved** to note. All agreed.

## 777            Recreation Field

Cllr Edwards (Chairman) advised Councillors that Mrs Edwards & Ms Escott had formed a team of 5 residents dedicated to fundraising for the Parish Council, seeking to raise £25k/£30k towards a play park at the Recreation Field. Details could be found on the Facebook (HCBB) specific to the play park. The group would not be formed under Charity status.

A sponsored walk in August was planned to raise money.

Councillors **Resolved** to note this report. All agreed.

## 778            Councillors Reports

### A        Cllr Sally White - Maintenance

Cllr White explained that the Jungle Gym equipment, kindly donated by a resident, had now been erected on the Recreation Field and was being used and enjoyed by children. The equipment would be added to the Asset register and had been added to the insurance portfolio.

See also Item 780 (3) below.

Councillors **Resolved** to note the monthly Audit maintenance report.

### B        Cllr Malcolm Fletcher – Bio diversity

Cllr Fletcher updated Councillors regarding two aspects concerning the Hatt Roundabout.

Firstly, there were now many wildflowers in bloom and the first safety cut of the circumference and north-south diameter was completed on the 11<sup>th</sup> June 2021.

Secondly, during the night of the 8<sup>th</sup>/9<sup>th</sup> June 2021 an old motorboat was dumped on the roundabout by persons unknown. The incident was reported to Devon & Cornwall Police and also Cornwall Council Highways who have since removed the motorboat, as it constituted fly tipping and a traffic hazard.

Cllr Fletcher reported that most of the young trees planted along the A388 verge were doing well. A profusion of annual and perennial wild plants, much favoured by bees and butterflies, were also doing well. Some pruning of these plants was necessary in order to give the trees adequate light and water.



Cllr White asked whether the North to South cut could be slightly repositioned the next time that BMS services carry out the cut as this would help with visibility for pedestrians. This point would be mentioned to the Council's contractor.

Cllr Robinson enquired as to when the verges in Sunnybanks would be cut and this point would be checked by Cllr Willey (Vice Chairman) with BMS services.

Cllr Oakes suggested that a sign be erected on the roundabout which promoted the wildflower growth. Many roundabouts in the area were now promoting this feature which advised residents why the decision was being made not to completely cut a roundabout.

**Action:** Cllr Willey (Vice Chairman) to source a suitable sign.

Councillors **Resolved** to note this report. All agreed.

**C** Cllr Malcolm Fletcher – Climate Change Emergency

Cllr Fletcher advised that the Parish Council had written to the MP, Sheryll Murray in May 2021, and have since received a reply as recorded in the Agenda item 778(c).

The Parish Council may follow up on this reply in a month or so when further announcements regarding caring for the environment and climate are made.

Councillors **Resolved** to note this report. All agreed

**D** Cllr Mervyn Ellis – **BOTHER**

Cllr Ellis advised that the last BOTHER group meeting took place on the 18<sup>th</sup> May 2021 and was chaired by Margaret Matthews.

The response from SUSTRANS regarding the walking/cycle path between Carkeel and Hatt had been protracted due to personnel changes in the project team now lead by Simon Murray.

Simon provided a power point presentation which included 2 maps showing routes from Roods Corner to Carkeel/Saltash, one closer to the A388 and the other nearer the A38. It was felt that the A388 option would be the preferred one and hopefully gain access to the back of the garden centre complex at Carkeel. It was also suggested to include a link from Waitrose to connect with the main road to link with the rail station in Saltash. The survey results showed a great deal of support for the project with many people wishing to use these paths as exercise on foot as well as cycling.

Simon also reported that he has offered to arrange a meeting with Catherine Thompson (Cornwall Gateway Network Panel) and Highways to discuss the project.

Margaret Matthews has read the Government White Paper on "MINI HOLLAND" projects, and although the paper refers to funds being available for such projects it failed to demonstrate where/how to apply for funding.

Details of finance and funding were expected from SUSTRANS in July.

Other projects were discussed by the BOTHER group such as a bring-and-buy, talks/films, allotments and activities on the recreation field.

It was agreed by the group that a short article could be posted HCBB Facebook and Council notice boards to advise residents as the group's activities.



County Cllr Martin Worth pointed out that a suitable route should also be considered from Saltash to Carkeel. It was noted that most of the proposed walking/cycle route was within the Saltash boundary.

Councillors **Resolved** to note this report. All agreed.

**E** Cllr Malcolm Fletcher – Global Road Safety week

The following **MOTION** was raised by Cllr Fletcher.

*"Botus Fleming Parish Council urges Cornwall Council to implement a 20mph speed limit on all minor roads within the parish, given the concerns about excessive speed and volume of traffic raised by numerous residents"*

Proposed Cllr Fletcher, seconded Cllr Edwards (Chairman)

Amendment from Agenda wording 'with' to 'within'.

Councillors **Resolved** to support the **MOTION**. All agreed.

**F** Cllr Dave Willey (Vice Chairman) - Signage

Cllr Willey (Vice Chairman) advised that despite a delay from the manufacturer, the signage for the Recreation Field should be available shortly.

Councillors **Resolved** to note this report. All agreed.

**G** Cllr Dave Edwards (Chairman) – Cornwall Network Panel (CNP)

Cllr Edwards (Chairman) also mentioned that in future the (CNP) would co-ordinate more closely with the Climate emergency action team.

Cllr Edwards (Chairman) confirmed that progress was being made with the reduce speed signs approaching the Hatt roundabout, but that there was no confirmed date surrounding the 20mph signs for Vollards Lane.

Councillors **Resolved** to note this report. All agreed.

**779 Clerk's items –**

(a) Training sessions Planning Induction & Code of Conduct

Cllr Edwards (Chairman) also mentioned, in connection with the Code of Conduct, that a separate working group was being set up to consider how Clerks could receive protect (within the Code of Conduct regime) against bullying and harassment from various sources. Cllr Fletcher that under the 'Duty of Care' to an employ, that this was a welcome move.

Councillors **Resolved** to note the various training dates.

(b) Councillors' responsibilities schedule (deferred until 28<sup>th</sup> July 2021)

Councillors noted. All agreed.

(c) Audit Explainer (AGAR) 2020/2021 (as previously circulated)

Councillors **Resolved** to note this report. All agreed.

(d) Standing Orders 22 – Filming & Recording Policy

Proposed Cllr Edwards (Chairman), seconded Cllr Ellis.



Councillors **Resolved** to adopt the Filming & Recording policy. All agreed.

## 780 Correspondence

### 780 (1) Response to Mr & Mrs Ross

Dear Mr & Mrs Ross

The points which you raised in your email dated 13<sup>th</sup> May 2021 were discussed at the recent Public Meeting.

Whilst the Council cannot give you a definitive response as yet to a rail at the Bus Stop or the speed of traffic in Volland's Lane and of vehicles approaching the Hatt roundabout, I can inform you that the Council are arranging for speed reduction signs to be installed at the approaches to the roundabout.

Parish Councillors recently met with Will Glassup of Cormac Solutions with a view to the installation of traffic speed and density monitoring equipment at several points in Botusfleming and Hatt villages.

The Parish Council are also members of the Cornwall Gateway Network Panel (CNP) and was successful in applying for funding to instate traffic calming measures in Volland's Lane, including a reduction of the speed limit from 30 mph to 20 mph. These works are due for completion by Autumn 2021.

The Council expect to hear soon when the speed reduction will take place. The Council may also apply for funding from the (CNP) scheme with a view to installing a rail as you have suggested.

The Community Networks Highway Scheme 4-year funding period has just ended and it is hoped that if the Scheme is renewed the Parish can apply for further funding.

On the wider aspect of road safety and the desire to reduce the 30mph to 20mph, the Parish Council are involved with, and support, the '20's Plenty for Cornwall campaign and the Safe38.

Yours sincerely

### 780 (1) Response to Cllr Desmonde dated 24<sup>th</sup> June 2021

Dear Cllr Desmonde

Botusfleming Parish Council has made road safety one of priorities for some time. We successfully bid for funding for a 20mph zone with traffic calming measures along Volland's Lane in Hatt. This is due for completion this summer/autumn.

Several residents of Botusfleming have recently expressed their concerns about the volume and speed of traffic passing through the village on the narrow lanes. Councillors recently had a very positive meeting with Will Glassup of Cormac about these issues. Several measures to ameliorate these problems were discussed, with Mr Glassup assuring us that he would investigate the way forward with these measures. One concern seemed very difficult to resolve, namely the difficulty of lowering the notional speed limit of 60mph that applies on these lanes.

It is therefore timely that the "Twenty's Plenty" campaign is now engaging with Cornwall Council in a bid to lower all 30mph limits to 20mph. We believe that this policy should apply to all minor roads in the county that pass through villages such as Botusfleming. As a result Botusfleming Parish Council passed the following motion at the public meeting of 23<sup>rd</sup> June:



**"Botus Fleming Parish Council urges Cornwall Council to implement a 20mph speed limit on all minor roads within the parish, given the concerns about excessive speed and volume of traffic raised by numerous residents."**

We would urge you to feed this into your discussions and decision making of Cornwall Council when the "Twenty's Plenty" proposals are considered. A positive and practical response to this would be very popular with residents.

Yours sincerely

Christopher Cook – Parish Clerk & Responsible Financial Officer

### **780 (2) Response to Tiffany Coates**

Councillors noted the Zoom meeting planned for the 29<sup>th</sup> June 2021 in support of the "20's Plenty" campaign, which aimed to reduce 30mph to 20mph for all those areas in Cornwall that wanted it.

**Action:** Cllr Fletcher to draft a letter in response to the campaign on behalf of the Parish Council

### **780 (3) Response to Scott Bligh**

Dear Scott

Thank you very much for your email and of course your donation, terms and conditions of which are noted and accepted by the Parish Council.

The Council are most grateful to you, and your thanks will be passed on.

Regards, Chris

Parish Clerk & (RFO)

### **780 (4) Response to Chair of Safe38**

Councillors noted the 'Call to Action' in declaring a Road Safety Emergency on the A38 and to support the campaign.

### **780 (5) Response to Chris Jarvis**

The Parish Council's response is included in the dialogue at Item 767 in response also to the Statement read out.

### **781 Date of next meeting**

The next Meeting of the Council will be the **Public Meeting** on the 28<sup>th</sup> July 2021 at 7:30pm  
The Meeting will take place at the St. Marys church hall, (covid safe), Botus Fleming.

The Parish Council would continue to follow any instruction from CALC concerning the Covid-19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

782 End of meeting 21:02



Signed  
Chairman)

Date