



PUBLIC MEETING OF THE PARISH COUNCIL

Wednesday 28th April 2021 – VIRTUAL REMOTE MEETING

Present: Councillor Edwards (Chairman) & Willey (Vice Chairman)

Councillors Ellis, Fletcher, Oakes, Robinson, White.

Also in attendance: **Christopher Cook - Parish Clerk & Responsible Financial Officer**

Members of the public: 8 – including Sam Tamlin – County Councillor (Saltash West Ward)
Martin Worth – Cllr & Chairman (Landulph Parish Council)

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a Public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

As the previous meeting, the Annual Parish Meeting had overrun by 30minutes enabling residents to fully discuss matters concerning the Parish, the Chairman announced that the Public Meeting would commence at 8:20pm.

Minutes 28th April 2021

728/2021 Chair's Welcome & Announcements

Cllr Edwards (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. The Chairman explained that the Meeting was being held remotely using Microsoft Teams in which Residents could participate.

729 Public participation

There were no matters raised by the public.

County Cllr Sam Tamlin (Saltash West Ward) and Cllr Martin Worth (Chairman – Landulph Parish Council) both attended the Public Meeting as observers.

Councillors **Resolved** to note. All agreed.

730 To receive Apologies for Absence and approve the reasons given

Apologies from County Cllr Jesse Foot.

Councillors **Resolved** to note.

731 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.



Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

All noted and agreed.

732 Minutes of the Public Meeting 24th March 2021 & Extraordinary Meeting 10th March 2021

The draft Minutes of the Public Meeting were a true record of the Meeting held remotely using Microsoft Teams.

The Chairman (Cllr Dave Edwards) advised Councillors that item 716 (iii) and a suitable response had not been completed and that further correspondence from Mr Jarvis dated the 11th April 2021 had been received and required addressing.

The Chairman proposed that the draft Minutes of the Public Meeting 24th March 2021 should be deferred for approval until the 17th May 2021.

Councillors **Resolved** to note. All agreed.

The draft Minutes of the Extraordinary Meeting were a true record of the Meeting held remotely using Microsoft Teams.

Proposed Cllr Oakes, seconded Cllr White.

Councillors **Resolved** to note. All agreed.

733 Matters arising from the draft Minutes for report purposes only.

There were no matters arising other than the deferral mentioned at Item 732.

Councillors **Resolved** to note the deferral. All agreed.

734 A Report from Cornwall Councillor Jesse Foot

Cllr Foot sent apologies as he was otherwise engaged at another Meeting but offered his thanks for the hard work carried out by Botus Fleming Parish Council Councillors.

Councillors **Resolved** to note. All agreed.

735 Finance

A Accounts for Payment

Cllr Edwards (Chairman) proposed and Cllr White seconded the approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment. All agreed.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£11,326.20** Total receipts 2020/2021 **£11,326.20**

Councillors **Resolved** to note. All agreed.



C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£23,046.81** and the Earmarked Funds as **£16,788.76**.

Councillors **Resolved** to note. All agreed.

D Monthly budget monitoring balances report

Councillors **Resolved** to note the report.

E Public Works Loan Board Statement April 2021

Councillors **Resolved** to note. All agreed.

F Year End Accounts for Internal Audit

- (i) **Supporting Statement to receipts & Payments Account & Section 137**
- (ii) **Receipts & Payments Summary 2020 / 2021**
- (iii) **Summary Receipts & Payments Account 2020 / 2021**
- (iv) **Statement of Income & Expenditure 2020 / 2021**

Councillors **Resolved** to note. All agreed.

736 Planning

New Planning Applications – None received

Councillors **Resolved** to note. All agreed

Planning Application Decisions – None received

Councillors **Resolved** to note. All agreed.

Planning Application for Information – **PA20 / 02824 Land east of Loveton**
Planning Appeal APP/D0840/W/21/3270382

Councillors **Resolved** to note. All agreed.

Planning Applications received after the Agenda published – None received

Councillors **Resolved** to note. All agreed.

737 Neighbourhood Development Plan (NDP)

www.botusflemingandhattndp.com

Report deferred until 17th May 2021. Cllr Edwards (Chairman) advised that both the (NDP) & Parish Plan would be subject to a separate meeting after the Local Elections in order to address how the Parish Council progress both aspects. This is as reported at items 711 & 712 on the 24th March 2021.

Councillors **Resolved** to note. All agreed.

738 Parish Plan

Report deferred until 17th May 2021.



Councillors **Resolved** to note. All agreed.

739 Recreation Field

Cllr Edwards (Chairman) advised Councillors that the Council had received a letter from Sainsbury & Nicholls solicitors, who carried out the conveyance work for the Parish Council, advising sadly of the passing of the Firm's partner Mr Chris Nicholls. Cllr Ellis requested that this be mentioned in the Minutes.

Councillors **Resolved** to note this report. All agreed.

740 Councillors Reports

A Cllr Sally White - Maintenance

Monthly maintenance audit noted (report as circulated before the Meeting).

Cllr White reiterated the point that the Playground equipment inspection report from Zurich Insurers highlighted the need for the balance beams on the Recreation Field to be repaired or removed from service.

Cllr Edwards (Chairman) proposed that the balance beams be removed from service. Cllr Willey (Vice Chairman) offered to help with this work.

Cllr Robinson advised Councillors of the kind offer from Mr Scott Bligh to donate some children's play equipment for the playing field. Unfortunately, the Council's insurers would not accept the equipment as suitable to add onto the Asset register.

Cllr Oakes suggested that the item could be advertised on the Hatt Chat Botus Banter Facebook, and Cllrs Ellis & Robinson agreed to explore as to whether any other residents in the Parish could benefit from the play equipment.

Councillors **Resolved** to note the monthly Audit report and the removal of the balance beams.

B Cllr Malcolm Fletcher – Bio diversity

Cllr Fletcher advised Councillors that all aspects of plant growth and the development of 'Young trees' as previously mentioned in the Minutes 24th February 2021 & 24th March 2021, were progressing well, and thanked Cllr Willey for the strimming work carried out in the vicinity of the young trees.

Councillors **Resolved** to note this report. All agreed.

C Cllr Malcolm Fletcher – Climate Change Emergency

Cllr Fletcher updated Councillors with reference to the 'Climate and Ecological Emergency Bill', which is a Private Members Bill that has passed its first reading in the House of Commons, referred to as

"A Bill to require the Prime Minister to achieve climate and ecology objectives; to give the Secretary of State a duty to create and implement a strategy to achieve those objectives; to establish a Citizens' Assembly to work with the Secretary of State in creating that strategy; to



give duties to the Committee on Climate Change regarding the objectives and strategy; and for connected purposes.”

Motion 1 Cllr Fletcher proposed, Cllr Edwards (Chairman) seconded.

Councillors **resolved** to support Motion 1. All agreed.

1. *BFPC declares its support for the Climate and Ecological Emergency Bill*

Cllr Fletcher explained that the letter intended for MP Hon. Sheryll Murray had not yet been drafted and proposed that **Motion 2** be considered at the next Meeting.

2. *BFPC urges its MP, Hon. Sheryll Murray, to lend her support to the Bill in subsequent readings in Parliament and will write to her to this effect.*

Motion 2 will be deferred until the 17th May 2021 and listed on the Agenda.

Councillors **Resolved** to note this report. All agreed.

D Cllr Mervyn Ellis – BOTHER

Cllr Ellis advised that the (Sustrans) representative had been unavailable and that an alternative contact would be made in order to discuss the Walk/Cycle Way options.

Councillors **Resolved** to note this report. All agreed.

E Cllr Dave Edwards (Chairman) – Big Event & VE day

Cllr Edwards (Chairman) handed this update to the Big Event committee organiser Mrs Sarah Edwards. Sarah confirmed that no event was currently planned for 2021 but it was hoped that a low-key event may take place later in the Autumn. Any Event funds raised would be directed to the purchase of new play equipment. Sarah also confirmed that the Marquee purchased by the Parish Council in 2019 was still fit for purpose.

Councillors **Resolved** to note this report. All agreed.

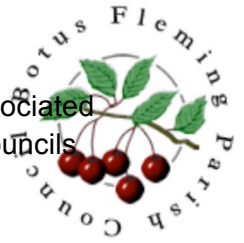
F Cllr Dave Edwards (Chairman) & Cllr Dave Willey (Vice Chairman) - Signage

Cllr Willey (Vice Chairman) advised that 3 signs with equipment such as posts had been costed at £290. Another quotation would be sought.

Councillors would confirm the exact wording on the signage pertinent to dog walking, ball games and parking at the Recreation Field entrance.

Councillors **Resolved** to note this report. All agreed.

741 Clerk's items –



The Parish Clerk advised that Cornwall Councillor had produced new documents associated with the Code of Conduct (Standards in Public Life) and the Register of Interests form. Councils will be required to adopt the new Code of Conduct which will be finalised shortly.

Councillors **Resolved** to note this report. All agreed.

742 Correspondence

742 (i) A response to Mr & Mrs Freeman would be drafted and appear under the heading of correspondence on the Agenda 17th May 2021.

742 (ii) A response to Mrs Chapman would be drafted and appear under the heading of correspondence on the Agenda 17th May 2021. Parish Councillors are currently completing consultations with Saltash United Juniors football club and a number of options are under consideration.

Councillors concluded that the Recreation Field was intended as a facility for the whole Parish to enjoy, and while generally sympathetic to the potential impact on nearby residents, some noise will inevitably be generated on the field if good use is to be made of it.

742 (iii) Councillors agreed that a new platform should be created to improve communication with residents and suggested a Facebook page solely for the purpose of Parish Council announcements.

This subject was discussed at length during the previous Annual Parish Meeting.

742 (iv) The Chairman (Cllr Dave Edwards) thanked Ms Vallis for her suggestions regarding the equipment to be considered at the Recreation Field in the future.

The Chairman stated that the main priority during 2021 would be fund raising with play equipment for all ages being the first development. Any development would be dictated by Council funds and a Survey Monkey would be used to engage with the Community in seeking their suggestions over the development of the Playing field.

742 (v) (a) The Parish Clerk stated that the General Power of Competence would be confirmed at the Annual Meeting of the Parish Council 17th May 2021.

742 (v) (b) The complaint registered 15th September 2020 rested with the Monitoring Officer of the Standards Committee.

743 Date of next meeting

The next Meeting of the Council will be the **Annual Meeting of the Parish Council (AMPC)** on Monday 17th May 2021 at 7:30pm. The Meeting will take place at the St. Marys church hall, (covid safe), Botus Fleming.



Coronavirus update – SI2020/392 & SI2020/808

Local authorities were granted permission to allow members, the public and press to attend meetings remotely from the 4th April 2020.

The Legislation only permits remote attendance at Meetings held before the 7th May, 2021. As no further Legislation has been passed, smaller authorities will not be able to hold virtual meetings after this date.

744 End of meeting 21:27

**Signed
Chairman)**

Date