



## **PUBLIC MEETING OF THE PARISH COUNCIL**

Wednesday 9<sup>th</sup> December 2020 – VIRTUAL REMOTE MEETING

Present: Councillor Edwards (Chairman) & Willey (Vice Chairman)

Councillors Ellis, Fletcher, Oakes, Robinson, White.

Also in attendance: Christopher Cook - Parish Clerk & Responsible Financial Officer

Members of the public: 0

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a Public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 9<sup>th</sup> December 2020

642/2020 Chair's Welcome & Announcements

Cllr Willey (Vice Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules. No members of the public intended recording the Public Meeting. The Vice Chairman explained that the Meeting was being held remotely using Microsoft Teams in which Residents could participate.

The Vice Chairman explained that Cllr Edwards (Chairman) was attending a Cornwall Network Panel (CNP) Meeting also occurring at the same time as the Public Meeting and would attend the Public Meeting as soon as he was able. County Councillor Jesse Foot was also attending the (CNP) Meeting.

643 Public participation

No public participation.

Councillors **Resolved** to note. All agreed.

644 To receive Apologies for Absence and approve the reasons given

No apologies. (see clarification at Item 642 above, and Item 648 below)

Councillors **Resolved** to note.

645 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

All noted and agreed.



646 Minutes of the Public Meeting 25<sup>th</sup> November 2020

The Minutes were a true record of the Meeting held remotely using Microsoft Teams.

Proposed Cllr White, seconded Cllr Fletcher

Councillors **Resolved** to note. All agreed.

647 Matters arising from the draft Minutes for report purposes only.

No matters arising.

648 A Report from Cornwall Councillor Jesse Foot

Cllr Foot advised the Parish Clerk that he wished to send apologies for the Public Meeting held 9<sup>th</sup> December 2020, and confirmed that there would be no Report given on this occasion.

Councillors **Resolved** to note. All agreed.

649 Finance

A Accounts for Payment

Cllr Willey (Vice Chairman) proposed, Cllr Robinson seconded approval of the Accounts for payment.

Councillors **Resolved** to approve the accounts for payment. All agreed.

B Direct bank Payments & Receipts for information

Bank Receipts were reported as **£0.00**. Total receipts 2020/2021 **£18,358.97**

Councillors **Resolved** to note. All agreed.

C Bank reconciliation and Earmarked Funds (EMF)

The General Account balance was reported as **£21,771.28** and the Earmarked Funds as **£8,225.82**.

Councillors **Resolved** to note. All agreed.

D Monthly budget monitoring balances report

Councillors **Resolved** to note the report.

E Public Works Loan Board Statement November 2020

Councillors **Resolved** to note. All agreed.

650 Planning

New Planning Applications – None received

Councillors **Resolved** to note. All agreed.



Planning Application Decisions – None received

Councillors **Resolved** to note. All agreed.

Planning Application for Information – One applicable

Cllr Dave Willey (Vice Chairman) explained that Cllr Dave Edwards (Chairman) had attended the remote virtual Meeting of the Planning Committee held 7<sup>th</sup> December 2020, in connection with Planning Application **PA19 / 05565** Heckberry Barn Vollards Lane Hatt (proposed residential development).

The Parish Council were informed by the Planning Department that the Planning Application **PA19 / 05565** had been refused (dated 9<sup>th</sup> December 2020).

Cllr Fletcher noted that the Planning Committee decision upheld the Parish Council's original position and the view taken not to support the Planning Application, although no reference had been made by the Committee in relation to the unsustainable nature of the Community.

Cllr Ellis thanked Cllr Edwards (Chairman) for the original submission of the Parish Council's decision and the presentation again of a précis of these facts provided at the Planning Committee.

Councillors **Resolved** to note this action. All agreed.

Planning Applications received after the Agenda published – None received

Councillors **Resolved** to note. All agreed.

651 Neighbourhood Development Plan (NDP)  
[www.botusflemingandhattndp.com](http://www.botusflemingandhattndp.com)

Report deferred until 27<sup>th</sup> January 2021

Councillors **Resolved** to note. All agreed.

652 Parish Plan

Report deferred until 27<sup>th</sup> January 2021

Councillors **Resolved** to note. All agreed.

**Cllr Dave Edwards (Chairman) joined the Meeting.**

653 Recreation Field

Cllr Dave Edwards (Chairman) advised Councillors of the protracted negotiations taking place between solicitors, and that both vendors and buyers were required to clarify details concerning utilities serving the Recreation Field and also future arrangements concerning maintenance of the boundaries and access to the same. The Parish Council were anxious to receive a final definitive list of issues which needed to be resolved in order to progress the purchase of the Field. The vendors were also similarly placed with having to provide replies to a number of points over Development Rights raised by the Parish Council's solicitors.

The Clerk confirmed that a response had been sent to the Council's solicitors responding to the points which required addressing.



Councillors **Resolved** to note this report. All agreed.

654 Councillors Reports

A Cllr Sally White - Maintenance

Monthly maintenance audit noted (report as circulated before the Meeting)

Cllr White explained that the notice board in Hatt was showing signs of deterioration and that a coat of varnish would not go amiss to the notice board frontage. Cllr Willey (Vice Chairman) pointed out that this could be attended to once the wood on the board had dried out.

Cllr White stated that once again, following a recent inspection at Moditonham quay, there was evidence of animal waste and fire lighting occurring. Councillors agreed that on going monitoring of the area would take place.

Cllr Fletcher enquired as to whether picnic benches should be listed on the Audit maintenance report. Cllr White confirmed that they were always inspected but perhaps the report form could be revamped.

The Clerk pointed out that strictly all insured assets of the Parish Council should be listed on the report along with uninsured assets such as the Parish Pound and the Quay. Cllr White confirmed that a new report form would be devised early in the New Year.

Councillors **Resolved** to note the monthly Audit report.

B Cllr Malcolm Fletcher – Bio diversity

Cllr Fletcher advised Councillors that 30 tree saplings had been planted and thanked Cllrs Robinson & White for their contributions. Contributions, including a conker tree ad also been provided by residents of the Parish. It was noted that HattChat&BotusBanter (HCBB) facebook had received approximately 100 'likes' as to the work that the Council were doing in respect to tree management generally.

Cllr Fletcher thanked the contractor for the bramble clearance work in the new saplings area.

Cllrs Fletcher, Oakes & Robinson all remarked that Cormac had been operating in the village recently to either cut out diseased Ash tree branches or entire Ash trees that were suffering from dieback infestation.

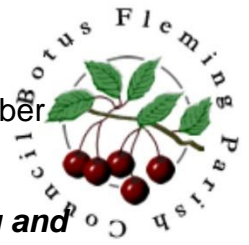
Councillors **Resolved** to note this report. All agreed.

C Cllr Malcolm Fletcher – Climate Emergency (BOTHER)

Cllr Fletcher informed Councillors that BOTHER had devised and distributed a number of flyers throughout the Parish at a printing cost of £38.

The next BOTHER meeting would take place either by way of social distancing on the 7<sup>th</sup> January 2021, or by virtual remote on the 8<sup>th</sup> January 2021.

The Clerk confirmed that Cornwall Council had paid the funding amount in respect to Sustrans work, and that the receipt would appear on the Parish Council accounts for 27<sup>th</sup> January 2021.



Cllr Fletcher proposed the following **MOTION** (refer to Item 625 - 25th November 2020)

***'That Botus Fleming Parish Council seeks to resolve that Botus Fleming and Hatt Environmental Response (BOTHER) be permitted to make use of the Parish Council's Survey Monkey facility under its present terms and conditions until the expiry of the account with the Survey Monkey on 25<sup>th</sup> February 2021, for the purpose of surveying the extent of residents' support for the construction of a foot and cycle path from Hatt village to Carkeel. The survey must make clear to residents that this in no way commits Botus Fleming Parish Council to any expenditure for such construction'***

Cllr Fletcher reaffirmed the Motion.

Proposed Cllr Fletcher, seconded Cllr White

Councillors Voted:-

Support – 7 votes

Reject – 0 votes

Abstain – 0 votes

Councillors **Resolved** to Support the **MOTION**.

D Cllr Dave Edwards (Chairman) & Cllr Fletcher – Newsletter

Cllr Fletcher took the lead over this Item, informing Councillors that a Newsletter (as reported at the Meeting 25<sup>th</sup> November 2020 - Item 636 (D) refers) continued to take shape, adding two items 'Dogs on the football pitch' & 'Buses in Hatt' would be added to the following list.

The following Items would be included in the Newsletter viz:

- VE Day commemoration
- Tree planting
- Covid-19 Volunteers
- Remembrance Day display
- Calendar of Parish Council events
- Walking / Running routes around Botus Fleming & Hatt (with maps)
- Park Pretty
- Local Elections – The role of a Councillor

Cllr Edwards (Chairman) confirmed that he would be able to look at the editing of the Newsletter in the New Year, which was met with approval by other Councillors.

Cllr Fletcher suggested that rather than use hard copy for the Newsletter, it should be posted on the Parish Council website. A small number of hard copies could be put on the notice boards and left in the shop and Rising Sun. Cllr White suggested that all forms of distribution should be considered.

Cllrs Ellis & Robinson suggested that house-to-house delivery was preferable as it allowed contact with residents. Councillors concurred that this would be the best way to distribute, and that a copy would also be posted on the website.

Councillors **Resolved** to note this report. All agreed.



E Cllr Malcolm Fletcher - Local Planning conference

Cllr Fletcher informed Councillors that he had attended the virtual remote Planning Conference Meeting 26<sup>th</sup> November 2020.

There were four presentations on the following:-

- Cornish & West Devon Mining World Heritage sites
- Design and Review presentation on Planning Applications
- Parish Boundaries review
- Enforcement compliance

Cllr Fletcher felt that the Enforcement presentation was most useful as it explained details of compliance with Planning Regulations and mentioned Breaches of Planning control requiring monitoring. Breaches also included the illegal felling of trees which had a Tree Preservation Order (TPO) on them. The (TPO) aspect of particular use to the Parish Council

Councillors **Resolved** to note this report. All agreed.

F Cllr Dave Edwards (Chairman) – Carlton Villas parking

Cllr Edwards (Chairman) informed Council that a resident in Hatt had complained about the number of vans often parked in an inconsiderate manner outside the entrance to the Recreation Field. A verbal request was made for the Parish Council to consider adding double yellow lines to stop parking, but Cllr Edwards (Chairman) advised that this was not permissible.

Cllr Willey (Vice Chairman) added that most of the vans in question were parked by professional dog walking businesses. Councillors agree that a 'polite notice' requesting not to park in the area should be considered, and a sign erected.

Councillors **Resolved** to note this report. All agreed

**Action:** Cllr Willey (Vice Chairman) to look into the cost of a erecting a sign.

G Cllr Dave Willey (Vice Chairman) – Grass cutting specifications

Cllr Willey (Vice Chairman) referred to the following specifications which would form the Tender to contract for grass cutting services for 2021:-

Specification 1 – Recreation Field

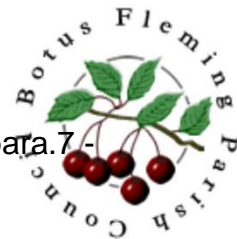
Specification 2 – Hatt (Sunnybanks – Vollards Lane – Carlton Villas & Rounsbot A388)

Councillors **Resolved** to note and review the final specification documents.  
All agreed.

655 Matters for information purposes only

None

656 Clerk's items



Cllr Edwards (Chairman) proposed the following **MOTION** (refer to Item 638 para.7 - 25th November 2020)

***'That Botus Fleming Parish Council approves that the Parish Clerk & RFO may vire the sum of £500 from reserves Account1 in order to meet the Tender advertising costs, in the event that such costs fall due for payment before 31<sup>st</sup> March 2021'.***

Cllr Edwards (Chairman) reaffirmed the Motion.

Proposed Cllr Fletcher, seconded Cllr Robinson

Councillors Voted:-

Support – 7 votes

Reject – 0 votes

Abstain – 0 votes

Councillors **Resolved** to Support the **MOTION**.

Transparency Code – Action Plans 1 – 4 posted to the Council website.

Meetings Schedule 2021 posted to the Council website [www.botusfleming.org.uk](http://www.botusfleming.org.uk)

Councillors **Resolved** to note and approve. All agreed.

657 Councillor vacancy

Cllr Dave Edwards (Chairman) referred to the Councillor vacancy position..

A Notice to co-opt a Parish Councillor would be prepared by the Clerk for the advert Notice period 11<sup>th</sup> January 2021 to 25<sup>th</sup> January 2021. The Interview process would take place at the Public Meeting 27<sup>th</sup> January 2021.

Councillors **Resolved** to note. All agreed.

**Action:** Parish Clerk to arrange to re-advertise the post on 11<sup>th</sup> January 2021

658 Date of next meeting

The next Meeting of the Council will be the Public Meeting on Wednesday 27<sup>th</sup> January 2021 at 7:30pm. This Meeting will take place by Virtual Remote Microsoft Teams.

The Parish Council would continue to follow any instruction from CALC concerning the Covid-19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Residents would be advised on the 26<sup>th</sup> January 2021 or sooner of arrangements for the Public Meeting 27<sup>th</sup> January 2021.

659 End of meeting 21:28

**Signed..... Date.....**  
**(Chairman)**

